

JOB DESCRIPTION

Adjunct Faculty Position in Economics

JOB DETAILS			
Position Title:	Adjunct Faculty in Economics	Grade	
Department/Division:	Sciences & Liberal Arts		
Reports to:	Department Chair		
Supervises:	None		
Last Updated on:	December 15, 2019		

Job Purpose

RIT Dubai is currently seeking an exceptional candidate to teach undergraduate Microeconomics in Spring 2020. The candidate should be highly motivated, have a thorough understanding of microeconomics and be able to deliver about 20-25 lectures over the course of the semester. In addition, the course requires two midterm tests and a final exam. The syllabus covers the entire gamut of the subject including consumer theory, the theory of the firm, factor markets and an introduction to international trade. The course includes weekly quizzes and homework exercises as well. Class size is usually large and the candidate should be capable of exercising class control and motivating students.

Main Duties and Responsibilities:

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- Teach at undergraduate levels in designated / allocated areas.
- Contribute to the development, planning and implementation of a high quality curriculums, handouts and learning materials.
- Maintain records to monitor student progress, achievement and attendance.
- Responsible of development, administration and marking of exams, quizzes, projects and other assessment tools.
- Provide support to students to better facilitate their learning experience; this includes setting weekly office hours, supervise related labs and use of students' communication and registrar's computer systems used at the Institute.
- Participate in administration work groups, committees and other activities both internally within the institute and externally as society services.
- Perform / initiate any other related duties that serve the job purpose.

Job Requirements:

REQUIRED QUALIFICATIONS FOR THE POSITION

- MA/MS or PhD in economics from a recognized university.
- Some experience in teaching undergraduate economics
- Ability to bring real world experience and situations into the classroom.
- Ability to identify and mentor students who may be falling behind in their grades.
- Ability to motivate students in the classroom.
- Excellent communication skills and a good command of the English language.
- Ability to deal with various situations and multicultural students / colleagues.
- Flexible, able to work in a fast-paced, high energy environment
- Strong organizational and planning skills
- Class Leadership and students advising skills.
- Fluent in professional English Language

APPLICATION PROCESS:

Email your application to careersdubai@rit.edu to the attention of Dr. Sanjay Modak, Department of Sciences and Liberal Arts. The email subject line must include your name and the position you are applying for. Submit the following items as part of your application:

- resume or CV;
- cover letter detailing your technical/professional, teaching, and scholarship qualifications and achievements, how these address the required and preferred qualifications for the position, and which course/s of the list you intend to teach; and
- names, addresses and phone numbers of three references.

Applications review will begin immediately and continue until a suitable candidate is found.