

Film and Photo Student Risk Management Checklist

1. Avoid filming from heights.
2. Avoid the use of hazardous substances including, but not limited to, explosives and chemicals.
3. If you plan to use a replica fire arm and/or weapon, please consult with your faculty advisor who, in turn, will consult with RIT Public Safety. **Note: It is a violation of RIT policy to possess any weapon, firearm, or other dangerous instrument, as defined in the New York State Penal Law, Article 265.00, on the premises owned or controlled by RIT.**
4. Permission must be granted by local authority having jurisdiction for open flames. Appropriate fire extinguisher(s) must be at the location, if permission is granted.
5. Always use prescribed safety apparatus to fit the circumstances.
6. Follow all applicable laws, statues, rules and regulations.
7. If you plan to include Nudity and/or Physical Intimacy in your Films/ Photo Shoots, you must consult with your faculty advisor and comply with all applicable RIT Policies and procedures. The involvement of Nudity and/or Physical Intimacy in your Films/Photo shoots could require the hiring of an Intimacy Coordinator. **Note: Minors are not allowed to participate in Films/Photo Shoots involving Nudity and/or Physical Intimacy.**
8. Secure formal permission from the owner of any property being used.
9. Secure written approval to use public individuals, logos, etc., as part of the production.
10. All RIT equipment should be stored and transported with proper security and handled responsibly (i.e. cameras locked down, light and grip stands sand bagged, power requirements calculated against the available circuit load, etc.)
11. **Remember that you represent RIT when you are filming in the community and your actions reflect on the University. Always conduct yourself appropriately and professionally.**