

JOB DESCRIPTION

Adjunct Faculty Position in Economics

JOB DETAILS			
Position Title:	Adjunct Faculty in Economics	Grade	
Department/Division:	Liberal Arts		
Reports to:	Department Chair		
Supervises:	None		
Last Updated on:	March 26, 2024		

Job Purpose

RIT Dubai is currently seeking an exceptional candidate to teach either undergraduate Microeconomics or Macroeconomics or both in Fall 2024 and beyond. The candidate should be highly motivated, have a thorough understanding of micro- and macroeconomic principles and be able to deliver about weekly lectures (either 2-3 times weekly depending on scheduling) over the course of a semester. In addition, the courses require two midterm tests and a final exam, and in the case of Macroeconomics a term paper as well, as well as relevant proctoring duties as assigned by the department chair. Both courses involve homework and quizzes on a weekly basis during the course of the semester. The syllabus covers the entire gamut of the subjects including in the case of Micro, consumer theory, the theory of the firm, factor markets and an introduction to international trade. In the case of Macro, the course covers GDP and its components, capital markets, money and banking, the aggregate demand/supply framework, unemployment and the Phillips curve, inflation, economic growth, balance of payments and exchange rates as they apply to the macroeconomy. Class size is usually large and the candidate should be capable of exercising class control and motivating students.

Main Duties and Responsibilities:

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- Teach at undergraduate and graduate levels in designated / allocated areas.
- Contribute to the development, planning and implementation of high-quality curricula, reading and learning materials from current events.
- Maintain records assiduously to monitor student progress, achievement and attendance.
- Co-proctor and invigilate exams as the Head of Department suggests.
- Responsible for development, administration and marking of exams, quizzes, projects and other assessment tools.
- Provide support to students to better facilitate their learning experience; this includes setting weekly office hours, and use of students' communication and registrar's computer systems used at the Institute.
- Complete full course folders at the end of each course in keeping with Ministry and university Institutional Effectiveness Office requirements.

- Participate in administration work groups, committees and other activities both internally within the institute and externally as society services.
- Perform / initiate any other related duties that serve the job purpose.

Job Requirements:

REQUIRED QUALIFICATIONS FOR THE POSITION

- MA/MS (for Micro only) or PhD in economics from a recognized university.
- Experience in teaching undergraduate economics
- Ability to bring real world experience and situations into the classroom.
- Ability to identify and mentor/coach students who may be falling behind in their grades.
- Ability to motivate students in the classroom.
- Excellent communication skills and a fluent command and use of the English language.
- Ability to deal with various situations and multicultural students / colleagues.
- Flexible, able to work in a fast-paced, high energy environment
- Strong organizational and planning skills

APPLICATION PROCESS:

Email your application to careersdubai@rit.edu to the attention of Dr. Sanjay Modak, Assistant Professor of Economics in the Department of Liberal Arts. The email subject line must include your name and the position you are applying for. Submit the following items as part of your application:

- resume or CV;
- Teaching philosophy statement;
- cover letter detailing your technical/professional, teaching, and scholarship qualifications and achievements, how these address the required and preferred qualifications for the position, and which course/s of the list you intend to teach; and
- names, addresses and phone numbers of three references.
- Candidates are also required to send a 2-minute introduction video as part of their initial application. The video can be recorded from their phone and/or Zoom/Teams. This video must be sent via email and/or via WeTransfer (with the same subject line as the application email). The requirements are as follows:
 - Video length must not exceed 2 minutes
 - Candidate is required to introduce himself/herself including: relevant qualifications and professional experience as it relates to the role
 - Candidate must state the courses within Economics that he/she has previously taught
 - Candidate may include any other information related to their motivation in applying for the role

Applications review will begin immediately and continue until a candidate is selected. Only shortlisted candidates will be contacted.

For more information please visit RIT Dubai website at www.rit.edu/dubai