

Student Learning Outcome: Demonstrate comprehension of information accessed through reading

DIGITAL VOLUNTEERS FOR THE SMITHSONIAN

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What to do: Become a Digital Volunteer for the Smithsonian and originally transcribe or review 10 items (i.e., Euphorb, botany collection) OR transcribe or review 500 words (i.e., a good choice is the Freedman's Bureau). You may choose *to review* or *to transcribe*, with the goal of working within the amount of content comparable above.

How to do it:

1. Visit <https://transcription.si.edu> and sign up for an account
2. Follow the tutorials of HOW TO TRANSCRIBE. This is a very important step. **Please do this asap so that you are prepared for this project.**
3. Access a project. You may choose a particular collection OR you may browse. Be sure that when you are looking for a collection, you have "un checked" the box "Include Completed Projects."
4. Once "in" a project, **begin reviewing the work of other transcribers.** This is the best way to get the hang of how to transcribe — by reviewing the work of others. If necessary, edit the work of someone else; or confirm that the transcription of the other user is 100% accurate.

OR

Access the National Museum of African American History & Culture OR the American History Collection (OR another text- based collection of your choice). **Begin transcribing the item(s).** This requires great attention to detail because you are the original author of the transcribed content, so please be careful with your transcription. Also, you must follow the conventions of transcription [such as using brackets].

5. Before you close out your window to finalize your TRANSCRIPTION (#4 above), copy and paste your original transcription into a Word document. Identify the item that you have transcribed by collection and item #. Save this as a Word document that you will submit to MyCourses.

Due: 9/24/19 8 AM:

screen capture of your project work (page from the SI website includes your username). This is the overall scope of your work. You may take these as .pngs and then submit this in a Word document, attached to your response paper below.

screen caps of each page you reviewed or transcribed, if a short-form item (such as label copy of an item) **OR**

your 500-word transcription of text, if you reviewed or transcribed long-form, handwritten documents

(NOTE: For the second box (handwriting), you must copy from your transcription window and paste that into a Word document.)

250 word response (informal paper) outlined as follows:

a. Identify the project that you did and why you selected it.

b. Tell which museum function (see table of contents in our textbook) this kind of project seems to cultivate. How/why?

c. How does working with digital surrogates impact your understanding of library, archives, and museum collections and functions? In your response, please refer to and incorporate ideas from the reading by G. Wayne Clough and/or Megan Ferriter (noted on our syllabus and on MyCourses). You may cite these with parenthetical citation or footnotes.

Your project will be evaluated in light of the following criteria:

completeness: Did you review or transcribe 10 specimens OR did you transcribe 500 words?

response paper: Did you answer the questions posed above?