

BINGO RULES AND APPROVAL PROCESS

“Bingo” or “game” shall mean and include a specific game of chance, commonly known as Bingo, in which prizes are awarded on the basis of matching randomly drawn numbers or symbols on matrices, which are printed with conforming numbers or symbols on paper, card stock or electronically represented and are referred to as cards.

Bingo games are governed by, and must be conducted in accordance with, all rules and regulations specified under state and local laws. New York law has strict rules about Bingo which include specific reporting and licensing requirements. However, the Bingo licensing law was amended to authorize educational institutions, among other organizations, to conduct Bingo games for recreational purposes without a license provided all of the following conditions are met:

- (1) The Bingo game is conducted on the campus of the educational institution.
- (2) The Bingo game is conducted solely for the purpose of amusement and recreation of the participants.
- (3) No player or other person furnishes anything of value for the opportunity to participate.
- (4) The value of the prizes shall not exceed ten dollars (\$10) for any one game or a total of one hundred fifty dollars (\$150) in any calendar day.
- (5) Bingo games are not conducted more than a total of fifteen (15) days during any calendar year.
- (6) No person other than a bona fide active member of the organization, club or association participates in the conduct of the games.
- (7) No person is paid for conducting or assisting in the conduct of the game or games.

In order to determine if your Bingo game is in compliance with this law, RIT requires that every bingo game be approved by the RIT Office of Legal Affairs before any game is commenced. Bingo Approval Forms must be submitted no less than seven (7) days before the intended date of the bingo game or the game will not be approved.

You will not be allowed to conduct your Bingo game if there have already been 15 days within the same calendar year in which Bingo games have been held at RIT.

See: <http://www.rit.edu/fa/legalaffairs/content/frequently-asked-questions> for more information.

BINGO APPROVAL FORM

NAME OF GROUP/ORGANIZATION/DEPARTMENT SPONSORING BINGO GAME:

EVENT NAME

EMS RESERVATION ID #

GROUP CONTACT INFORMATION:

NAME:

PHONE:

EMAIL:

◆ IS THIS PERSON A MEMBER OF THE ABOVE-NAMED GROUP/ORGANIZATION/DEPARTMENT? YES NO

BINGO GAME INFORMATION:

DATE, TIME AND LOCATION OF BINGO GAME:

◆ WILL AN ADMISSION FEE BE CHARGED FOR THE EVENT? YES NO

◆ WILL THERE BE A CHARGE IN ORDER TO PLAY BINGO? YES NO

◆ LIST OF PRIZE(S) TO BE AWARDED: (ATTACH ADDITIONAL PAGES IF NECESSARY)

_____	FAIR MARKET VALUE \$ _____
_____	FAIR MARKET VALUE \$ _____
_____	FAIR MARKET VALUE \$ _____
_____	FAIR MARKET VALUE \$ _____
_____	FAIR MARKET VALUE \$ _____
_____	FAIR MARKET VALUE \$ _____

CERTIFICATION:

I HAVE READ THE BINGO RULES AND APPROVAL PROCESS DOCUMENT AND CERTIFY THAT I HAVE COMPLIED WITH ITS PROVISIONS AS OF THIS DATE.

SIGNATURE _____ DATE _____

APPROVED: <input type="checkbox"/> YES <input type="checkbox"/> NO	BINGO GAME # _____
_____ RIT OFFICE OF LEGAL AFFAIRS	TOTAL PRIZE \$ _____