

Staff Week Agenda

Date: 13.04. - 17.04.2026

Location: Dubrovnik, Croatia



Day 1: Welcome

12:30 – 13:00

Registration opens, allowing participants to pick up their welcome packs

13:00 – 13:30 Opening Session

A warm welcome from the organizers, an introduction to the Erasmus Staff Week objectives, and a look at the exciting days ahead.

13:30 – 14:15 Icebreaker & Networking Activity

A fun, interactive session to get to know each other, break the ice, and start building connections.

19:00 – 21:30 Welcome Dinner

Day 2

10:00 – 11:00 Crash course in Croatian language

Learn a few basic words of Croatian language

11:00 – 12:30 Workshop: “Communication”

12:30 – 1:15 Lunch break

Enjoy a meal while mingling with colleagues and reflecting on the morning's discussions.

1:15 – 2:15 Presentation: “Student and Staff Mobility: Challenges & Opportunities”

An engaging session on the impact of mobility programs and how to enhance their effectiveness. /(round table discussion)

2:30 – 4:30 Tour of Dubrovnik Old Town

Step into history with a guided tour of Dubrovnik's breathtaking Old Town

Evening

Free time to explore the city at your own pace



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Day 3

10:00 – 11:00 Interactive Workshop:

11:00 – 11:30 Coffee break

Grab a cup and keep the conversations going!

11:30 – 12:30 Presentation time

Participants share real-world experiences, best practices, and creative solutions from their institutions.

12:30 – 1:30 Lunch break

1:30 – 2:30 Roundtable Discussion: *"Building Sustainable Partnerships in Erasmus+"*

A collaborative discussion on strengthening international cooperation.

Evening

Free time to explore the city at your own pace

Day 4

Visit Konavle and Cavtat

A full day excursion

Evening

Free time to explore the city at your own pace

Day 5 Wrap-up & Reflection

10:00 – 10:30 Final Discussion: *"Lessons Learned & Future Collaborations"*

Reflect on key takeaways, share feedback, and discuss future Erasmus+ projects.

10:30 – 11:00 Certificates Ceremony & Farewell Coffee

A moment to celebrate new connections and achievements before saying goodbye.

