

## Staff Week Agenda

**Date: 13.04. - 17.04.2026**

**Location: Dubrovnik, Croatia**



### Day 1: Welcome

**12:30 – 13:00**

Registration opens, allowing participants to pick up their welcome packs

**13:00 – 13:30 Opening Session**

A warm welcome from the organizers, an introduction to the Erasmus Staff Week objectives, and a look at the exciting days ahead.

**13:30 – 14:15 Icebreaker & Networking Activity**

A fun, interactive session to get to know each other, break the ice, and start building connections.

**19:00 – 21:30 Welcome Dinner**

### Day 2

**10:00 – 11:00 Crash course in Croatian language**

Learn a few basic words of Croatian language

**11:00 – 12:30 Workshop: “Communication“**

**12:30 – 1:15 Lunch break**

Enjoy a meal while mingling with colleagues and reflecting on the morning's discussions.

**1:15 – 2:15 Presentation: “Student and Staff Mobility: Challenges & Opportunities“**

An engaging session on the impact of mobility programs and how to enhance their effectiveness. /(round table discussion)

**2:30 – 4:30 Tour of Dubrovnik Old Town**

Step into history with a guided tour of Dubrovnik's breathtaking Old Town

**Evening**

Free time to explore the city at your own pace



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### Day 3

**10:00 – 11:00** Interactive Workshop:

**11:00 – 11:30** Coffee break

Grab a cup and keep the conversations going!

**11:30 – 12:30** Presentation time

Participants share real-world experiences, best practices, and creative solutions from their institutions.

**12:30 – 1:30** Lunch break

**1:30 – 2:30** Roundtable Discussion: *"Building Sustainable Partnerships in Erasmus+"*

A collaborative discussion on strengthening international cooperation.

**Evening**

Free time to explore the city at your own pace

### Day 4

**Visit Konavle and Cavtat**

A full day excursion

**Evening**

Free time to explore the city at your own pace

### Day 5 Wrap-up & Reflection

**10:00 – 10:30** Final Discussion: *"Lessons Learned & Future Collaborations"*

Reflect on key takeaways, share feedback, and discuss future Erasmus+ projects.

**10:30 – 11:00** Certificates Ceremony & Farewell Coffee

A moment to celebrate new connections and achievements before saying goodbye.

