

ARRIVAL GUIDE 2017

Incoming Graduate Students
Move In Date: Saturday, August 19



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Welcome to RIT's Housing Community!

Please read through this arrival guide carefully. We have placed move-in instructions for all the types of RIT housing that graduate students are assigned to for the 2017–2018 academic year – RIT apartments, University Commons, Global Village, Greek Circle, RIT Inn, residence halls, and short-term assignment while waiting for academic year housing assignment. Just follow the instructions related to the housing you are assigned to for the academic year.

Contact RIT Housing

If you have questions about housing, your confirmation, or move-in, call our office at **585-475-2572**, Monday through Friday, 8:00 a.m. to 4:30 p.m. Email us at housing@rit.edu, or check the RIT housing portal at myhousing.rit.edu.

Don't Leave Home Without These!

Most importantly - you must have a photo I.D. in order to be issued your housing key.

Get these required documents at myhousing.rit.edu

- Global Village move-in/drop-off map (*GV residents only*)
- Global Village brochure (*GV residents only*)
- RIT Inn guide (*RIT Inn and Short-term residents only*)

Understanding the Sections of Your Confirmation

Room Assignment

Your assignment for 2017–2018 is shown under the confirmation section of your 2017–2018 online RIT housing contract. You can locate the building on the map provided on the RIT housing portal at myhousing.rit.edu using the building name. Soon this will be home sweet home!

Your RIT Mailing Address

You will receive information regarding your mailbox, mailing address, and where/when to pick up your key in August via an e-mail sent to your RIT account.

Your Roommate(s)

Your roommate's RIT username is shown on the confirmation section of your 2017–2018 housing contract. Add **@rit.edu** to the username in order to email your roommate(s).

Moving Into Your Housing Assignment

When Can I Move In?

Incoming graduate students can move in **Saturday, August 19, 2017** between 8:00 a.m. – 5:00 p.m.

If you arrive between 5:00 p.m. and 11:00 p.m., please go to the RIT Public Safety after hours office in Grace Watson Hall (GWH) for assistance.

If you arrive after 11:00 p.m., you will be on your own to locate alternative housing for the night at a local hotel.

Key Pickup

Housing key

You will pick up your housing key from RIT Housing Operations located in Grace Watson Hall.

Exceptions:

If you are assigned at the RIT Inn, see RIT Inn pick up section.

If you are assigned to Global Village building 405, you will have keyless entry. You will receive an email prior to your arrival with instructions on how to download the app needed to gain entry to the building.

A limited number of moving carts will be available to you at move-in. Carts can be signed out at your key pick-up location.

Mailbox Key

If you are assigned to Colony Manor, Perkins Green or Racquet Club your mailbox key will be in your housing key packet.

If you are assigned to University Commons, Global Village, Riverknoll, or Greek Circle, you will pick up your mailbox key at the post office located in Global Village.

Mailbox Setup for Students in Colony Manor, Perkins Green, and Racquet Club

Once you have picked up your mailbox key, please clearly print your name on a small piece of paper and tape it on the inside of your mailbox to ensure the delivery of your mail.

RIT Inn Key Pick-Up

If you are assigned to student housing or short-term housing at the RIT Inn, you will pick up your room key from the front desk located in the main lobby of the RIT Inn. You may pull your car up to the door that is closest to the room you are assigned to. We ask you to unload and then immediately move your car to a parking space.

You will pick up your mailbox key at the post office located in Nathaniel Rochester Hall (NRH), A-Level.

A limited number of moving carts will be available to you at move-in.

Residence Hall Key Pick-up

You will pick up your room key from Housing Operations located in Grace Watson Hall (GWH). You will need your RIT ID to swipe the card access panel to gain entrance into your residence hall. Your access to your building will be setup prior to your arrival.

You will pick up your mailbox key from the post office located in Nathaniel Rochester Hall (NRH), A-Level. If your confirmation does not have a mailbox number in front of the street address, you will need to go to the NRH post office upon your arrival to be assigned a temporary number until a permanent mailbox becomes available. The mailbox number you are assigned on your confirmation is also your school mailing address.

How Do I Get to RIT?

Arriving by Plane

At the Greater Rochester International Airport, you may contact a taxi to transport you to campus. The taxi pickup is located outside the baggage claim area of the terminal. The taxi fare for the trip from the airport to RIT will cost you approximately \$20.

Arriving at the Train Depot

You may obtain a taxi to transport you to campus. As you exit the train depot, taxis are generally lined up to the left of the depot. If a taxi is not available, the staff at the ticket window will call a taxi for you. The taxi fare from the train depot to RIT will cost you approximately \$20.

Arriving at the Bus Station

You may contact a taxi to transport you to campus. Taxis are generally parked in front of the bus station. If a taxi is not available, the staff at the ticket window will call a taxi for you. The taxi fare for the trip from the bus station to RIT will cost you approximately \$20.

Arriving by Taxi, Uber, or Lyft

Please ask the driver to use the Lowenthal Drive main entrance.

Commonly Asked Questions

Will I Need Any Insurance?

RIT strongly encourages all students to maintain insurance coverage either under a parent/guardian's homeowners insurance or through a separate personal property policy. RIT assumes no responsibility for losses of students' personal belongings. RIT offers personal property insurance through CSI Insurance Agency which offers several different limit and deductible options to provide students the flexibility to select the type and amount of coverage that best serves their needs. For more information and to enroll in a plan, contact CSI Insurance Agency, Inc. at **888-411-4911** or at collegestudentinsurance.com.

Can I Bring a Pet?

No pets or animals except fish are allowed in RIT housing. Piranhas, Oscars, and other fighting fish are not allowed. A fish tank cannot exceed 10 gallons.

What Size Sheets and Blankets Will I Need?

All beds in Global Village are twin extra-longs; therefore, you will need to bring linens and a blanket/comforter for a extra-long twin. All beds in University Commons and at the RIT Inn are doubles; therefore, you will need to bring linens and a blanket/comforter for a double bed. If you are assigned short-term housing at the RIT Inn, you will not need to bring linens. Linens will be provided.

How to Connect to Tiger TV (Philo)

TigerTV has 64 channels including HBO, Cinemax, HBO Go and Max Go.

Exceptions: Residents in Riverknoll – within your apartment your free TV and movies will be provided by Direct TV. Anywhere else on campus that you can access the RIT network you can use Philo to watch your TV and movies on the go.



You must wait until you are on the RIT campus and can access RIT's internet to sign up for Philo!

- Connect Philo to your TV via **Roku** or **AppleTV** via Airplay.
- Visit philo.com/roku to register your roku.
- Go to watch.philo.com to start watching Philo!
- For closed captioning please use Mozilla Firefox.
- Microsoft Silverlight will need to be installed.
- Text [philo](http://philo.com) to [62687](tel:62687) for iOS and Android download links.

Contact **ITS Resnet for Help**

Phone: **(585) 475-2600** or email: resnet@rit.edu

Can I Bring A Car?

Yes, RIT does allow students to bring a car to campus. All vehicles must be registered with the RIT Parking Services office in order to park on campus. This year, we will be introducing "Virtual Permits" for residential students only. Virtual permits will allow resident students to park in their designated area without being required to display a physical permit on the vehicle. We use License Plate Recognition (LPR) to verify registrations in all lots. You must visit the website to order a permit, but no actual permit will be issued.

No Permits Will Be Sold In The Parking Office

Vehicle registrations are required to be processed within the first few days of arrival to campus. You may register your vehicle for a virtual permit beginning Monday, August 14th. The cost for a parking permit is \$100.00 and is valid through the entire academic year. This fee is applicable to students living in RIT housing and non-RIT housing. Spring semester virtual permits will be available online in January 2018. To register your vehicle online, go to rit.edu/parking. Click on the Parking link on the left and then click on the "My Parking Account" link on the right. You will need your RIT username and password to log in. Visit the PATS website at rit.edu/parking to read about campus parking regulations and view the different parking options available to each student. Free enhanced shuttle services are provided for all RIT resident students in lieu of parking in academic lots during peak hours.

How Will I Access the Internet?

All residence halls, Global Village, University Commons, Colony Manor, Perkins Green, Racquet Club, RIT Inn and Greek Circle are wireless. Additionally, all RIT housing, with the exception of Riverknoll apartments, have high-speed Ethernet jacks. Riverknoll residents can make a data connection by acquiring service such as Time Warner's Roadrunner. If you live in Riverknoll and subscribe to high-speed internet service, you may be eligible for a credit, not to exceed \$185 per semester, toward the cost of this service.

This service must be accessible to all apartment residents. Only one credit per apartment, per semester will be given. Credit will only be given to the student who holds the contract with the service provider. All credits must be requested by June 15, 2018.

Where to Find Help?

Housing Operations and The Center for Residence Life Are Here to Help You!

As a student living in RIT housing, you have three teams of staff and professionals committed to supporting you while in RIT housing. This information is provided to give you the scoop on who does what. The lists are not the extent of what we do, but the larger components of our functions. RIT Housing Operations staff will assist you with your assignment, roommate additions, keys, card access, maintenance and check-in/check-out. RIT Residence Life staff will assist with advocacy in resolving roommate and neighbor conflicts, addressing concerns in the community, and providing social and educational programs throughout the year. Each complex has live-in staff (Graduate Resident Advisors, Global Village Resident Advisors, and House Managers) that are available to you.

Greek Circle

House Managers (HMs) are undergraduate members of their fraternity or sorority and live within their chapter's house of 16 or 20 members. The HM's duties include serving as the chapter's liaison to Housing Operations and Residence Life, facilitating the housing selection process for their chapter, reporting maintenance issues, addressing health and safety concerns, and implementing community development initiatives.

Global Village

Global Village Resident Advisors (GV RAs) are undergraduate staff who have at least two semesters of Resident Advisor (RA) experience. The GV RAs facilitate interaction and communication among residents, assist with conflict resolution, and provide social and educational programs with a specific focus on transitional issues, cultural diversity, and global preparedness.

RIT Inn

RIT Housing Operations will assist you with your assignment, check-in and check-out. RIT Inn staff will assist you with keys, maintenance, and check-in and check-out. RIT Residence Life provides two live-in Graduate Resident Advisors (Grad RAs) that assist in advocacy, community living, conflict resolution, connecting with the RIT campus, and facilitating interaction and communication among residents through a number of social and educational programs.

Apartments and University Commons

Graduate Resident Advisors (Grad RAs) are staff members who work with an apartment/suite community of 150–960 residents. The Grad RAs assist in advocacy, community living, conflict resolution, and facilitate interaction and communication among community residents through a number of social and educational programs.

The Area Directors/Residence Coordinators are full-time Student Affairs administrators who oversee one or more apartment/suite communities and work with Grad RAs, GV RAs, and HMs to coordinate campus and community resources to enhance students' academic and co-curricular experience. The Area Directors/Residence Coordinators coordinate and conduct staff training and development, counsel and coach students, develop and support residential and university-wide programs, serve as student conduct officers, resolve roommate and neighbor conflicts, advise student clubs and organizations, and collaborate with university programs such as Entrepreneurs Hall and Study Abroad in Global Village.

The Associate Director for the apartment area is a full-time professional with a Master's Degree in Student Personnel, Counseling, Education, or a related discipline. They manage a team of Area Directors, Graduate RAs, GV RAs, and HMs to serve a residential community of approximately 3,700 students. Responsibilities include administrative & programmatic functions for the area level.

Need Immediate Help?

The Residence Life professional staff are the most appropriate people to contact to ensure timely and effective response. If there is an emergency situation when you are unable to contact these staff members, a Grad RA is on duty each weeknight from 5:00 p.m. to 9:00 a.m. the following morning and from 5:00 p.m. on Fridays to 8:30 a.m. on Mondays each weekend.

To contact the on-call staff member, simply call the RIT Public Safety dispatcher at **585-475-2853** (general) or **585-475-3333** (emergency) and your call will be referred to the appropriate staff person. For general inquiries, contact the Residence Life Service Desk in Kate Gleason residence hall during business hours at **585-475-3104**, or via email at residencelife@rit.edu.

Housing Selection 2018–2019

November 15 – December 08

The process that students will participate in to select their housing for the **2018–2019** academic year.

Check out our website housing.rit.edu beginning September for additional information.

View virtual tours for all RIT housing communities at housing.rit.edu and learn more about the convenience, security, features, and services offered by RIT Housing Operations.



Housing Operations

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