

## Lab Safety Training Instructions

The preferred web browser for RIT Talent Roadmap is Firefox.

Ways to access the training:

- follow the link given to you
- find the link on the EHS webpage
- Go to the RIT Talent Road Map website and log in. Here you can type the training you are looking for in the search bar at the top

If you get something that says you are enrolled but cannot get to the training, please drop the class and then enroll again (preferably on Firefox). This should bring the training up. If not, contact Sandy DeCarlo at [sadmss@rit.edu](mailto:sadmss@rit.edu)

Once you have gone through the information slides, you will need to complete the question slides. You have 3 chances to get the quiz correct. If you do not get 100% in those 3 tries, you will need to drop the class and enroll again to start over.

Once you are done and it says you have passed, hit the "X" at the top right hand corner and then you can get out of the training.

**To print a certificate** - go back to your home screen and find the training that you just took – it should say successful and give you the option to print the certificate.

### **NOTES:**

- The course cannot be taken on a cell phone
- You may need to clear your cookies for it to work
- You may need to allow pop-ups if they are blocked on your machine in order to take the training or print your certificate.