

## RIT GLOBAL EDUCATION

# CALL FOR PROPOSALS

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### **I. ELIGIBILITY**

All RIT faculty (tenured, tenure-track, visiting, lecturers, and adjunct) on contract are eligible to apply

### **II. GRANT OPTIONS**

There are three types of grants:

1. International Project – Funding will be considered to support international projects that engage students in cross-cultural collaboration, research, and experiential learning
2. Faculty Led Study Abroad Site Visit – Funding will be considered to support new faculty-led program development. Must lead to the development of a faculty-led program within the next academic year.
3. International Conference, Symposium, or Workshop – Funding will be considered for faculty leading or hosting a workshop, symposium, or conference that engages an RIT Global Campus or priority international partnerships. Please confirm with the RIT Global office for priority international partnerships approved for this grant option.

### **III. USE OF GRANT FUNDS**

Funding may not exceed \$7,500 per opportunity. Examples of funding requests include project/program supplies or resources, and travel support. Funds should not be used to cover faculty salary or benefits. Use of funds must be in compliance with [RIT policies](#) and [RIT Global office policies](#). Limited funds may be considered to support student and/or partner travel costs. Students are strongly encouraged to apply for financial support through the RIT Global student travel grants application process found on the Compass.

## **IV. TIMELINE & APPLICATION PROCESS**

All applications will be considered on a rolling basis as funds allow. Must be requested 3-6 months in advance of use of funds.

Prioritization of funding will be given to applications that demonstrate the following:

- Matching funds from the college or other organizations;
- Credit bearing activities;
- Projects/Programs designed to run on a regular basis and not just once;
- Projects/Programs engaging established international partnerships.

Complete applications (including budget and department certification) should be emailed to Andrea Buscemi: [AMBRIT@rit.edu](mailto:AMBRIT@rit.edu).

## **V. QUESTIONS OR COMMENTS**

Please email RIT Global with any questions or comments.

Dr. James Myers  
Associate Provost for International Education and Global Programs  
[James.Myers@rit.edu](mailto:James.Myers@rit.edu)

Jenny Sullivan  
Director of Education Abroad and International Fellowships  
[Jenny.Sullivan@rit.edu](mailto:Jenny.Sullivan@rit.edu)

Lyndsey McGrath  
Director of Global Programs and International Partnerships  
[Lyndsey.McGrath@rit.edu](mailto:Lyndsey.McGrath@rit.edu)

## APPLICATION INFORMATION

This application is for a (please select *one* type of grant):

- International Project
- Faculty Led Study Abroad Site Visit
- International Conference, Symposium, or Workshops

Principal Applicant name: \_\_\_\_\_

Faculty title: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

College: \_\_\_\_\_ Department: \_\_\_\_\_

Department Head name: \_\_\_\_\_ Email: \_\_\_\_\_

Others involved in the project (if any): \_\_\_\_\_

Project name: \_\_\_\_\_

Total funds requested (as calculated on the budget worksheet): \$ \_\_\_\_\_

**Project description** (include collaborating global campus(es) or international partners, and/or course information associated with the program).

**Budget** Download the excel worksheet to calculate your budget. The total shown on this worksheet must match the "Total funds requested" in the Applicant Information section of this application form

## **DEPARTMENT CHAIR/DIRECTOR CERTIFICATION**

I support this application and budget, and verify that the principal applicant is a contracted faculty member in good standing in my department.

Principal Applicant name: \_\_\_\_\_

Department Head Name (PRINT): \_\_\_\_\_ Email: \_\_\_\_\_

Department Head Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: When signed, please scan and email with your Application Materials to: [AMBRIT@rit.edu](mailto:AMBRIT@rit.edu)