

RIT

Rochester  
Institute of  
Technology  
of Dubai

# Fee Payment Guide for New Admitted Students

## Graduate (Master's Degree)



## Enrollment Deposit

Students admitted to RIT Dubai are required to pay an enrollment (seat reservation) deposit of AED 2,500. This deposit is non-refundable and non-transferable. The deposit is deductible from the student's tuition fees once the student joins the University and enrolls for course(s). In case of 'Monthly Plan', the deposit will be adjusted in the 4th installment payment. In case of student's enrollment deferral request, the deposit can be adjusted towards the tuition within 2 semesters of deferral only.

## Tuition Fees and Payment Terms

To be able to enroll for the first semester, students should make an advance payment (depending on the payment plan the student chooses):

Semester Plan (Provide post-dated cheques by July 15 / December 15)				
Program	Total Credit Hours	Per Credit Rate	Per Course	Total
Cybersecurity	30	AED 3,900	AED 11,700	AED 117,000
Electrical Engineering	30	AED 3,900	AED 11,700	AED 117,000
Mechanical Engineering	30	AED 3,900	AED 11,700	AED 117,000
Engineering Management	30	AED 4,300	AED 12,900	AED 129,000
Organizational Leadership & Innovation	33	AED 3,900	AED 11,700	AED 128,700
Future Foresight & Planning	33	AED 3,900	AED 11,700	AED 128,700
Data Analytics	33	AED 3,900	AED 11,700	AED 128,700
Smart Cities	33	AED 4,350	AED 13,050	AED 143,550

### Monthly Plan

(Provide post-dated cheques by July 15 / December 15)

Program	Total Credit Hours	Per Credit Rate	Per Course	Total
Cybersecurity	30	AED 4,050	AED 12,150	AED 121,500
Electrical Engineering	30	AED 4,050	AED 12,150	AED 121,500
Mechanical Engineering	30	AED 4,050	AED 12,150	AED 121,500
Engineering Management	30	AED 4,450	AED 13,350	AED 133,500
Organizational Leadership & Innovation	33	AED 4,050	AED 12,150	AED 133,650
Future Foresight & Planning	33	AED 4,050	AED 12,150	AED 133,650
Data Analytics	33	AED 4,050	AED 12,150	AED 133,650
Smart Cities	33	AED 4,500	AED 13,500	AED 148,500

Post-dated cheques must be submitted.

Confirm your payment plan by logging into the [student portal](#).

Scholarship percentage will be applied and deducted from the applicable payment plan amount.

Scholarship is not applied during Fall & Spring semesters, if a student is on part-time course load (less than 6 credit hours). However, below are the exceptions:

- If a student is in his/her last semester, wherein the student is left with fewer than 6 credit hours to graduate.



Students if enrolled for a 'Remedial Course(s)', will be billed the below mentioned as applicable, in addition to the Program tuition:

Description	Amount
Remedial Course (3 credit hours)	AED 12,285

- Scholarship will be applied to the 'Remedial Course(s)' and is not subject to the minimum enrollment requirement of 6 credit hours.

The following are the fees payment deadlines effective student's second semester:

Post-dated cheques can be provided.

Semester	Deadline
Fall Semester (August/September till December)	September, 15
Spring Semester (January till April/May)	January, 31
Summer Semester (May till August)	May, 31

**The Finance Office has the right to drop the enrolled courses for any student in case of non-payment (please refer to 'Financial Drop Policy' in the student handbook).**

**If a student fails to complete the payment by the deadline,  
a late payment fee of AED 500 will be charged on a monthly basis.**

**The penalty will apply to any overdue balance, regardless of the amount, and will not be waived off for any reason.**

## Course Withdrawal

**When a student chooses to drop a course with a grade of “W” (after official add/drop period), full tuition for the course is charged.**

### Institute Withdrawal OR Leave of Absence – Tuition Refund Policy

If a student Withdraws from RIT Dubai or applies for a Leave of Absence, the following refund percentage will apply for a 15-week semester:

- a) 100% tuition refund during the official add/drop period.
- b) 70% tuition refund from the end of the official add/drop period through the end of the 2nd week of classes.
- c) 60% tuition refund during the 3rd week of classes.
- d) 50% tuition refund during the 4th week of classes.
- e) 25% tuition refund during the 5th week of classes.
- f) 0% tuition refund during and after the 6th week of classes.

**Note: Non-attendance does not constitute an official withdrawal.**

A student is not “officially withdrawn” until he or she successfully completes the withdrawal form with the academic advising office. The date on which a withdrawal form is submitted properly will be the date of official withdrawal, and will be used to determine the tuition refundable amount, provided the student completes the full process.

## Other Mandatory Fees

### Student Activity Fee

AED 250

Mandatory charge per semester  
(not applicable during Summer).

### E-Text Books Fee

AED 200 - AED 500

Average Per Semester; depending on  
the courses enrolled.

### Graduation Fee

AED 600

Mandatory one-time charge  
upon graduation.

## Other Optional Fees

### Per Semester Housing Fees (Single Room)

AED 20,000

To be paid before check-in.

### Per Semester Housing Fees (Double Room)

AED 10,000

To be paid before check-in.

### Student New Visa Fees

AED 5,300

One-time charge - including a refundable deposit of AED 2,500.  
To be paid in advance before starting the new visa process.

### **Student Visa Status Change - Inside Country**

AED 1,890

One-time charge.

To be paid in advance before starting the status change visa process.

### **Yearly Student Visa Renewal Fees**

AED 1,750

To be paid before starting the visa renewal process.

### **Student Visa Cancellation Fee**

AED 525

Will be deducted from the refundable visa deposit.

### **Yearly Medical Insurance (Option 1)**

AED 6,000

Daman - Select Gold Plan

### **Yearly Medical Insurance (Option 2)**

AED 3,150

Daman - Secure Bronze Plan

## Accepted Payment Methods

### Cheque

- a) Accepted at RIT Dubai Finance Office.
- b) Current and post-dated cheques should be drawn on UAE Banks.
- c) Cheques are payable to 'RIT Dubai FZE'
- d) Cheques that do not clear for any reason are charged a penalty of AED 300 per cheque.
- e) If two or more cheques do not clear, cheques are no longer accepted as a form of payment.
- f) If the current dated cheque is deposited directly to our ENBD bank account; the deposit slip shall be emailed to [dubaiar@rit.edu](mailto:dubaiar@rit.edu) with Student's name and University ID or application number.

### Cash

- a) Accepted at RIT Dubai Finance Office.
- b) Only AED currency is accepted.

### By Link (secured link)

- a) Email [dubaiar@rit.edu](mailto:dubaiar@rit.edu) to request for a secured link to pay remotely through a card. Student's name, University ID along with fees description and amount should be emailed.
- b) The payment links are valid for 24 hours only.
- c) EPP options are offered by several banks. Please visit our [website](#) or email [dubaiar@rit.edu](mailto:dubaiar@rit.edu) for more details.

### Credit Card

- a) Accepted at RIT Dubai Finance Office.
- b) All major debit and credit cards are accepted at RIT Dubai Finance Office.

### Bank Transfer

Account Name:	RIT Dubai FZE
Bank Name:	Emirates NBD PJSC
Branch:	Dubai Silicon Oasis
IBAN:	AE390260001102425560201
SWIFT Code:	EBILAEAD
Account Number:	1102425560201

Our bank account currency is UAE dirhams (AED).  
IBAN is mandatory for all international wire transfers.  
The deposit slip or transfer confirmation shall be emailed to [dubaiar@rit.edu](mailto:dubaiar@rit.edu) with Student's name and University ID or application number.



## Finance Office Contact Information



'A' Block (Administration Building) - First Floor



Monday - Thursday  
9:00am to 6:00pm

Friday  
8:00am to 12:00pm



+971-4-371-2091



dubaiar@rit.edu

Please note that most of the inquired information is included in this document.

For further details on all fees and policies, please refer to the 'Student Accounts Receivable Policy' (Policy 4.3 in PNP) in our **Student Handbook**.

All above mentioned fees are inclusive of VAT, if applicable.

All fees are subject to changes.

The University reserves the right to increase tuition fees up to 10% per academic year when deemed necessary.