NEW MEDIA DESIGN – LAB INSTRUCTOR

JOB DETAILS			
Position Title:	New Media Design Lab Instructor	Grade	
Department/Division:	New Media Design		
Reports to:	Program Coordinator		
Supervises:	None		
Last Updated on:	December 17, 2025		

Job Purpose

The New Media Design NMD program in RIT Dubai is currently seeking applications from outstanding Designers with a passion for education and hands-on student support. The position requires expertise in managing a design lab (can be photo and video equipment, art lab or computer lab) as well as supporting faculty in teaching and learning in some of the courses related to graphic design, visual communication, video production, web design, user experience (UX) design, app design, game design, animation, motion graphics and related areas in NMD.

The selected candidate is expected to start on January 5, 2026 in Dubai.

Main Duties and Responsibilities

- Supporting faculty in teaching, projects, and curriculum development by assisting with equipment setup, software usage, and demonstrations.
- Managing and supporting the operations of one of 2 design labs (photo lab or computer lab) depending on expertise.
- Providing technical assistance to students in their projects, including guidance on using lab resources and software effectively for assignments and capstone projects.
- Coordinating with vendors to procure new photo, video, and/or design-related equipment, software solutions, and services.
- Training students and faculty on the safe and effective use of lab equipment and software tools, ensuring proper maintenance and adherence to vendor recommendations.
- Offering support in software and tools related to graphic design, web development, UX/UI design, motion graphics, and video editing, including platforms such as Adobe Creative Suite, Figma, and digital prototyping tools.
- Monitoring student activities in the labs to ensure safety protocols are followed, and resources are used efficiently.
- Ensuring compliance with all relevant institutional policies and guidelines, including quality, health, safety, and environmental regulations.
- Performing other tasks and duties as assigned to support the department's goals and the institution's mission.

Required Qualifications:

- Master's degree in Graphic design, Multimedia Design, Visual Communication, New Media Design, Animation, Photography, Film Making or a closely related field for the Lab Instructor level.
- Strong knowledge of photo and video equipment operation, including cameras, lighting, sound recording, and editing software.
- Proficiency in design software such as Adobe Creative Suite (Photoshop, Illustrator, InDesign, Premiere Pro, After Effects, Blender).
- Knowledge of UX/UI design tools (e.g., Figma, Sketch, Adobe XD) and web development basics (HTML, CSS, WordPress, etc.).
- Familiarity with motion graphics, animation, and video production techniques.
- Experience in managing design and multimedia labs or similar environments.
- Experience providing technical and instructional support to students and faculty in creative disciplines.
- Certification in Adobe Creative Suite or other design tools.
- Experience with 3D design, AR/VR, or app prototyping tools.
- Experience with cloud-based design tools and collaborative platforms.
- Prior experience working in educational institutions or training settings
- Ability to troubleshoot equipment and software issues effectively.
- Excellent communication and organizational skills
- Excellent personal skills, and ability to deal with students and faculty from diverse backgrounds.

Application Procedure:

Please email your application to careersdubai@rit.edu and include the followings in your application:
- Subject line must include your name and the position you are applying for.
- Cover letter detailing your technical/professional and teaching qualifications and achievements
- Resume or curriculum vitae
- Portfolio of personal design projects
- Portfolio of design projects by students
- Contact information
- Names, addresses and phone numbers of three references

Applications review will begin immediately and continue until a candidate is selected. Only shortlisted candidates will be contacted. For more information please visit RIT Dubai website at www.dubai.rit.edu.