

Impact Statements

- A Complainant's impact statement is a written statement describing the impact of the prohibited conduct and expressing a preference about the potential sanctions to be imposed.
- A Respondent's impact statement is a written statement explaining any factors that the Respondent believes should mitigate or otherwise be considered in determining the potential sanctions imposed.

Impact Statements Procedure

1. Both the Complainant and Respondent may submit impact statements to the Title IX Office within two business days prior to the live student conduct hearing date ([Form in Maxient](#)).
2. Impact statements must be uploaded as an attachment and may not exceed more than three (3) pages.
3. The TIX Coordinator or their Designee will review and hold all impact statements until a finding of responsibility has been determined following the live student conduct hearing.
4. After the live student conduct hearing, if there is a finding of responsibility, impact statements will be shared with the hearing panel only for the purpose of identifying any mitigating/aggravating factors for the purpose of identifying sanctions and remedial measures.
 - a. The hearing panel chair must inform the TIX Coordinator or their Designee that a finding of responsibility has been identified and impact statements will be released to the hearing panel.
 - b. The hearing panel will review impact statements before identifying sanctioning.
5. After the live student conduct hearing, if there is not a finding of responsibility, impact statements will not be shared with the hearing panel.