

**Rochester Institute of Technology**  
**2023 PAYROLL SCHEDULE**

Updated 11/18/2022

**B- Bi-Weekly Payroll**

**S- Semi-Monthly Payroll**

| <b>P/R #</b> | <b>Payroll Type</b><br>B = Bi-Weekly<br>S = Semi-monthly | <b>Pay Period End Date</b> | <b>P/R Runs</b> | <b>Pay Date</b> | <b>9 Month Benefit Ded.</b> |
|--------------|--|----------------------------|-----------------|-----------------|-----------------------------|
| 26           | B  | 12-15                      | 12-19           | 12-23           | Yes                         |
| 1            | B  | 12-29                      | 1-02            | 1-06            | Yes                         |
| 1            | S  | 1-15                       | 1-09            | 1-13            | n/a                         |
| 2            | B  | 1-12                       | 1-16            | 1-20            | Yes                         |
| 2            | S  | 1-31                       | 1-25            | 1-31            | n/a                         |
| 3            | B  | 1-26                       | 1-30            | 2-03            | Yes                         |
| 3            | S  | 2-15                       | 2-09            | 2-15            | n/a                         |
| 4            | B  | 2-09                       | 2-13            | 2-17            | Yes                         |
| 4            | S  | 2-28                       | 2-22            | 2-28            | n/a                         |
| 5            | B  | 2-23                       | 2-27            | 3-03            | Yes                         |
| 5            | S  | 3-15                       | 3-09            | 3-15            | n/a                         |
| 6            | B  | 3-09                       | 3-13            | 3-17            | Yes                         |
| 7            | B  | 3-23                       | 3-27            | 3-31            | Yes                         |
| 6            | S  | 3-31                       | 3-27            | 3-31            | n/a                         |
| 8            | B  | 4-06                       | 4-10            | 4-14            | Yes                         |
| 7            | S  | 4-15                       | 4-10            | 4-14            | n/a                         |
| 9            | B  | 4-20                       | 4-24            | 4-28            | Yes                         |
| 8            | S  | 4-30                       | 4-24            | 4-28            | n/a                         |
| 10           | B  | 5-04                       | 5-08            | 5-12            | Yes                         |
| 9            | S  | 5-15                       | 5-09            | 5-15            | n/a                         |
| 11           | B  | 5-18                       | 5-22            | 5-26            | No                          |
| 10           | S  | 5-31                       | 5-24            | 5-31            | n/a                         |
| 12           | B  | 6-01                       | 6-05            | 6-09            | No                          |
| 11           | S  | 6-15                       | 6-09            | 6-15            | n/a                         |
| 13           | B  | 6-15                       | 6-19            | 6-23            | No                          |
| 12           | S  | 6-30                       | 6-26            | 6-30            | n/a                         |
| 14           | B  | 6-29                       | 7-01            | 7-07            | No                          |
| 13           | S  | 7-15                       | 7-10            | 7-14            | n/a                         |
| 15           | B  | 7-13                       | 7-17            | 7-21            | No                          |
| 14           | S  | 7-31                       | 7-25            | 7-31            | n/a                         |
| 16           | B  | 7-27                       | 7-31            | 8-04            | No                          |
| 15           | S  | 8-15                       | 8-09            | 8-15            | n/a                         |
| 17           | B  | 8-10                       | 8-14            | 8-18            | No                          |
| 16           | S  | 8-31                       | 8-25            | 8-31            | n/a                         |

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| <b>P/R #</b> | <b>Payroll Type<br/>B = Bi-Weekly<br/>S = Semi-monthly</b> | <b>Pay Period End<br/>Date</b> | <b>Change<br/>Information to<br/>HR*</b> | <b>P/R Runs</b> | <b>Pay Date</b> | <b>9 Month<br/>Benefit Ded.</b> |
|--------------|--|--------------------------------|--|-----------------|-----------------|---------------------------------|
| 18           | B  | 8-24                           | 8-23                                     | 8-28            | 9-01            | Yes                             |
| 19           | B  | 9-07                           | 9-06                                     | 9-11            | 9-15            | Yes                             |
| 17           | S  | 9-15                           | 9-06                                     | 9-11            | 9-15            | n/a                             |
| 20           | B  | 9-21                           | 9-20                                     | 9-25            | 9-29            | Yes                             |
| 18           | S  | 9-30                           | 9-20                                     | 9-25            | 9-29            | n/a                             |
| 21           | B  | 10-05                          | 10-04                                    | 10-09           | 10-13           | Yes                             |
| 19           | S  | 10-15                          | 10-04                                    | 10-09           | 10-13           | n/a                             |
| 22           | B  | 10-19                          | 10-18                                    | 10-23           | 10-27           | Yes                             |
| 20           | S  | 10-31                          | 10-20                                    | 10-25           | 10-31           | n/a                             |
| 23           | B  | 11-02                          | 11-01                                    | 11-06           | 11-10           | Yes                             |
| 21           | S  | 11-15                          | 11-06                                    | 11-09           | 11-15           | n/a                             |
| 24           | B  | 11-16                          | 11-15                                    | 11-18           | 11-24           | Yes                             |
| 22           | S  | 11-30                          | 11-16                                    | 11-21           | 11-30           | n/a                             |
| 25           | B  | 11-30                          | 11-29                                    | 12-04           | 12-08           | Yes                             |
| 23           | S  | 12-15                          | 12-06                                    | 12-11           | 12-15           | n/a                             |
| 26           | B  | 12-14                          | 12-13                                    | 12-18           | 12-22           | Yes                             |
| 24           | S  | 12-31                          | 12-13                                    | 12-19           | 12-29           | n/a                             |
| 1            | B  | 12-28                          | 12-22                                    | 12-30           | 1-05            | Yes                             |

\*indicates date that Human Resources must receive new or change information (EAF's) from departments to be reflected on the next payroll.