Room Selection Workbook

**November 14 - 25**

**Step 1:** Complete the 2019-2020 full academic year contract and form roommate groups.

**November 27**

**Step 2:** Your appointment time will be sent to your RIT email account.

**Early December**

**Step 3:** Your appointment time to go online to select your housing will start and end sometime early December.
General Information

Housing Selection

Room Selection Sign-Up Dates

November 14 - 25
Step 1: complete your contract and form your roommategroup.

November 27
Step 2: Your appointment time will be sent to your RIT email account.

Early December
Step 3: Your appointment time to go online to select your housing.

Your To-Do List:

• Decide if you will search for housing as an individual or with roommate(s).

• Explore and compare side-by-side and/or by features all of RIT housing-go to our website at housing.rit.edu and click on Compare Housing box.

• Housing available for you to assign yourself and your roommate(s) to:

  Global Village
  RIT Inn
  Residence Halls
  Perkins Green
  Riverknoll
  University Commons
  Greek Circle

More Information
How Appointment Dates / Times are Determined

Appointment dates and times are assigned in class standing order with current first-year students going first, followed by second-, third-, fourth-, fifth-, and sixth-year students.

If you are a current freshman whose class standing has risen above the first-year status due to AP courses or course overloads, for the purpose of Room Selection you will remain in the first-year grouping.

Within each year level, students will be randomly ordered by a computer program. This random ordering will not occur until the day before appointment times are emailed to students.
**More Information**

**November 14 - 25**

**Complete your RIT Housing Contract and form Roommate Groups:**
Students who submit their contracts between these dates will receive an appointment time.

**Groups:** The person who creates a group is the Group Leader.
The Group Leader can invite other students to join the group.

*Note: Group Leader – you will only be able to invite students to your group that have completed a 2019 – 2020 housing contract.*

*Group Leader – share with your preferred roommates the name of your roommate group and they can search for the group and join it if they have completed their 2019 – 2020 RIT housing contract.*

**November 27**

Your appointment time for selecting a room will be emailed to you.
The day and time of your appointment time is the earliest you can sign into the portal mylife.rit.edu

Instructions on how to select your room will be included in the email with your appointment time.

**Early December**

On your appointment day and time you will go to mylife.rit.edu and select a room or place yourself on a waitlist.

*Note: Room Selection on the portal will be grayed out and unavailable to you until your appointment date and time.*

**Questions? Contact us at:**

**Housing Operations**

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<thead>
<tr>
<th>Office</th>
<th>Grace Watson Hall</th>
</tr>
</thead>
<tbody>
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<td>585-475-2572</td>
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<td>Email</td>
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<td>Portal</td>
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<td>Website</td>
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