

## IBC Meeting Minutes 3/4/2024

Attendees: Gary Skuse, Crista Wadsworth, Sarah Klein, Mary-Anne Courtney, Cindy White, Kim Corbett, Phil VanChieri, Paul Craig, Jennifer Harman, Dawn Carter, Karin Wuertz-Kozak

The committee had one project registration to review from Crista Wadsworth.

Crista: Neisseriasp.; human-associated bacterial sampling

Registration changes needed:

1. Add bloodborne pathogen training as a requirement for anyone handling the saliva samples.
2. B.1.a – Biosafety level says BSL1, but using BSL2 practices. References to BSL1 should be removed. They need to be treated as BSL2.
3. References to 1% sodium hypochlorite need to be corrected to 10%.
  - a. Reminder that any bleach solution needs to be remade periodically as its potency diminishes over time.
  - b. Any solution being disinfected needs to be 10% sodium hypochlorite by volume. (Adding a 10% solution to a liter of sample is not adequate.)

General questions:

1. If a participant declines the demographic questionnaire, will they still be allowed to participate? Yes.
2. If a pathogenic specimen is identified in a sample, will the donor be informed? Yes.
  - a. This project will require human subjects approval. Ensure that wording is included indicating that subjects will be informed and are responsible for seeking treatment.
3. How will the study be made anonymous?
  - a. Crista will maintain the only key linking the subject identities to the samples using sample IDs.

Cindy will schedule a lab review with Elle to verify postings and documentation are in place. The lab is already certified as BSL2.

SOP changes needed:

1. None

Training requirements:

Bloodborne pathogen training is required of anyone handling or exposed to the saliva samples.  
[https://rit.sabacloud.com/Saba/Web\\_spf/NA3P1PRD0049/common/leclassview/dowbt-0000120793](https://rit.sabacloud.com/Saba/Web_spf/NA3P1PRD0049/common/leclassview/dowbt-0000120793)

Once the requested changes are made, Cindy will sign off on the lab inspection as the lab was recently inspected for Elle Barnes' project and forward the registration to Gary for his signature.

Gary will provide a letter acknowledging the project approval.

Periodic updates: Crista will provide updates when changes to the registration are made.