



RIT Procurement Services
475-2107

<http://finweb.rit.edu/purchasing/purchase@rit.edu>

Managed Print Services

The **Managed Print Services (MPS)** initiative, also referred to as “printer consolidation,” is making progress towards achieving the university’s goal of standardizing and improving printer and copier use across campus.

Please share this project update with others in your area.

Background

In 2013 RIT partnered with Xerox Corporation to provide multi-purpose devices (copiers with scanning and faxing capabilities) campus wide. Xerox provides a dedicated on-site representative to support installations and deliver immediate solutions to departments when problems occur. To date, 47 new Xerox multifunction devices have been installed across campus, resulting in **efficiency gains** summarized on the table below.

Initiative	Current Status	Goal
Standard equipment	22 different manufacturers’ devices on campus	Only Xerox devices
Networked printers	70%	100%
Print volume tracking software	Used by 10% of the campus	100%
Customer service	Several methods	1 Xerox help desk number
Invoice payment process	Decentralized process to pay numerous suppliers	1 monthly invoice for lease and click charges processed centrally
Cost savings	Approximately \$50,000 annually	An average of \$500,000 annually at the end of 6 fiscal years

Other Project Information

- Devices removed:
 - personal printers: 32
 - copiers/multi-function devices: 21
 - networked printers: 31
 - fax/other: 7
- Building surveys/information collection:
 - completed: 41
 - remaining: 2
 - target completion: mid-October
- Departmental meetings:
 - completed: 10 buildings/40 floors/25% of campus
 - remaining: 30 buildings/70 floors/75% of campus
 - target completion: December 2014

Visit our web site; it has up-to-date information about the MPS initiative: <http://www.rit.edu/fa/procurement/mps>; or contact Eliote Simpson, MPS Project Coordinator, at 475-2109 (elspur@rit.edu), to learn more.