INSTRUCTIONS: This form is to be utilized when outside contractors are performing work on the RIT Campus that requires the use of Powered Industrial Trucks.

CONTRACTOR INFORMATION

1. Contractor's Name: ____________________________________________________

2. Contractor's Supervisor (Contact Person): ________________________________

3. Number of contractor employees who will operate Powered Industrial trucks: _____

4. Does every powered industrial truck operator that will use such equipment on the RIT Campus have current Powered Industrial Truck Driver Certification? [Yes][No]

   • Contractors are required to provide copies of the driver certification, either a wallet card or a training certificate for each operator.

   List Operators Names below –Check box if training has been verified

   ___________________________ Yes No ___________________________ Yes No

   ___________________________ Yes No ___________________________ Yes No

WORK INVOLVED

5. Starting Date of Work: _________________ End Date of Work: _________________

6. Hours of Work (specify A.M. or P.M.): ___________________________________

7. Location of Work: ______________________________________________________

8. Equipment to Be Used: _________________________________________________

9. Brief Description of Work: ______________________________________________

10. Name of Rental or Lease Company if equipment does not belong to the above named contractor:
    ___________________________ Contact Number ___________________________
RIT Powered Industrial Truck
Safety Requirements

1. Nobody under the age of 18 is permitted to operate a Powered Industrial Truck on the RIT Campus.

2. Truck Operators must possess a valid and current Motor Vehicle operators license.

3. Truck operators must not be under the influence of any medication (over the counter or prescription) that impairs their ability to operate the truck safely. Follow medication label warnings.

4. Truck operators must not have any physical or mental conditions (temporary or permanent) that impair their ability to operate the Powered Industrial Truck safely. (e.g., Broken limbs, impaired vision (that would preclude the operator from driving a regular motorized vehicle), inability to utilize safety equipment such as the required seatbelt.

5. Contractors are required to complete and document their own daily inspection form of Powered Industrial Trucks they own/operate/lease, while they are being used on the RIT Campus. (Copies shall be kept on the construction site.)

6. Only stable or safely arranged loads shall be handled.

7. Only loads within the rated capacity of the truck shall be handled.

8. Means of egress, access to stairways, fire equipment, including but not limited to fire extinguisher, fire alarm pull stations, exterior fire dept. connections, exterior fire lanes, building entrances/exits and other safety equipment such as eye wash stations, shall always be kept clear and unobstructed.

9. Contractor owned/operated/leased powered industrial truck equipment that contains combustion engines (i.e., gasoline, propane) may not be stored inside buildings unless fuel is removed.

10. Contractor must abide by all requirements of OSHA 1910.178/1926.602 (c,d) and RIT specific requirements.

I agree to the above stated conditions. Failure to abide by these conditions or adhere to the requirements of the OSHA Standards 1910.178/1926.602 (c,d) may affect the ability of employees for the company I represent, to operate a Powered Industrial Truck on the RIT campus.

__________________________________________       ______________________
Name (printed)                                                         Date

__________________________________________
Name (signature)