

IBC Meeting Minutes 3/5/26

Attendees: Cindy White, Crista Wadsworth, Emily Coon, Phil VanChieri, Mary-Anne Courtney, Wade Narrow, Karin Wuertz-Kozak, Sarah Klein, Dawn Carter, Paul Craig, Mike Heagy

- 1) Review #1 – Mike Heagy: *Rhizopus stolonifera* (+), *Umbelopsis isabellina* (Oudemans) Gams
 - a. Overview – Students will learn to culture and handle two fungal species, both of which are BSL1.
 - b. SOP
 - i. The highlights should be removed from the final copy.
 - ii. Edit the footnote with the version # and date.
 - iii. P1 - remove the redundant contact information.
 - iv. Remove bloodborne pathogen and gas cylinder training to match the registration.
 - v. On p7, remove the section on liquid nitrogen as it will not be used.
 - vi. P8 – remove the highlight on the ‘Keep this...’ sentence.
 - vii. P8 – It’s not clear if there are biosafety cabinets in the room or not. Based on the discussion, if there are biosafety cabinets in the room, they should be used and if so, the section would stay. If not, the section should be removed.
 - viii. P9 – the section on incubators and gas cylinders should be removed if they will not be used. Mention was made that removable CO2 monitors, which are in the SOP template, can break down and should be verified before using.
 - ix. P14 – Remove the highlighted portion under cuts and wounds as it’s not needed.
 - c. Registration
 - i. P1 – Answer question 3 regarding the SOP - yes
 - ii. P1 – Answer question 4 – biosafety cabinets?
 - iii. P1 – Correct the lab location to GOS – A211
 - iv. P2 – Fill in the project title.
 - v. Review the first questions from each section to be sure they are answered. It may be a difference of PCs used as some members of the committee saw checks for all of the first questions, where others didn’t.
 - vi. Section B.1.a: Fill in the biosafety level in the table. BSL1
 - vii. Section K: Add details regarding culturing techniques, storage and waste handling.
 - d. Other
 - i. The room to be used is shared among several PIs and is not a dedicated room for this work. The question was raised as to whether or not aerosols would be generated. Also, spores can be formed with these fungi. This could affect individuals in the room if they have allergies or sensitivities as well as other tissue culture work that may be taking place in the room. If biosafety cabinets are in the room, they should be used.

- ii. The materials will be stored in a chemistry refrigerator and not a designated biology refrigerator.
 - iii. A review of this year's EHS trainings to date shows:
 - 1. Mike needs to take biosafety training. Shannon needs to take Biosafety and Lab Safety training. Izzie needs to take biosafety training.
- 2) General discussion regarding Crista's potential temporary absence.
 - a. Crista's family is expecting a new baby in early May. If there are registrations to review, we should have an interim Chair to cover the meetings in the event that she's not available.
 - b. Paul Craig stepped up and volunteered to fill this role when/as needed. A meeting was set for Paul, Crista and Cindy to review the role and what may be required.
- 3) To do:
 - a. Lab inspection will be scheduled with Mike.
 - b. Mike et al will make required edits and return the documents to Cindy.
 - c. Project numbers will be assigned and final documents will be sent to Crista for approval.