RIT Graduate Assistant Tuition Remission Worksheet
Charged to Grants, Contracts, and/or Cost Share Accounts
- Complete a Separate Form for each Student and for each Academic Year -

Student’s Name: ____________________________  Student UID#: __________________________
Name of Person Completing Form: ____________________________  Phone: ______________________
Principal Investigator (PI): ____________________________  PI Signature: ______________________
Academic Year Assistance Being Provided: ______  Project Start-End Date: ______ to _________
Project Title: “__________________________________________”

Please fill in the remainder of the 24-digit Oracle account number (refer to PI Letter issued by SPA):
24-digit RIT Oracle account number: __________.________.________.________.________.________.________.

Check appropriate appointment:  
☐ GA  ☐ GGA  ☐ GTA  ☐ GRA  ☐ 20hrs.  ☐ 10hrs.  ☐ “Other” (specify # hours) ______________________

Complete the applicable sections below with a percentage amount of the student’s tuition remission to be paid by quarter.

Percentage to be funded by the Sponsor (project number must begin with a “3”)

Acct. # ______.________.________.________.________.________.________.________.
Summer - _______%  Fall - _______%  Winter - _______%  Spring - _______%

Cost share percentage funded by the College/Dept. (project number must begin with a “C”)

Acct. # ______.________.________.________.________.________.________.________.
Summer - _______%  Fall - _______%  Winter - _______%  Spring - _______%

Cost share percentage funded by the Office of Financial Aid and Scholarships (prior approval required)
Cost share project number (must begin with a “C”): C_______
Summer - _______%  Fall - _______%  Winter - _______%  Spring - _______%

Please return this form along with the Graduate Assistant Stipend Request Form and the Graduate Assistant Job Description Form to:
Sponsored Programs Accounting, Building 78, Office 1131