**Environmental Health & Safety – Laboratory Review**

**Inspection items to be verified after IBC review:**

1. Ensure proper maintenance/certification of all equipment (e.g. certified biosafety cabinets). [ ]  Yes [ ]  No [ ]  NA
2. Ensure all required signage is posted in laboratory areas. [ ]  Yes [ ]  No
3. Compile a lab notebook consisting of items 1-3 from page 1. (SDS, training certificates, SOP) [ ]  Yes [ ]  No
4. Ensure no plants or animals in the laboratories. [ ]  Yes [ ]  No
5. Ensure any autoclaves have appropriate, up-to-date operation and validation logs, and are validated every 40 operating hours.

[ ]  Yes [ ]  No [ ]  NA

**COMMENTS:**

PI Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EH&S Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Retain a copy of this completed checklist with your project documentation. For questions, contact Cindy White at (585) 475-4980 or** **clwehs@rit.edu****.
NOTE: Any comments or non-compliance with guidelines require a written response/notification of action to Cindy White within 14 days of checklist receipt.**