

From: Cynthia White
Sent: Monday, January 22, 2024 4:14 PM
To: Cynthia White
Subject: FW: IBC Meeting notes 1/22/24

Edit: Add Kim Corbett to attendees.

From: Cynthia White
Sent: Monday, January 22, 2024 3:53 PM
To: Dawn Carter <dxcsse@rit.edu>; Gary Skuse <grssbi@rit.edu>; Jennifer Harman (Jennifer_Harman@URMC.Rochester.edu) <Jennifer_Harman@URMC.Rochester.edu>; Karin Wuertz-Kozak <kwbme@rit.edu>; Kim Corbett <kacsbi@rit.edu>; Mary-Anne Courtney <mxcbsi@rit.edu>; Paul Craig <pac8612@rit.edu>; Phil VanChieri <ppvchs@rit.edu>; Sarah Klein <sekehs@rit.edu>; Wade Narrow <Wade_Narrow@urmc.rochester.edu>
Cc: Elle Barnes <embsbi@rit.edu>; Maureen Ferran <mcfbsi@rit.edu>
Subject: FW: IBC Meeting notes 1/22/24

These are the notes from the 1/22/24 IBC meeting. Please let me know if there are any changes or corrections needed.

Attendees: Gary Skuse, Wade Narrow, Dawn Carter, Karin Wuertz-Kozak, Mary-Anne Courtney, Phil VanChieri, Sarah Klein, Cindy White, Elle Barnes, [Kim Corbett](#)

There were two project registrations to review from Maureen Ferran and Elle Barnes.

Elle Barnes: Study of amphibian microbiome dynamics in the presence of Batrachochytrium dendrobatidis (Bd) and Batrachochytrium salamandivorans (Bsal)

Registration changes needed:

None

Cindy will schedule a lab review with Elle to verify postings and documentation are in place. The lab is already certified as BSL2.

SOP changes needed:

1. The red text at the top of the document needs to be removed.
2. On page 3, Elle should provide a cell phone number in case she's not in her office or on campus.
3. Are CO2 incubators used? If not, remove.
4. Are fume hoods or liquid nitrogen used? If not, remove.

Training requirements:

Everyone listed on the registration has taken all of the required courses.

Once the lab inspection is complete and SOP changes are received, Gary will provide a letter acknowledging the project approval.

Maureen Ferran: Use recombinant VSV to achieve gene activation

Registration change needed:

- 1) Check lab safety training on the first page.
- 2) Table C3a – If #1-5 are not going to be used for this specific project, remove them. If they will be used, then additional information about them should be added.

Viral Vector Form changes needed:

- 1) Page 5 is blank and needs to be completed.
- 2) There are only 2 cell lines listed. There are 5 listed on the registration form. These should match.

Cindy will schedule a lab inspection with Maureen. Once complete and documents are revised, Gary will provide a letter acknowledging the project approval.

If anyone has any questions or comments, please let me know.

Thank you,
Cindy

Cindy White

Lab Safety Programs Manager

Global Risk Management Services

Finance & Administration

Rochester Institute of Technology

o: (585) 475-4980 | clwehs@rit.edu

On Campus: Monday, Tuesday, Wednesday

Work from Home: Thursday, Friday

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