RIT CROATIA on October 8, 2026 announces:

Call for ERASMUS+ Staff Mobility for Teaching (STA) and Staff Mobility for Training (STT) for the academic year 2026/27.

RIT Croatia has received Mobility Grants under the Erasmus + program 2025-1-HR01-KA131-HED-000314327 that faculty and administration staff can apply for. We are hereby inviting applications from Faculty interested in teaching in one of our Erasmus partner institutions. We are also inviting applications from Faculty and Staff interested in training in the Erasmus charter signatory institutions within the EU/EEA.

Applications are accepted until November 27, 2026. If no valid applications are received by the deadline, they will continue to be accepted until the funding is utilized and approved according to the criteria.

Considering the available funding, we can finance the mobility of up to 8 candidates in this Call as per the following: 3 Staff Mobility for Teaching applications (STA) and 5 Staff Mobility for Training applications (STT). Candidates who send their applications and fulfill all formal requirements, but are not awarded the grant, can go on mobility at their own expense as a Zero grant applicant.

How to Apply

Please download the application form and more information from HERE:

Application Documents

1. Application for Staff Mobility duly filled and signed.
2. Letter of motivation. The motivation letter should have a proposed teaching/training plan included as we as applicants are required to explain the wider benefits for RIT Croatia arising from the proposed mobility in the Letter of Motivation and explain means by which they intend to disseminate information and share their experience with the wider audience
3. A scan/copy of an ID card or passport

4. Europass CV (up to 4 pages)
5. Letter of invitation from the receiving institution
6. Confirmation of employment at RIT Croatia (not a copy of employment contract)
7. Supervisor approval document.

For some of the document templates, please contact the Erasmus coordinator to share them with you.

General Rules for STA and STT:

1. Staff participating in mobility shall be nationals of a country participating in the ERASMUS+ or a national of another country employed or living in the participating country, under the conditions fixed by the participating country, taking into account the nature of the program.
2. Retrospective applications will not be considered.
3. The host Higher Education Institution (HEI) must be the holder of an ECHE.
4. Faculty/Staff Mobility for Teaching is to be carried out based on inter-institutional agreements.
5. Staff Mobility for Training is to be carried out in one of the institutions – signatories of the Erasmus Charter for Higher Education.
6. Faculty is required to provide a short teaching plan including lectures to be delivered which has been agreed in advance by the partner HEI.
7. Staff and Faculty applying for training assignments must provide a similar training plan in their Letter of Motivation.
8. There is an obligation to deliver at least 8 hours of teaching. A minimum duration of 3-5 working days is recommended to provide a meaningful contribution to the teaching program and international academic life at the host institution.

Financial rules for teaching and training mobility

The beneficiary does not have to justify the costs incurred but has to be able to prove the reality of activities resulting into the entitlement to a specific grant amount (for example the number of days spent abroad determine the maximum amount to which one is entitled for the stay) by means of a Confirmation of Mobility Document which is to be submitted upon the completion of the visit and by submitting the original boarding passes/train/bus tickets to the Erasmus coordinator.

Subsistence costs can cover any expenses, such as accommodation, meals, local travel, cost of telecommunications, insurance and all other incidentals. **Normal RIT Croatia travel allowance rates do not apply.**

Travel costs are calculated according to the distance calculator which can be found HERE. One day is meant to denote one day, with or without an overnight stay.

Weekends or holidays falling in the period of the stay abroad are not considered for support, unless they are used as working or travel days. If work is undertaken during holidays or weekend days the beneficiary must submit proof of activity on these days (e.g. travel tickets, certificate of attendance, etc.)

Partner Institutions:

Faculty and Staff can view a listing of all current RIT Croatia partners HERE.

How the Grants Are Awarded:

The applications should be sent to christina.pejic@croatia.rit.edu and shall be decided on by the Erasmus Approving Committee first established in 2014, newly formed in 2026, and consisting of representatives from each campus, faculty and administration.

All applications received are sent to Committee members who will then meet to discuss applications received. Successful applicants are then contacted by the Erasmus Coordinator who outlines the next steps in the process.

Evaluation Criteria:

1. The application duly filled/signed including all the required documentation
2. The quality of the teaching plan/training plan
3. Wider benefits of this mobility to RIT Croatia
4. Proposed ways to disseminate information/share experience upon return
5. Candidates who did not participate in Erasmus mobility will be given priority

After the results are published:

All candidates will be notified of the results of the Call, and will have access to a list of chosen candidates, waiting list candidates, and declined candidates. A list of chosen/ declined candidates and waiting list will be published on the web site of RIT Croatia.
By applying to this Call the candidates agree for their name to being published on the above lists.
Participant's obligations before, during and after mobility for traineeship, will be further defined by the mobility agreement signed by the participant, host institution and RIT Croatia.

Appeal procedure:

The candidate can submit an appeal against the Decision to the Committee within 8 days from the date of the publishing of the results on the RIT Croatia web site. An appeal has to be made in the written form and sent by registered mail or personally delivered to the Erasmus Coordinator, RIT Croatia, Don Frana Bulića 6, 20 000 Dubrovnik. The Committee will decide on the appeal within 8 days from receiving the appeal by making a separate Decision.

APPLICATION DUE DATE: IMMEDIATELY AND NOT LATER THEN November 27, 2026