

HOW TO APPLY FOR YOUR RIT HOUSING

**PLUS SEARCH AND
SELECT YOUR ROOMMATE**

RIT | Housing

Home of Thinkers, Makers, Doers

You're in charge!

Get it done at mylife.rit.edu.

Read through this booklet for easy instructions and important information about completing your RIT housing contract and selecting your own roommate.

COVID-19 Information and Updates:

First and foremost, our thinking and protocols will be guided by safety considerations, and are subject to change. A decision has been made that all multiple-person rooms in the residence halls will be assigned as double rooms. This means that roommate groups set up by incoming freshmen can be no larger than two students.

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Timeline

Once your tuition deposit is paid or waived, you will have access to the 2020–2021 RIT housing contract. Housing contracts will be available online beginning January 2, 2020. Go to mylife.rit.edu to complete your housing contract.

January 2: Complete your online RIT housing contract and search & select a roommate.

As an incoming freshman, you must go to mylife.rit.edu and complete an RIT housing contract. In addition to completing a housing contract, you may search and select your own roommate. See the instructions for each in this booklet.

June 10: Receive an appointment time to go online to select your own room in the residence halls.

Your appointment time will be sent to your RIT email account on this date. On the given time and date of your appointment, you will have access to go back to mylife.rit.edu to select a room of your choice in the residence halls.

June 17- July 8: Select your own room online.

Your appointment time to go online to select your room will start and end sometime in early June. Your appointment time is the earliest that you can go to mylife.rit.edu to select a room. You may select a room even if you do not select a roommate. Students will be assigned appointment times based on the order in which they paid their tuition deposit. Those who paid earlier will have early appointment times. Roommates who are grouped, will have the same appointment time. *Instructions on how to select your room will be sent with your appointment time.*

All incoming freshmen are guaranteed RIT housing and there is plenty of traditional and specialty spaces to select from! Visit housing.rit.edu to view your housing options.

How to Complete Your RIT Housing Contract

1. Go to mylife.rit.edu.
2. On the RIT authentication page, enter your RIT computer account username and password; then **click Log in**.
3. On the home page, **click Housing & Dining Applications** in the orange header bar.
4. On the Term Selector page, select **20-21 Academic Year**.
5. You are now ready to begin filling out your RIT housing contract. Work through the steps on the side menu bar.
6. When you get to Roommate Groups, you are now ready to begin searching for and selecting a roommate. You may go back into your housing contract as many times as you like to search for a roommate through June 8, 2020.

Students under 18 years of age will be required to complete the Parent/Guardian Proxy information in their housing contract. This will prompt an email to the parent/guardian with instructions on how to electronically sign the contract.

How to Search & Select a Roommate

Before you begin searching for a roommate, keep in mind:

- In order for a student to be available as a roommate, they will need to have completed a 2020–2021 RIT housing contract. Starting the contract puts a student into the roommate pool for the system to pull from.
- If you send a request to a student to be a roommate, a group will automatically be formed for you. If the requested student accepts the request, that student will automatically be joined to the group.
- The option to delete a group is available throughout the process.
- You can always return to mylife.rit.edu to search for roommates as the roommate pool will grow as time goes on.

OPTION 1

Search for a Roommate by Detail

Follow the steps below if you know exactly who you want as a roommate next academic year.

1. Ask your desired roommate for their RIT computer username. You will need this in order to search for them. **Reminder:** The student that you want as a roommate must have already completed their RIT housing contract in order for you to request them as a roommate.
2. Click **Search for Roommate by Details**.
3. Enter your desired roommate's RIT computer username and **click Search**.
4. Your desired roommate's RIT username will show. The number in the circle to the right of your desired roommate's username indicates the percentage that your full profile matches your desired roommate's full profile.

To the right of your desired roommate's percentage match circle these options are available:

ADD TO GROUP - by clicking this, the student will automatically be added to the group.

SEND MESSAGE - this will send a message to the student's RIT email and the portal Inbox Messages area. Be sure to include your RIT email address in your messages as they are sent anonymously.

VIEW PROFILE - click this to view your desired roommate's profile.

OPTION 2

Search for a Roommate by Profile Questions

Follow the steps below to search for a roommate based upon their profile questions.

1. Click **Roommate Search by Profile**.
2. Select the profile questions and answers you wish your potential roommate to match. We recommend you limit the number of questions and answers to no more than five to create a pool of potential roommates. **Click Search**.
3. Scroll to the bottom of the page to view a list of potential roommates who match the criteria you entered.

The number in the circle to the right of each potential roommate indicates the percentage that your overall profile questions and answers match that of each potential roommate. For each potential roommate listed, you have the option to add to group, send message, or view profile.

OPTION 3

Search for a Roommate by Browsing Suggested Roommates

Follow the steps below to search for a roommate by comparing your full profile to other student's full profile.

1. Click **Search for Suggested Roommates**.
2. Scroll to the bottom of the page to view a list of potential roommates.

The number in the circle to the right of each potential roommate indicates the percentage that your overall profile questions and answers match that of each potential roommates. For each potential roommate listed, you have the option to add to group, send message, or view profile.

Next Steps:

June 10: Your appointment time will be sent to your RIT email.

Special-Interest Housing

Life Outside the Classroom

If you are inspired about art, crazy about computers, or passionate about photography, you may want to live in one of RIT's special-interest houses. Designed for students who like to share their interests, these seven houses offer a specific academic focus to residence-hall living and provide a way to tailor activities to a common group. Learn more about Special Interest & Lifestyle Floors on RIT Housing's website.

How do I apply to a Special Interest House?

Submit your RIT Housing contract and your Special Interest House essays no later than June 1, 2020.

Proceed in searching and selecting a roommate as not all students who apply are accepted to a Special Interest House. If you are not accepted, then you have a roommate of your choice to live with somewhere other than a Special Interest House.

When is the deadline to apply?

June 1, 2020 is the deadline to submit your RIT Housing contract and the Special Interest House essay via the mylife.rit.edu portal in order to be considered for fall membership.

When will I be notified of my acceptance status to a Special Interest House?

From June 9, 2020, you will be notified via your RIT email account.

What if I want to be assigned with my roommate and get accepted to an SIH?

If you select a roommate and are also accepted to a Special Interest House, RIT Housing will contact you via your RIT email account from June 4 - 8 to ask you for a decision – whether you prefer live in the Special Interest House or if you choose to be an off-floor member and live with your selected roommate.

RIT | Housing

CONTACT US

Website
Portal



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