RIT Workers Compensation Workplace Injury/Illness Process

Workplace injury or illness occurs

Is it serious or life threatening?

Call RIT Public Safety at (585) 475-3333 - they will request an ambulance.

Yes

Is it during regular business hours?

No

Yes

Supervisor contacts PJ Britt immediately by phone in RIT HR at (585) 475-2429 - if after hours leave a message.

If PJ is not available during business hours, supervisor contacts Pam O’Leary, RIT Nurse Case Manager at FutureComp at (585) 736-5898, option 1.

If PJ is not available during business hours, supervisor contacts Pam O’Leary, RIT Nurse Case Manager at FutureComp at (585) 736-5898, option 1.

Supervisor or employee contacts Pam O’Leary, RIT Nurse Case Manager at FutureComp at (585) 736-5898, option 1.

Contact one of the following:
Rochester Immediate Care
2745 W. Ridge Rd - (585) 225-5252
2685 E. Henrietta Rd - (585) 444-0058
2226 Penfield Rd - (585) 388-5280
M-F 9am-9pm/Sat-Sun 9am-8pm

Supervisor and employee complete RIT Accident Report Form and hand-deliver, email (pjbpsn@rit.edu) or fax (475-7170) to PJ Britt in HR. Forward form even if employee is not available to sign it.

No

If Pam is not available, contact

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10/14/2019