

December 5, 2018

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To: All RIT Faculty and Staff

From: David C. Munson, Jr. Ph.D. *David C. Munson Jr.*

RE: RIT's Ethics and Compliance Hotline

One goal of RIT's strategic plan is in the area of risk management, where we wish to realize best-in-class institutional ethics. In support of that goal, this memo serves as a reminder of RIT's Ethics and Compliance Hotline. The Ethics and Compliance Hotline is a phone and internet-based reporting system administered by a third party, EthicsPoint. RIT contracts with EthicsPoint to provide this comprehensive and confidential reporting tool to assist all of us in working together to proactively address possible violations of the Institute's Code of Ethics or any other ethical or compliance related concerns. Every employee shares in the responsibility to promote a safe and ethical environment, to conduct their business and employment activities in a highly principled fashion, and to report violations of the University's ethical standards.

The purpose of the Hotline is to serve as a tool that the RIT community can use to report issues relating to improper conduct, including Title IX concerns, fraud, regulatory and policy non-compliance, and other unethical behaviors. The Hotline is accessible via phone by calling (866) 294-9358 or online at this link: [Ethics Point landing page](#). The system is designed to protect the anonymity of those reporting potential issues or concerns.

Your input and involvement is essential for RIT to maintain a positive ethical environment. All reports will be treated seriously and in complete confidence. Unless you actively choose to waive anonymity, your identity as a reporter will remain confidential, even to EthicsPoint and RIT officials receiving the reports.

For a complete description of how to access this system, how EthicsPoint works, and how anonymity of all reporters is ensured, see this web page: [Ethics and Compliance Hotline](#).