

Subject: IBC Meeting notes 9/14/23

Hi Everyone,

These are the notes from our latest IBC meeting. Please let me know if you have any questions or corrections.

Thank you!

Attendees: Gary Skuse, Cindy White, Phil VanChieri, Paul Craig, Jennie Liedkie, Jennifer Harman, Kim Corbett, Mary-Anne Courtney, Dawn Carter

Agenda:

- 1) Review IBC registration and SOP submitted by Stefan Schulze.
- 2) Discuss Bolaji Thomas' proposal. He's made a few changes but we need specifics changes to take to him.

Stefan Schulze's Submission:

Registration changes: Sign it.

SOP changes: None

The lab inspection for Stefan has already been completed. Once the signed form is received, Gary will send out an approval letter on Monday.

Bolaji Thomas' registration: Infecting cattle in Nigeria

SOP:

- 1) The training listed includes gas cylinder which isn't called out on the Registration. Determine what is needed.
- 2) The 1st sentence of Ch 4 states that the work is BSL1 and needs to be removed.
- 3) Refers to the use of incubators. If they won't be used for this work, remove that section.
- 4) Note – Homogenized tissue samples = regular waste. This is an incorrect statement.
- 5) Bolaji's cell phone number needs to be included.

Registration and addendum:

- 1) Whole blood and tissue samples are referred to but it's not clear what the samples will be and what will be sent to RIT. List exactly what will come to RIT and how it will be prepped.
- 2) The IACUC approval is from Nigeria and should be removed.
- 3) Extra information related to the work done in Nigeria needs to be removed.
- 4) A PhD student is mentioned but not listed. Will there be an additional person working at RIT?
- 5) Vela cells are listed in B.1.a – is this correct?

Cindy will meet with Bolaji to review the questions brought up by the committee and the changes needed. Once revisions are received, we will have another meeting to review this proposal.