This edition of the RIT Ready Newsletter focuses on international travel readiness.

Before you travel, consider these important steps to maximize the reward while minimizing your personal risk:

✓ Research the country to which you are travelling:
  o Search the web and visit your local library for publications about your destination.
  o Review the US State Department web site for country alerts and warnings; find out which documents and immunizations are required; learn about cultural, legal, health and security issues; find out where you can obtain assistance from US embassies and consulates
  o Enroll in the State Department’s STEP program so the local embassy can assist you
  o Review country-specific and worldwide travel health notices from the Centers for Disease Control and Prevention

✓ Review RIT Travel Guidelines including the RIT International Traveler Emergency Response Plan. You are encouraged to book your travel through one of the designated travel agencies so that your itinerary is quickly accessible to RIT personnel in case you need assistance. If you cannot book your travel through one of the designated agencies, please forward your itinerary to Global Risk Management Services.

✓ Learn about Worldwide Travel Assistance available to faculty, staff and students while travelling on RIT business.

✓ Make sure documents and immunizations are up to date and appropriate for the location to which you are traveling.

✓ Consider health needs while abroad:
  o Make sure you have an adequate amount of any prescription medications and bring a copy of your prescription. Research the legality and availability of your medication
  o Contact your health insurance company to be sure you are covered for medical expenses incurred overseas
  o Consider short-term international medical insurance if your policy does not adequately cover you

✓ Leave a copy of your itinerary and passport with a trusted contact.

✓ Be able to make telephone and mobile phone calls from the country you are visiting.
  o Know country codes and how to dial them with landline and cellular phones
  o Have an international calling card available or an international calling plan from your cellular service provider

If you need emergency assistance while traveling internationally, contact RIT Public Safety at (585) 475-3333 (phone) or (585) 205-8333 (text).

RIT Alert
Make sure your mobile phone number is in the RIT Alert system.
  • Faculty and Staff – go to myinfo.rit.edu and add in the phone numbers emergency notification information area
  • Students – go to SIS and enter in the Cell/Mobile phone field of the Personal Information area