November 2016

Dear Prospective Student:

I am pleased to hear of your interest in the Physician Assistant (PA) Program at Rochester Institute of Technology (RIT). This program was instituted in order to respond to a growing need in our country for well-trained health-care professionals. PA education leads to a very challenging and rewarding career in virtually all types of healthcare settings and specialties of medicine. RIT works in conjunction with hospitals, physicians, and physician assistants, in providing a quality program for such a greatly needed profession. Technical Standards for Candidates for the Physician Assistant Program incorporate minimum capabilities and skills (observation, motor, communications, intellectual, and behavioral attributes) required to practice as a physician assistant. A copy of these Standards is available by contacting Heidi Miller, PA-C, MPH, PA Program Director and online at https://www.rit.edu/healthsciences/graduate-programs/physician-assistant/technical-standards

The RIT PA Program is designed as a five-year graduate (BS/MS) program. As the program is currently designed, the first two (pre-professional phase) academic years involve core courses in basic sciences, mathematics and liberal arts. The third, fourth, and fifth years (the professional phase of the program), encompass 30 months. This includes eighteen (18) months of clinical course work (third and fourth academic years) followed immediately by twelve (12) months of clinical rotations (fifth year). Many rotations are in the Rochester area hospitals; however, some rotations may be outside the immediate area. These rotations build a solid basic understanding and groundwork in general clinical practice. The required rotations are in General Medicine, Family Medicine, Orthopedics, Emergency Medicine, OB/GYN, Pediatrics, General Surgery, Geriatrics, and Psychiatry. The program also requires one elective rotation.

Rochester Institute of Technology (RIT), founded in 1829, is an internationally known university providing the finest career preparation and experience. The U.S. News & World Report has rated RIT as one of the top comprehensive universities in the nation. The PA Program is offered in RIT’s College of Health Sciences and Technology. The College also offers BS degree programs in Diagnostic Medical Sonography (Ultrasound), Biomedical Sciences and Nutrition Management.

The Physician Assistant Program at RIT is a highly competitive program. The number of openings for all students is limited by accreditation standards. The PA Program requires a personal interview prior to admission to the program. Interviews are by invitation only and not all applicants are interviewed. Not all applicants who are invited to interview are accepted into the program. The interview performance is viewed as one of the most important aspects of your application to the PA Program. Prospective candidates are also asked to complete a brief writing sample prior to the beginning of their interview. Careful attention is given to ranking and interviewing freshman and transfer applicants in comparison to their peers. In addition, the PA Program strongly encourages applicants to have participated in some degree of patient care experience and/or shadowing of physician assistants.
Enclosed you will find additional information about the PA profession, the RIT program curriculum, admission criteria and schedule, and the required Supplemental Information Packet. Please be advised that acceptance into any other RIT program does not confer any advantage in reapplying for, or transfer into, the PA Program. Internal transfer applicants are given no advantage over external transfer applicants for admission to the PA Program.

If you have any questions about the PA Program, please feel free to contact the PA Program at (585) 475-5151, or (585) 475-2978. For inquiries regarding admission, call the Office of Admissions at (585) 475-6631. We look forward to working with you.

Sincerely,

Heidi B. Miller, PA-C, MPH
Professor and Director, Physician Assistant Program
College of Health Sciences and Technology
ORIGIN OF THE PHYSICIAN ASSISTANT PROFESSION
The physician assistants (PA) profession began at Duke University by Dr. Eugene Stead in the mid-1960s. Military corpsmen were trained to offset the shortage of physicians. Traditionally, PAs worked as primary care practitioners, commonly located in medically under-served areas. Approximately 100,000 PAs are in practice in the United States, and are represented in virtually all disciplines of medicine.

NATURE OF WORK AND ENVIRONMENT
PAs are educated with an emphasis in primary care and practice in a wide variety of settings and specialties including hospitals, private and group practices, clinics, correctional facilities, research centers, nursing homes, and university health centers. PAs provide diagnostic and therapeutic health care, as part of a team with a supervising physician. They elicit medical histories and conduct physical examinations, diagnosis and treat illnesses, order and interpret tests, counsel about preventive healthcare, assist in surgery, and prescribe medications. PAs duties vary depending on the state and the specialty in which they practice. Specialties include: internal medicine, emergency medicine, geriatrics, pediatrics, obstetrics/gynecology, general surgery, orthopedics, neurosurgery, neonatology, forensics, radiology, etc. Post-graduate PA residency programs assist graduate PAs in acquiring specialized training in these fields.

SALARY & JOB OPPORTUNITIES
PAs are well known to provide high quality, cost-effective patient care. The most recent PA Census (2015), conducted by the American Academy of Physician Assistants (AAPA), noted the median salary for all PAs is $93,800. Salaries vary from region to region and with practice specialty. The local and national healthcare arenas eagerly welcome new graduates from programs such as ours. Other additional information can be obtained at the AAPA web site: http://www.aapa.org

JOB ADVANCEMENT
PAs have opportunities to explore several specialties without needing additional formal education. Given the broad basic foundation of education that PAs receive, many PAs choose to work in various disciplines of medicine throughout their career. Other career options for PAs may include administration, research, education, and positions in the pharmaceutical and medical equipment industries.

JOB & PROFESSION OUTLOOK
The American Academy of Physician Assistants (AAPA) is the national professional society representing physician assistants. Founded in 1968, the Academy represents PAs across all medical and surgical subspecialties in all 50 states, the District of Columbia, the majority of the U.S. territories and within the uniformed services. With a projected growth of 30 percent (from 2014-2024), the United States Bureau of Labor Statistics (BLS) predicts the role of PAs will continue to expand into the next decade.
ROCHESTER INSTITUTE OF TECHNOLOGY

Founded in 1829, RIT is an internationally recognized leader in professional and career-oriented education enrolling 18,000 students in nine colleges. A private, coeducational university in upstate New York, RIT offers academic programs that combine outstanding teaching, a strong foundation in the liberal arts and sciences, modern classroom facilities, and work experience gained through the university’s cooperative education program, internships, and other opportunities. The College of Health Sciences and Technology encompasses the Physician Assistant Program, in addition to several other clinically-relevant academic programs. Students in the College of Health Sciences and Technology receive a unique education, one that will prepare the next generation of healthcare professionals by providing innovative educational and clinical learning experiences, with a strong background in translational research and discovery and the application of evidence-based practices in community health.

ROCHESTER INSTITUTE OF TECHNOLOGY PHYSICIAN ASSISTANT PROGRAM

The pre-professional phase (years 1 & 2) involve courses in basic sciences, mathematics, and the liberal arts. The professional phase includes the 3rd and 4th years of didactic medical education (18 months) and the final (5th) year culminates with clinical rotations (12 months). The professional phase is fully accredited by the Accreditation Review Commission on Education for the Physician Assistant, Inc. (ARC-PA). Students begin the clinical rotations during the summer between years 4 and 5. The required rotations are in General Medicine, Family Medicine, Orthopedics, Emergency Medicine, OB/GYN, Pediatrics, General Surgery, Geriatrics, Psychiatry, and one elective rotation.

Qualified transfer students are accepted, on a space available basis, into the program. Prior health care experience and/or shadowing are strongly recommended, but are not required for admission.

* Transcript evaluations and rendering of transfer credit are addressed at the time of admission only.
* Anatomy and Physiology courses must be taken within the last five years prior to admission to be eligible for transfer into the program.
* In the pre-professional phase, Advanced Placement (AP) credit for liberal arts courses are evaluated and approved by the College of Liberal Arts. Advanced Placement (AP) credit for Calculus, Statistics, and institute electives, are awarded, as applicable within the College of Health Sciences and Technology. Advanced Placement (AP) credit is not accepted for Biology or Chemistry.
* Advanced Placement (AP) or credit for experiential learning is not awarded for courses in the professional phase (years 3, 4, 5) of the program.

Additional information regarding Advanced Placement (AP) credit in the pre-professional phase can be found at: http://www.rit.edu/academicaffairs/advising/student-resources. Information regarding Institute policies and procedures for student withdrawal, refunds of tuition and fees, academic credit and standards, and student grievances can be found at http://www.rit.edu/academicaffairs/Manual/.

CLASS SIZE & ACADEMIC STANDARDS

There are approximately 30-36 students enrolled in each class year of the program. Therefore, the number of openings for all students is limited and competitive. All prospective applicants must have a minimum cumulative GPA of 3.0 (on a 4.0 scale) to qualify for admission consideration and students in the BS/MS degree program must maintain a minimum GPA of 3.0 once enrolled in the program.
PA STUDENT EMPLOYMENT & CO-CURRICULAR ACTIVITIES
Many PA students work during the first two years of the program. Most of these students find that balancing academics, co-curricular activities, and working 8-10 hours/week is possible. Nonetheless, attention must always remain focused on the academic expectations of the PA program, which require students to maintain a minimum term and cumulative GPA of 3.0 (BS/MS degree) throughout the program. Given the rigorous program of study, students in the professional phase of the program are strongly advised meet with their academic advisor to discuss their participation in outside employment and co-curricular activities. Students in the professional phase, including clinical rotations, must ensure that employment and/or co-curricular activities do not interfere with academic preparation, performance, clinical responsibilities, and scheduling as per clinical affiliates and program requirements. Outside commitments that are not managed effectively can dramatically affect successful progression within the program and on clinical rotations. Given the rapidly changing environment in day-to-day clinical activities and responsibilities, patient cases and/or clinical responsibilities must be given paramount priority.

PROGRAM ACCREDITATION
The RIT PA program enrolled its first students in September 1993 and the program received initial accreditation in 1994. Physician Assistants must graduate from an accredited program to be eligible to take the Physician Assistant National Board Examination (PANCE), required for practice in many states, including New York. The Accreditation Review Commission on Education for the Physician Assistant (ARC-PA) has granted Accreditation-Continued status to the RIT Physician Assistant Program sponsored by the Rochester Institute of Technology. Accreditation-Continued is an accreditation status granted when a currently accredited program is in compliance with the ARC-PA Standards. Accreditation remains in effect until the program closes or withdraws from the accreditation process or accreditation is withdrawn for failure to comply with the Standards. The approximate date for the next validation review of the program by the ARC-PA will be April 2017. The review date is contingent upon continued compliance with the Accreditation Standards and ARC-PA policy.

PHYSICIAN ASSISTANT CERTIFICATION EXAMINATION
The National Commission on Certification of Physician Assistants (NCCPA) administers the national board examination for PAs. Certification is required in many states to practice. In addition, a practicing PA must retake the national board examination every six years, as well as complete 100 hours of continuing medical education every two years. RIT’s PA Program is proud to have a 93% overall First Time Board Pass Rate over the twenty graduating classes to date.

HOUSING EXPENSES
These costs vary according to the needs of individual students. Suitable living on-campus (resident halls, apartments, etc.) are generally available for average housing fees. Please refer to the RIT Undergraduate Bulletin and online at http://www.rit.edu for more information. In the fifth year of the program, students complete ten clinical rotations which require, from time to time, that the student be away from the Rochester area. Sometimes these clinical sites are within driving distance, but at other times, the student will need to stay near the clinical site for the 5 weeks of the rotation. Because of this, there may be slightly elevated housing costs during this fifth year. The PA program assists the student in finding suitable housing during this clinical year. Ultimately the responsibility for housing, travel, and food, is that of the student. Students are not reimbursed during their time on clinical rotations. PA students on clinical rotations (year 5) are considered full time students and are responsible for tuition costs.
TRANSPORTATION / PARKING
In the professional phase (years 3, 4, 5) of the program, the student can expect to be off campus a portion of the time. The student is responsible for transportation during these years. Because of this, a car is recommended in the start of the third year, and certainly during the fifth year. Parking fees may be incurred as students begin clinical training in hospitals. Car-pooling is recommended, when applicable.

TUITION & TEXTBOOKS
Current information regarding tuition and related fees can be accessed at http://finweb.rit.edu/bursar/tuition_fees.html. In the professional phase of the PA Program (third, fourth, and fifth years), the coursework and clinical experiences are exclusively medical in nature. Additional textbooks are required in various areas of didactic and clinical instruction. These additional books and reference materials typically run around $2000.00, but vary from student to student.

EQUIPMENT
Each student is required to purchase equipment for the start of the third year of the program. The student is expected to bring his/her own equipment to classes in good working order. The PA program works with various medical suppliers to ensure that equipment costs to the third year students will be the lowest possible, while ensuring their quality. These items generally range $800.00 to $1,200.00. This is a one-time only cost, and these items will be useful for many years to come in the clinical fields of medicine.

PA CLINICAL KNOWLEDGE RATING & ASSESSMENT TOOL (PACKRAT) EXAMS
A written competency examination will be given to students in the fourth and fifth years of the Program. The Physician Assistant Clinical Knowledge Rating and Assessment Tool (PACKRAT) is a nationally recognized competency examination for PA students. This standardized examination provides excellent feedback to students and faculty regarding comprehensive knowledge bases and problem-solving abilities of the students. The content and approach has been created to simulate the computer-based Physician Assistant National Certifying Exam (PANCE). Many students have found this to be excellent preparation for clinical rotations and the PANCE. The cost to each student is currently $40.00/exam.

CRIMINAL BACKGROUND CHECKS
In accordance with various state laws and regulations, most of our clinical affiliates require PA students to undergo a criminal background check prior to beginning a clinical rotation. A PA student may not be allowed to participate in a clinical rotation(s), by the clinical affiliates, based on the results of a criminal background check. As a PA professional advances in his/her healthcare career, s/he can expect regular criminal background checks and credential verification as part of the participation, hiring, and employment process. The RIT PA Program requires that all PA students have an initial criminal background check prior to entering the professional phase of the program (year 3) and once again prior to the start of clinical rotations (end of year 4). The cost to each student for these screenings is $130.00.

DRUG TESTING
In accordance with various state laws and regulations, some clinical affiliates may require PA students to undergo drug testing prior to beginning a clinical rotation. These additional authorizations and their associated fees must be completed by the student at the students’ expense. A PA student may not be allowed to participate in a clinical rotation(s), by the clinical affiliates, based on the results of this drug testing. As a PA professional advances in his/her healthcare career, s/he can expect regular, random drug testing, and credential verification as part of the participation, hiring, and employment process.
**BASIC AND ADVANCED CARDIAC LIFE SUPPORT (BLS)/(ACLS) CERTIFICATION**

Students are required to have current CPR /ACLS certification prior to the start of clinical rotations in the fifth year. This training is arranged through the PA Program in conjunction with the American Heart Association and hospital affiliates. The cost for this certification is $70.00-$150.00.

**PHYSICAL EXAMINATIONS & IMMUNIZATIONS**

A history and physical examination (including various blood work, titer test, TB testing, and current immunizations) are required prior to the start of clinical rotations. TB testing is also required prior to the start of the third year. Students must arrange for these examinations several months in advance of the start of clinical rotations. Costs may range from $ 300.00 – 400.00 depending on insurance coverage. Although the PA program cannot mandate that each student obtain the Hepatitis B vaccine, it is **very strongly recommended** prior to the start of the third year. Lack of this vaccination may preclude students from most clinical training sites. Students may obtain this three injection vaccination series at the RIT Student Health Center or through private medical coverage. Costs may vary dependent upon health insurance coverage.

**PA PROGRAM ADMISSIONS**

The application fee for this program is $ 60.00. Deadlines for completed applications:

- **Transfer applicants**
  - December 1st for the following fall class.

- **Freshmen applicants (Early Decision)**
  - November 15th for the following fall class.

- **Freshmen applicants (Regular Decision)**
  - January 15th for the following fall class.

All admissions materials and applications should be forwarded to:

Rochester Institute of Technology
Office of Admissions
Bausch & Lomb Center
60 Lomb Memorial Drive
Rochester, New York 14623-5604
[http://www.rit.edu/adm/index.html](http://www.rit.edu/adm/index.html)

**TECHNICAL STANDARDS**

Technical Standards for Candidates for the Physician Assistant Program incorporate minimum capabilities and skills (observation, communication, motor, intellectual, and behavioral attributes) required to practice as a physician assistant. These standards are listed below:

All candidates and students for the Physician Assistant (P.A.) Program must possess certain capabilities and skills, with or without reasonable accommodation. These include the intellectual ability to learn, integrate, analyze, and synthesize data. They must have functional use, with or without accommodation, of the senses of vision, hearing, and equilibrium. Their exteroceptive (touch, pain, temperature) and proprioceptive (position, pressure, movement, stereognosis, and vibratory) senses must be sufficiently intact to enable them to carry out all activities required for a complete P.A. education. Candidates must have motor function capabilities to meet the demands of P.A. education and the demands of total patient care. The candidate for the PA Program must possess the following capabilities and skills:

1. **Observation:** The ability to observe is required for demonstrations, visual presentations in lectures and laboratories, laboratory evidence and microbiological cultures, microscopic studies of microorganisms and tissue in normal and pathologic states. Candidates and students must be
able to observe patients accurately and completely, both at a distance and closely. This ability requires functional vision and somatic sensation and is enhanced by a sense of smell.

2. **Communications**: Candidates and students should be able to communicate intelligibly, and to observe patients closely in order to elicit and transmit information, describe changes in mood, activity, and posture, and perceive non-verbal communications. The candidate must be able to communicate effectively and sensitively with patients. Communication in oral and written form with the health care team must be effective and efficient.

3. **Motor**: Candidates and students should have sufficient motor function to elicit information from patients by palpation, auscultation (with or without accommodation) and percussion, as well as carry out diagnostic maneuvers. A candidate should have motor function sufficient to execute movements reasonably required to provide general care and emergency treatment to patients. Such skills require coordination of gross and fine muscular movements, equilibrium, and sensation.

4. **Intellectual** - Conceptual, Integrative, and Quantitative Abilities: Problem solving is a critical skill demanded of P.A.s and this requires all these abilities. Candidates and students must also be able to comprehend three-dimensional relationships and the spatial relationships of structures.

5. **Behavioral and Social Attributes**: Candidates and students must have the emotional health to fully use his/her intellectual ability, exercise good judgment, and complete all responsibilities attendant to the diagnosis and care of patients.

The practice of medicine requires physician assistant candidates and students be able to develop mature, sensitive, and effective relationships with patients and colleagues. To provide high quality patient care, physician assistant candidates and students must possess characteristics of adaptability, flexibility, and be able to function in the face of uncertainty. The healthcare environment requires candidates and students be able to tolerate physical and emotional stress and continue to function effectively and efficiently. He/she must have a high level of compassion for others, motivation to serve, integrity, and a consciousness of social values. Candidates and students must possess sufficient interpersonal skills to interact positively with people from all levels of society, all ethnic backgrounds, and all belief systems.

Candidates for admission to the PA Program are encouraged to ask questions about the program’s technical standards for clarification and to determine whether they can meet the requirements with or without reasonable accommodation. Any information and inquiries about disabilities are handled in a confidential manner, to the extent possible within the accommodation process, and should be directed to the PA Program Director.

The Physician Assistant Program faculty recognizes the responsibility to present candidates and students for the P.A. degree that have the knowledge and skills to function in a broad variety of clinical situations and to render a wide spectrum of high quality patient care. The responsibility for these technical standards is primarily placed on the P.A. Program Interview Committee to select entering P.A. students who will be the candidates for the P.A. degree.
PHYSICIAN ASSISTANT PROGRAM MISSION
The Rochester Institute of Technology Physician Assistant Program, built on a foundation of liberal arts and sciences, will prepare students to provide compassionate, high quality patient and health care services. Fundamental to the Program is a commitment to develop within students and faculty the values and skills necessary for the pursuit of life-long learning and dedication to community service.

PHYSICIAN ASSISTANT PROGRAM EDUCATIONAL GOALS
1. Graduates will possess the didactic and clinical knowledge that is essential for patient care as a physician assistant and which fosters sound judgment, intellectual honesty, critical thinking, the tools for life-long learning, and career-long pursuit of excellence.
2. Graduates will possess clinical and technical competence and skills necessary for the practice of physician assistant, utilizing practice-based learning and understanding that the PA is an integral member of the health care team.
3. Graduates will conduct themselves in a professional manner, utilizing appropriate interpersonal communication skills, personal integrity, and an attitude of respect for self and others.
4. PA students will demonstrate success through goal-oriented and career focused behaviors during their educational journey.
5. Graduates will meet standardized requirements to become certified and maintain certification as physician assistants. Along with this, graduates will enthusiastically participate in their profession while incorporating an understanding of systems-based practice.

PHYSICIAN ASSISTANT PROGRAM FACULTY & STAFF
Heidi B. Miller, PA-C, MPH  Nancy M. Valentage, PA-C, MS
Professor and Director  Professor and Associate Director
Patricia M. Newcomb, MD, FACOG  John Oliphant, PA-C, MHP
Assistant Professor/Academic Coordinator  Assistant Professor
Heather Grotke, PA-C, MS  Paul Levy, MD
Clinical Coordinator/Lecturer  Medical Director
Joseph Nicholas, MD
Medical Education Consultant
Lisa Whitley  Joyce Murphy, MS
Staff Assistant  Senior Staff Assistant
Physician Assistant Program  College of Health Sciences & Technology

ALL INQUIRIES SHOULD BE DIRECTED TO:
Ms. Lisa Whitley – PA Program Staff Assistant
Phone: 585-475-5151  Fax: 585-475-5809  E-mail: llwscl@rit.edu
Web site: http://www.rit.edu/healthsciences/graduate-programs/physician-assistant

RIT PA PROGRAM FACT SHEET 2016-2017
# PHYSICIAN ASSISTANT PROGRAM
## SCHEDULE OF ADMISSIONS FORM - FALL 2017

**Early Decision (Freshman only)**
Requires completed application, high school transcripts, and SAT/ACT scores.
All application materials must be postmarked or received in the Office of Admissions by dates provided. Applicant Interviews with the PA Program will be completed prior to January 15, 2017 (by PA Department invitation only)

**Deadline Dates**
Completed Application to the Office of Admissions by **November 15, 2016**. Applicants will receive Early Decision notification by mid-January 2017

**Regular Decision Freshman**
Requires completed application, high school transcripts and SAT/ACT scores. All application materials must be received in the Office of Admissions by dates provided. Applicant Interviews with the PA Program will be conducted from February - March, 2017. (by PA Department invitation only)

**Deadline Date**
Preference will be given to those applicants completing their application materials by **January 15, 2017**. Completed applications after that date will be considered only on a space available basis. Applicants will receive admission decision by mid-March 2017.

**All Transfer Students**
Requires completed application and all official college transcripts as described on the Transfer Applicant Form. All application materials must be postmarked or received in the Office of Admissions by December 1, 2016. Applicant Interviews will be conducted by the PA Program Committee from February - March 2017. (by PA Department invitation only)

**Deadline Date**
Preference will be given to those applicants completing their credentials by **December 1, 2016**. Completed applications after that date will be considered only on a space available basis. Applicants will receive Admission decision by April 1, 2017.

### ADMISSIONS PROCESS
Applications will be reviewed by the Office of Admissions and the RIT PA Program Committee. Invitations to interview will be extended to applicants selected by the PA Program Committee. Students not accepted for the PA program will be considered for admission into alternative majors by the Office of Admissions. The College of Health Sciences and Technology has many medically-related academic programs that may also match your career interests. Due to the significant interest and competitiveness in the PA program we encourage applicants to identify a second and third-choice major on the Application for Admission. It is very important, however, that students admitted to second or third choice majors understand that chances for later admission to the Physician Assistant Program as internal transfer applicants are limited.

Admis 2017
Students applying for admission as **FRESHMEN** may apply through RIT’s **EARLY DECISION PLAN** - Provide Completed Application, High School Transcripts, SAT/ACT Scores by **November 15, 2016** to receive Early Decision notification by **mid-January 2017**.

**REGULAR DECISION PLAN** - Provide Completed Application, High School Transcripts, SAT/ACT Scores by **January 15, 2017** to receive notification by **mid-March 2017**.

Students applying for admission as **TRANSFERS** (previous college experience after graduating high school) must have all application materials post-marked or received in the Office of Admissions by: **December 1, 2016**.  

*(Note that this differs from the general deadline for receipt of admission materials by RIT.)*

**FRESHMEN**: The Early Decision Plan should be chosen by freshmen applicants who have identified RIT as their first choice college and wish to receive an early notification of RIT’s admission decision. Please note that the Early Decision Plan is not an option for transfer students. Admission for freshmen applicants is competitive. To be considered for admission to the PA Program, freshmen applicants are highly recommended to have achieved a minimum high school GPA of 3.0 on a 4.0 scale. This is the equivalent of an 85% grade average on a scale of 100% or a B+ average. Completion of one year each of biology and chemistry are required and students are required to take algebra, geometry, and trigonometry courses in high school.

**TRANSFER**: Enrollment positions for transfer applicants are limited and, therefore, offered on a space available basis. To be considered for admission to the PA Program, transfer applicants must have achieved a minimum 3.0 cumulative GPA on a 4.0 scale for all college work attempted.

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**Application materials necessary for submission**

**FRESHMEN**: RIT Application for Undergraduate Admission (needs to be submitted with the $60.00 application fee); official High School Transcripts; and SAT or ACT results.

**TRANSFER**: RIT Application for Undergraduate Admission (needs to be submitted with the $60.00 application fee); all official college transcripts, and test scores (where applicable). Photocopies, transcripts issued to students, or faxed copies of transcripts and standardized examinations cannot be accepted.

All documents must be mailed directly to the Office of Admissions by the awarding institutions.

Rochester Institute of Technology  
Office of Admissions  
Bausch & Lomb Center  
60 Lomb Memorial Drive  
Rochester, New York 14623-5604

Do not send documents to the College of Health Sciences and Technology or to the Physician Assistant Program.
FRESHMEN APPLICATION CHECKLIST:

1. RIT Application for Undergraduate Admission with $60.00 application fee.
2. Official high school transcript (see above for clarification). If you have taken college courses prior to your senior year of high school, you must have the official transcripts sent to the Undergraduate Office of Admissions, in order for your application to be considered complete.
3. Scholastic Assessment Test (SAT) or American College Test (ACT) results
4. Completed PA Supplemental Information Form and associated documents. (Presented at time of interview, interviews by invitation only.)

TRANSFER APPLICATION CHECKLIST:

1. RIT Application for Undergraduate Admission with $60.00 application fee.
2. Official transcripts from all colleges attended showing all completed coursework. Also provide a listing of any work in progress (not reflected on the transcript) or work to be completed prior to enrolling. Transfer credit can be accepted for the first two years of the program only.
3. High school transcript (if you have less than 45 quarter or 30 semester credit hours in college).
4. Scholastic Assessment Test (SAT) or American College Test (ACT) test scores (if you have less than 45 quarter or 30 semester credit hours in college and are under 25 years old).
5. Completed Supplemental Information Packet and associated documents. (Presented at time of interview, interviews by invitation only.)

If you have submitted a completed application and credentials by the associated dates, it will then be reviewed. Based on ranking of the above criteria, some applicants will be invited to participate in a personal interview. Interviews are by invitation and not all applicants who are invited to interview are accepted into the program. The interview is viewed as an important aspect in the admission decision process to the PA Program and is a requirement for admission. Prospective candidates are also asked to complete a brief writing sample prior to the beginning of their interview. Careful attention is given to ranking and interviewing freshman and transfer applicants in comparison to their peers.

ALL APPLICANTS:
Applicants invited by the PA Program to interview with the PA Program MUST bring several additional documents with them at the scheduled time of their interview. These additional documents listed below are required only when invited to interview with the Admissions Team.

1. Completed PA Program Supplemental Application Form*
2. Two Letters of Recommendation* from those familiar with the applicant’s performance, personal character and integrity, and quality of work (where applicable). Please be sure references include your complete name on all letters. These letters should be delivered to the PA Program Interview Committee in signed, sealed envelopes.
3. A one-page, typed Personal Essay describing your motivation and purpose for becoming a Physician Assistant.*
4. A listing of all healthcare and/or PA shadowing experiences or positions held.*

* These items cannot be returned to the applicant.

In anticipation of receiving an invitation to interview with the PA Program Interview Committee, we STRONGLY recommend that you have the above materials prepared to bring to the interview. PA Program faculty, in collaboration with the RIT Office of Admissions, will review these documents. The Office of Admissions, in conjunction with the PA Program, makes final decisions and applicants will be notified accordingly by mail.
**Given Name**:__________________________________________________________________

(last) (first) (middle) (maiden)

**Permanent Address**:_________________________________________________________

(street) (city)

(state) (zip code)

(evening telephone) (daytime telephone)

(cell telephone, if applicable) (e-mail address, if applicable)

**LETTERS OF RECOMMENDATION**

Letters of recommendation are to be written by at least two references, placed in sealed envelopes, and submitted to the Physician Assistant Program Admissions Team, upon arrival for your personal interview (by invitation only). References should be from professors/teachers, job supervisors, physicians with whom you have worked, and/or commanding officers. Use the space provided below to list the names and addresses of individuals from whom you plan to request personal references.

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PERSONAL ESSAY

Please attach (ON SEPARATE SHEET OF PAPER) a one-page, typed narrative for the PA Program Interview Committee describing your motivation and purpose for becoming a Physician Assistant.

HEALTHCARE / SHADOWING EXPERIENCE

List all medical positions you have held starting with the most recent position first. Include all volunteer, shadowing, and/or paid health-related positions. Attach additional sheets if necessary. Please send copies of certifications, diplomas or licenses from previous health care experiences or training. (Include any additional experience on a separate sheet.)

1. Dates: ______________________       Employer: _______________________________
   Position: ___________________________ Supervisor: ____________________________
   Brief Description of duties___________________________ Total Hours____________

2. Dates: ______________________       Employer: _______________________________
   Position: ___________________________ Supervisor: ____________________________
   Brief Description of duties___________________________ Total Hours____________
Total hours of direct patient-care experience: _______