

## **RIT CROATIA DISABILITY POLICY**

RIT Croatia is committed to providing equal access to programs, services, and physical facilities to students with disabilities. A “person with a disability” is someone who has a physical or mental impairment that substantially limits one or more major life activities including the student’s academic studies. RIT Croatia serves students requiring academic accommodations. The types of disabilities students may have include:

- Hearing, visual, or physical impairments
- Neurodevelopmental disorders (such as specific learning disabilities, attention-deficit / hyperactivity disorder, autism spectrum disorder)
- Psychological or psychiatric disorders
- Chronic health disabilities
- Other health conditions or impairments that can affect the course of studies

Students who would like to request academic accommodation(s) due to a disability should submit a completed request form (pg. 2 of this document), as well as provide supporting medical documentation of the disability to the Student Life and Well-Being Coordinator in Zagreb or the Ombudsperson in Dubrovnik. Depending on the type of disability, the documentation should be a recent (within the last 5 years) psycho-educational evaluation and/or letter on letterhead stationery from a qualified professional such as a physician specialist or psychologist.

The Ombudsperson or Student Life and Well-Being Coordinator will review the request and supporting documentation and recommend appropriate and reasonable accommodations as needed. RIT Croatia does not provide or coordinate personal services. Students need to make their own arrangements for mobility training, personal care assistants, and personal adaptive equipment such as wheelchairs. If the requested accommodation is approved, students will receive notification of the accommodations offered to them. If the student receives a notification stating the denial of their request, they can appeal the decision to the Academic Affairs and Student Services Manager.

In addition, a “Disability Services Agreement” letter will be drafted. A “Disability Services Agreement” (DSA) letter is a list of recommended academic accommodations developed by the Ombudsperson or Student Life and Well-Being Coordinator for each student who has been offered academic accommodations. The Ombudsperson or Student Life and Well-Being Coordinator will distribute an electronic copy of each student's DSA to faculty members each term, confirming that the student has worked with the Ombudsperson or Student Life and Well-Being Coordinator and is recognized by RIT Croatia as a student with a disability who requires accommodation. Academic accommodations for temporary impairments may be granted for a limited amount of time. The Ombudsperson or Student Life and Well-Being Coordinator is responsible for maintaining and securing all student files and does not share specific information about a student’s disability with faculty or staff. The DSA lists the recommended academic accommodations but does not indicate information about the disability.

**Dubrovnik**

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RIT Croatia  
DISABILITY SERVICES REQUEST FORM  
{Please complete all items in legible print or type}

All information provided to the Disability Services Office is kept confidential and will only be shared with others with your permission.

Today's Date:

Student Name:

Date of Birth:

Address:

E-mail:

Phone Number:

Major:

What is/are your disabilities and/or medical condition(s)?

Please describe how your disability and/or medical condition impacts your learning.

Please identify the academic accommodation(s) you are requesting.

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