



Reservation:		Driver:	
Rental Date:		Date Out:	
Requester:		Time Out:	
Cart Size:		Date In:	
Cart Number:		Time in:	

Motorized Utility Cart User Agreement

The following are basic rules of operating and maintaining motorized utility carts used for work and transportation on the RIT Campus. *Golf carts / people movers should be used only for the activity for which they were rented. Joy riding is not permitted. Horseplay endangers passengers and pedestrians and will not be tolerated. Golf carts and people movers must be operated safely at all times.*

1. Drive on **paved surfaces only** unless authorized for other use. Certain exemptions exist based on usage. For example, carts may be driven on athletic fields if required and authorized by the Athletics Department. Otherwise, driving on grass, fields, and trails is prohibited.
2. **Do not** operate on the quarter-mile unless authorized to do so.
3. Pedestrians have the right of way. If the cart is being operated on a sidewalk, the operator will pull off the sidewalk to pass the pedestrians or stop the unit when approaching pedestrians until they pass.
4. Maintain a safe speed at all times and avoid making any sharp turns. Motorized utility carts will be operated on campus at a speed equivalent to a well-paced walker and **no faster than 20 miles per hour**, where speedometers are present to indicate speed. This maximum speed is subject to the terrain over which it is being driven, the weather conditions, and the total weight of the utility vehicle, passengers and any equipment being carried. The parking lot speed limit is 5 mph.
5. Motorized utility vehicle operators shall observe all RIT campus rules and New York State vehicle traffic laws such as lane travel, stop signs etc.
6. Motorized utility vehicles without headlights shall not be operated after dusk or before dawn.
7. All utility vehicles will be operated from the driver's side only.
8. Vehicle malfunctions shall be reported immediately to the department owning/renting the vehicle. Vehicle shall not be used until malfunction or problem has been corrected. Drivers shall not repair vehicles.
9. When your cart is occupied with passengers or materials the weight distribution increases and stopping distance is increased. **Go slow.**
10. **No motorized utility vehicle is to be operated with more passengers than seating is provided.** Utility boxes on 2 person carts shall not be used to transport additional riders.



**FMS
Special Events
Golf Cart Contract**

- 11. **If you are involved in an accident with injuries or property damage, call Public Safety at (585) 475-3333. Employees should also notify their supervisor and complete an employee accident report.**
- 12. Refrain from texting and other use of electronic devices while driving.
- 13. Be aware that pedestrians have the right of way and may not hear you approaching from behind. Always approach slowly and yield to pedestrians.

I understand and agree to abide by the safety rules listed above with regard to operation of this motorized utility vehicle. I have received the appropriate instruction to operate this vehicle safely. I understand that misuse of the vehicle while it is signed out to me, may result in disciplinary action, and denial of future use.

Print Name: _____

Date: _____

Signature: _____