7 EASY STEPS TO
End of the year

1. Make transportation arrangements that coincide with your move-out date and time.

2. Make arrangements for off-campus storage. Storage is not allowed in RIT housing.

3. Submit maintenance requests online at myhousing.rit.edu.

4. Remove all trash and unwanted items, vacuum, and wipe down the furniture and shelves before you leave.

5. Donate unwanted goods to Goodbye, Goodbuy!

6. Return your key/card by completing a key return envelope. Keys can be returned 24/7 using the drop box outside of the RIT Housing office door.

7. Review and update your emergency contact information at www.rit.edu/studentcontact.