

How to Request Accommodations/Eligibilities

Before requesting accommodations/eligibilities, you must first register with the Disability Services Office at bachelor.accessiblelearning.com/RIT/ApplicationStudent.aspx.

1. Log onto the **MyDSO Student portal** (bachelor.accessiblelearning.com/RIT). If asked to sign any accommodation related e-forms, please read each one carefully and sign. You will not be able to request accommodations until this is complete.
2. From **My Accommodations** in the left sidebar, select **List Accommodations**.

My Dashboard

Home >> My Dashboard >> Overview

OVERVIEW

IMPORTANT MESSAGE(S)

Please read the following message(s) regarding your account:

- Your To Do List:
 - No Accommodation Requests Found

You have not submitted any accommodation requests for the current term. Please remember to request any accommodations needed for your classes in a timely manner.

Select Accommodations for Your Class

Important Note

1. Courses may take **up to 48 hours** to display in the system after you have registered for them. If you do not see one or more of your courses in the list below **48 hours** after registering, please contact Disability Services Office.
2. Your courses might not display below if you are part of the course waiting list.
3. To request accommodations, select the checkbox(es) for the courses where they are needed, then click the button below to go to the next page to select your accommodations.
4. If you are **unable to select a checkbox** from the list of courses below, that means you have already submitted your request for accommodations for that course.
5. If you wish to **modify your accommodation request** (change or cancel a request), scroll down until your course is displayed and select either **Modify Request** or **Cancel Request**.

Step 1: Select Class(es)

- 2020-2021 - Spring - INTP 440.02 - INTERP: DIVERSE CONSUMERS (CRN: 56180)
- 2020-2021 - Spring - INTP 450.04 - PRACTICUM AND SEMINAR II (CRN: 55364)

3. Click the boxes in front of each class for which you want to request accommodations, then click the button **Step 2 – Continue to Customize Your Accommodations**.

Step 1: Select Class(es)

- 2020-2021 - Spring - ARTH 369.01 - 20TH CENTURY ART: SINCE 1950 (CRN: 54058)
- 2020-2021 - Spring - IGME 102.01 - INTERAC DES & ALG PROB SOLV II (CRN: 50259)
- 2020-2021 - Spring - NMDE 203.01 - NMD INTERACTIVE II (CRN: 54159)
- 2020-2021 - Spring - NMDE 203.01L - NMD INTERACTIVE II (CRN: 54160)
- 2020-2021 - Spring - NMDE 204.02 - NEW MEDIA DESIGN ANIMATION (CRN: 54169)
- 2020-2021 - Spring - NMDE 204.02L - NEW MEDIA DESIGN ANIMATION (CRN: 54170)

Step 2 - Continue to Customize Your Accommodations

4. Each of your selected classes will be listed separately, followed by a box labeled **Select Accommodation(s) for _____**.
- Click the box for all accommodations you wish to utilize for each class. If you have testing accommodation(s), they are collectively listed as "Alternative Testing." Classroom accommodations are listed separately. Housing and other 'non-academic' accommodations will not be listed, since they do not apply to classes.
 - After making selections, press the **Submit Your Accommodation Requests** button.

NMDE 204.02 - New Media Design Animation (CRN: 54169)

Instructor(s): Jason Arena
 Days and Time(s): R at 11:00 AM - 12:50 PM
 Date Range(s): 01/25/2021 - 05/05/2021
 Location(s): OL-P LAB (Campus: MAIN)

Select the check box if you have entered a **WRONG CRN**. You will not be required to specify your accommodation for this class.

Select Accommodation(s) for NMDE 204.02

<input checked="" type="checkbox"/> Access to Instructor Power Point Presentations and/or Other Class Content if Available	<input type="checkbox"/> Alternative Testing	<input type="checkbox"/> Assignment Due Dates Extended - When Needed and Appropriate
<input type="checkbox"/> Permission to Audio Record Lectures	<input checked="" type="checkbox"/> Permission to Photograph Board Notes	<input type="checkbox"/> Permit Clarifying Questions on Presented Information and Assignments

NMDE 204.02L - New Media Design Animation (CRN: 54170)

Instructor(s): Jason Arena
 Days and Time(s): T at 11:15 AM - 02:05 PM
 Date Range(s): 01/25/2021 - 05/05/2021
 Location(s): 007A 1303 (Campus: MAIN)

Select the check box if you have entered a **WRONG CRN**. You will not be required to specify your accommodation for this class.

Select Accommodation(s) for NMDE 204.02L

<input type="checkbox"/> Access to Instructor Power Point Presentations and/or Other Class Content if Available	<input checked="" type="checkbox"/> Alternative Testing	<input type="checkbox"/> Assignment Due Dates Extended - When Needed and Appropriate
<input type="checkbox"/> Permission to Audio Record Lectures	<input checked="" type="checkbox"/> Permission to Photograph Board Notes	<input checked="" type="checkbox"/> Permit Clarifying Questions on Presented Information and Assignments

Note: You do not have to select all of your accommodations for each class, but are able to choose the accommodations you need.

5. You will see a green-circled checkmark in the Request Status box to let you know that the request(s) have been submitted to the queue. Disability Services Office staff will then send all notification letters to faculty shortly before the start of each term, with updates sent as needed throughout the semester.

SYSTEM UPDATE IS SUCCESSFUL

The system has successfully processed your request.