

Pursuant to the provision of Article 7, Paragraph 1 of the Law on Student Governments and Other Student Organizations (Official Gazette of the Republic Croatia “Narodne Novine”. 71 / 2007) and the proposal of the new Statute of the Student Government of RIT Croatia proposed by the student body of the Student Government, Academic Senate in Dubrovnik and Zagreb on March 13, 2026 adopts

**Statute**  
**of**  
**The Student Government of RIT Croatia**

**I. General Provisions**

**Article 1**

- (1) The Statute of the Student Government (hereinafter referred to as: “Statute”) is the founding edict of the Student Government (hereinafter referred to as: “SG”) of Rochester Institute of Technology Croatia (hereinafter referred to as: “RIT Croatia”).
- (2) SG is constituted and functions in accordance with the provisions of Statute and the Law on Student Governments and Other Student Organizations (hereinafter referred to as: “Law”).
- (3) The Statute is adopted by the Academic Senate, based on the proposal drafted by the SG’s Members Cabinet (hereinafter referred to as: “MC”).

**Article 2**

- (1) The full name of the SG is Student Government of RIT Croatia.
- (2) The full name of the SG in Croatian is Studentski zbor RIT Croatia.

### **Article 3**

- (1) The logo of the SG is an orange square rounded on the top left corner and bottom right corner with the letters SG in the middle.

### **Article 4**

- (1) The seat and business address of the SG is in Dubrovnik: Don Frana Bulića 6.
- (2) Participation and membership in SG bodies is voluntary.
- (3) SG is represented by its Presidency.

## **II. Purpose and Scope of Activities**

### **Article 5**

- (1) The main aim of the SG is to protect the interests of the students, participate in the decisions of RIT Croatia, and influence the decisions concerning student activities, curriculum, student life quality, and the realization of student rights.
- (2) SG will promote school spirit on all levels while representing the student body to the public as well as other student organizations in Croatia and abroad.
- (3) SG may participate in bodies of RIT Croatia or other organizations founded by RIT Croatia in which student participation is required.
- (4) SG will create yearly work plans and programs in accordance with the Statute and the Law.
- (5) SG will stimulate, promote, and supervise student activities, clubs, and organizations benefiting the students and RIT Croatia.
- (6) SG will act as a link between RIT Croatia students, faculty, and staff by communicating decisions and proposals benefiting all parties.
- (7) SG will appoint two Student Ombudspersons; one for the Zagreb campus and one for the Dubrovnik campus.

- (8) SG will be responsible for fulfilling their other duties in accordance with the Statute and Law as well as yearly work plans and programs.
- (9) All activities of the SG should be apolitical, not for profit and respectful towards principles of human rights and inadmissible of any form of discrimination, in accordance with the Statute, the Law, and the Constitution of the Republic of Croatia.

### **III. Bodies of the RIT Croatia Student Government**

#### **Article 6**

- (1) Bodies of the SG are:
  - a. Student Government Members Cabinet (hereinafter referred to as: MC)
  - b. Presidency of the Student Government (hereinafter referred to as: Presidency)
  - c. Department Heads Committee (hereinafter referred to as: DH)

#### **Article 7**

- (1) MC is the main decision making body of the Student Government.
- (2) MC is the representative body chosen by the students of RIT Croatia.
- (3) MC will consist of two RIT Croatia Student Government Members Cabinets: RIT Croatia Dubrovnik campus Student Government Members Cabinet (hereinafter referred to as: DBK MC) and RIT Croatia Zagreb campus Student Government Members Cabinet (hereinafter referred to as: ZG MC), with 25 members in total, including the Student Government President.
- (4) Membership in MC is based upon election results.

#### **Article 8**

- (1) The DBK MC and the ZG MC will meet jointly at least twice a semester.

- (2) ZG MC and DBK MC will each consist of 12 members, equally representing all RIT Croatia year levels. Based on which campus the SG President is located, the number may vary by +1.
- (3) Each MC will meet at least once a month, for the duration of fall and spring semester.
- (4) A minimum of two thirds (2/3) of the total members must be present at a meeting in order to reach a decision making quorum.
- (5) Due to legitimate reasons, MC members can attend a meeting through the means of digital communication tools.
- (6) All members of MC are considered equal and have the same voting power.
- (7) The simple majority of fifty percent plus one vote (50% + 1 vote) will determine the results of voting in the MC.
- (8) MC's main purpose is to work on achieving the goals cited in Article 5 of the Statute.

#### **Article 9**

- (1) Student Representatives, members of the MC are elected for a mandate of two (2) academic years including the training period which will last from the moment of their election until the end of their first semester in that role, with the exception of leadership positions elaborated in Article 11.
- (2) Members of the Presidency and Heads of Department shall simultaneously serve as Members Cabinet members for the duration of their leadership mandate. Their MC membership originates from the election to their leadership positions and shall coincide with their leadership mandate. Other MC members shall hold their mandate solely based on election by the student body.
- (3) A minimum of two thirds (2/3) of total members must be present at a meeting in order to reach a decision making quorum.

## Article 10

(1) Leadership positions within the SG are:

- a. Presidency (Student Government President [hereinafter referred to as: RIT Croatia SG President] and two Student Government Vice Presidents [hereinafter referred to as: DBK Vice President, and ZG Vice President])
- b. Department Heads (Finance&Events Head of Department [hereinafter referred to as: DBK Finance&Events HOD, and ZG Finance&Events HOD], Marketing&Communications Head of Department [hereinafter referred to as: DBK Marketing&Communications HOD, and ZG Marketing&Communications HOD], Advocacy&Clubs Head of Department [hereinafter referred to as: DBK Advocacy&Clubs HOD, and ZG Advocacy&Clubs HOD])

(2) Leadership mandates last one (1) academic year.

(3) Leadership positions, other than the President position, may not be renewed for the same position through re-election, hence there is no possibility of two consecutive mandates.

(4) Leadership positions' obligations are further defined in the Student Government Handbook.

(5) Candidates for the positions of Vice President and Head of Department shall apply and run for election exclusively as a grouped candidacy (hereinafter referred to as: "Leadership Group").

(6) A Leadership Group shall consist of one (1) Vice President candidate and the corresponding Head(s) of Department candidates for the same campus.

(7) Individual applications or candidacies for the positions of Vice President or Head of Department shall not be permitted.

(8) Leadership Groups shall submit a joint application, campaign jointly, and be elected as a single unit.

- (9) Votes cast for Vice President and Head of Department positions shall be cast for the Leadership Group as a whole.
- (10) Election as part of a Leadership Group shall not affect the individual responsibility and accountability of each elected Vice President or Head of Department in accordance with this Statute.
- (11) RIT Croatia SG President will represent the RIT Croatia Student Government to the entire RIT Croatia community and general public, always acting in the best interest of the students.
- (12) RIT Croatia SG President is responsible for assembling the MC at least twice a semester.
- (13) All members of the Presidency will participate in the work of the MC and have a voting right in the decision making process.
- (14) No member of the MC can have two assigned functions in the Presidency at the same time.
- (15) Presidency will meet at least twice a semester and will be responsible for the planning and implementation of all SG activities and other tasks proposed by the MC or RIT Croatia, in accordance with the Statute and the Law, with a purpose of achieving goals set in Article 6 of the Statute.

#### **Article 11**

- (1) Student Government will choose student representatives from the Zagreb campus and the Dubrovnik campus and appoint them to be a student ombudsperson.
- (2) One member of the Student Government leadership – usually a head of an appropriate department will be nominated to be the student ombudsperson. This nomination can be either confirmed or rejected by the SG Advisor, who then proceeds to call upon the SG Members Cabinet to vote on the nomination.
- (3) The student ombudspersons will have a mandate of one year.

#### **Article 12**

- (1) Duties of the RIT Croatia student ombudspersons may include:

- a. Receive complaints from students regarding student rights and serve as a liaison with RIT Croatia advising services.
  - b. Advise students on how to exercise their rights appropriately.
  - c. Take part in committees and task forces for student rights.
- (2) The student ombudspersons from both the Zagreb campus and the Dubrovnik campus will report both to the RIT Croatia ombudspersons, who are appointed by the Dean, as well as SG Advisors, having in mind students' best interest and representation.
- (3) The student ombudspersons from the Zagreb campus and the Dubrovnik campus will cooperate with the RIT Croatia ombudspersons in order to ensure student rights are upheld.

### **Article 13**

- (1) Members of the SG bodies can be relieved of duty before the end of their mandates.
- (2) Reasons for relieving SG members of their duties include:
- a. Losing RIT Croatia student status by graduation, academic or disciplinary suspension, or leaving RIT Croatia.
  - b. Being placed on academic probation.
  - c. Performing an act of academic dishonesty.
  - d. Resigning from their function due to personal reasons.
  - e. Being unable to perform their duties as outlined by the Statute and/or in their SG Plan of Work.
  - f. Violating the provisions of the Statute or the Law intentionally.
  - g. Other reasons in accordance with article 6 of the Law.
- (3) In the event that a member is not able to perform the duties determined by the Statute, he or she will receive an official written warning signed by the RIT Croatia SG President prior to being relieved from SG duties. If within two weeks the member fails to perform their duties,

the SG President and the campus Vice President, and the appointed SG Advisor have authority to relieve them of their duties.

- (4) MC member may also be warned and/or dismissed if he/she:
  - a. misses three consecutive meetings without notifying and receiving permission by the Presidency.
  - b. violates the SG Statute or any of its policies and regulations.
- (5) Every MC member shall have the right to initiate an impeachment against a MC member. An impeachment may also be upon petition signed by at least 20 students in Dubrovnik, or 60 students in Zagreb. The initiative for impeachment shall be submitted in writing to the Presidency and/or SG Advisor.

Legitimate grounds for impeachment include, but are not limited to:

- a) serious or repeated violation of this Statute, internal regulations, or binding decisions of MC bodies;
- b) abuse or misuse of office, authority, or SG resources;
- c) gross misconduct, unethical behavior, or actions that seriously damage the reputation or functioning of the SG;
- d) failure to fulfill duties over a prolonged period without justified reason, even after receiving the warning;

The initiative for impeachment shall be submitted in writing, including a detailed explanation of the alleged grounds and supporting evidence where available, to the Presidency and the SG Advisor, after which the initiative will be considered.

- (6) A written notice from the Presidency shall be transmitted to an impeached MC member, informing him or her why he or she has been impeached. The impeached member must be allowed one (1) week from the date of notice to respond to the impeachment. An impeached member may respond in writing to the Presidency by:
  - a. Indicating acceptance of dismissal from the Presidency as a MC member.
  - b. Requesting a hearing to counteract impeachment and possible dismissal.
- (7) If an impeached member is nonresponsive after one week, a majority vote by all Student Government members can dismiss the impeached member.
- (8) A member can be automatically dismissed from Student Government by the vote if he or she commits a major disciplinary offence or a criminal offense, or any of the items described in section (2) of this article.
- (9) Dismissal from the Student Government itself shall not have any disciplinary consequences associated with it. However, if the student is in violation of RIT Croatia policies, rules, and regulations, then s/he will be subject to the applicable disciplinary procedures.

## **IV. Members Cabinet Elections**

### **Article 14**

- (1) Upper year MC elections are held every two years during the second half of April.
- (2) Freshmen representatives of the MC are elected separately in September of the academic year.
- (3) All other election procedures are regulated by the annex “Election Procedure”, which forms an integral part of this Statute.

## V. Study Abroad, Erasmus, and Intercampus Participation

### Article 15

- (1) Leadership members (President, Vice Presidents, and Heads of Department) shall not be eligible to stand for election or hold office during any semester in which they participate in a study abroad program, Erasmus program, or other equivalent academic exchange.
- (2) Regular Members Cabinet members may have their membership temporarily held for one (1) semester if they participate in a study abroad or Erasmus program. During this period, they remain official members but may be excused from fulfilling their regular duties. Their seat will be reinstated automatically upon return for the remainder of their mandate.
- (3) Members who temporarily transfer to the other campus of the same Student Government (Zagreb ↔ Dubrovnik) are expected to participate in SG activities at the host campus while retaining official membership of their home campus. The members continue to have voting rights at their home campus.
- (4) If a member chooses not to participate at the host campus, their membership shall not be held for the semester, and they may be required to reapply for election or appointment in the following elections.
- (5) Participation under paragraph (3) is voluntary, but all members who choose to engage at the host campus are expected to maintain regular communication with their home campus leadership and contribute to cross-campus initiatives.
- (6) These rules aim to preserve continuity and accountability of leadership while encouraging collaboration and communication between the Zagreb and Dubrovnik campuses.

## **VI. Student clubs**

### **Article 16**

- (1) Student clubs may be formed to promote student activities, benefit the students, and improve student life at RIT Croatia.
- (2) The proposed club activities for the next academic term must be communicated by the president of the respective club to the SG, no less than two weeks before the end of current academic term.
- (3) RIT Croatia may provide mentoring, administrative and technical support to the clubs.

## **VII. Financing of the SG**

### **Article 17**

- (1) SG will be awarded a budget from RIT Croatia every academic year.
- (2) The amount of the budget will be determined by RIT Croatia management upon evaluating the budget proposal from the MC.
- (3) MC will prepare a budget proposal at the end of every academic year and submit it to RIT Croatia management for their review.

### **Article 18**

- (1) SG and student clubs will be financed:
  - a) From the SG budget, as well as from additional RIT Croatia funding.
  - b) From donations.
  - c) From fundraising activities organized by them, in the coordination with the SG.
  - d) From all other sources of income in accordance with the SG goals, the Statute, and the Law.

### **Article 19**

- (1) SG and all other RIT Croatia student organizations will be not for profit and all the money raised will be invested in achieving the SG goals.
- (2) The budget of the SG will be prepared and managed by the MC as well as RIT Croatia management.
- (3) SG and RIT Croatia management will supervise the financial funds in accordance with the SG annual program and budget plan which has to be revised on a semester basis. The SG manages the financial funds autonomously.

### **Article 20**

- (1) All the monetary transactions of the SG will be operated through the RIT Croatia account.
- (2) RIT Croatia will supervise the use and management of SG funds.
- (3) SG is responsible for all assets bought by the SG and student clubs and organizations are responsible for all assets bought for them using the allocated SG budget.
- (4) Bodies of the SG are obliged to distribute and spend the budget in order to achieve SG goals set in Article 5. All spending must be approved by RIT Croatia management.
- (5) The MC will create semester and yearly financial reports and submit them to RIT Croatia.

## **VIII. Supervision over Student Government Activities**

### **Article 21**

- (1) The work of SG is public and transparent.
- (2) Presidency will be responsible for securing appropriate public insight on all activities fully or partially organized by SG or other RIT Croatia student organizations.

## **Article 22**

- (1) RIT Croatia will supervise the work of SG in accordance with the Statute of RIT Croatia.
- (2) RIT Croatia will supervise the financial transactions of SG and other RIT Croatia student organizations financed by the RIT Croatia budget.
- (3) RIT Croatia will respect the autonomy and independence of SG and other RIT Croatia student organizations, in accordance with the Statute of RIT Croatia, the Statute, and the Law.

## **Article 23**

- (1) RIT Croatia will maintain an advisory role in SG and other RIT Croatia student organizations.
- (2) RIT Croatia will appoint advisors from each campus who are chosen from RIT Croatia staff.
- (3) SG advisors will monitor and assist with the work of the MC.
- (4) SG advisors will advise the MC in their work and assist them with setting, maintaining, and updating standard operational procedures for SG activities.
- (5) SG advisors will be allowed to participate in meetings of all SG bodies but will not have the right to vote.

## **IX. Provisional and final regulations**

### **Article 24**

- (1) This statute will come into effect on the 8th date of publishing on the RIT Croatia web site upon receiving approval from the RIT Croatia Academic Senate.
- (2) This statute replaces the Statute of the Student Government RIT Croatia dated April 30, 2021 entirely and puts all of its provisions out of effect.
- (3) The provisions of this statute will be further specified in the following sets of rules: “RIT

Croatia Student Government Handbook” and its annexes such as: “RIT Croatia Student Government Election Procedure” and “Student Clubs - Rules and Procedures”. The statute will be used in conjunction with the above listed documents.

(4) The provisions indicated in the Statute will be followed through no later than three months after the statute is adopted.