

**Optional Practical Training Request Form**

Name \_\_\_\_\_

UID \_\_\_\_\_

**Eligibility for OPT (please choose one)**

I am completing a Bachelor's degree on \_\_\_\_\_ mm/dd/yyyy

I am completing a Master's/Ph.D. degree on \_\_\_\_\_ mm/dd/yyyy

I am completing all of the coursework for a Master's/Ph.D. degree excluding a thesis, dissertation, or equivalent requirement on \_\_\_\_\_ mm/dd/yyyy

**Requested OPT start date:** \_\_\_\_\_ *Start date must be within 60 days of your program completion date*

Have you been authorized for OPT in the past?    No    Yes    If yes, from: \_\_\_\_\_ to: \_\_\_\_\_

Once granted OPT, I request the [do-not-reply.SEVP@ice.dhs.gov](mailto:do-not-reply.SEVP@ice.dhs.gov) portal account creation email to be sent to me at this email address: \_\_\_\_\_**By signing my name below, I certify that I understand and will comply with the following:**

1. I understand this OPT application is MY application, and any errors on my application are MY responsibility. I understand that ISS may provide a courtesy review of my application and that ISS is not responsible for any errors on my application.
2. Optional Practical Training is granted by USCIS and can take three to five months to obtain.
3. I understand that after my OPT application is submitted to USCIS it is not possible to change my requested OPT start and end dates.
4. My OPT application cannot be expedited.
5. Once granted OPT, I will report any change to my current name, address, or employment information (including periods of unemployment) while on OPT to USCIS through the SEVP Portal within ten days.
6. I may not begin working before I receive my EAD from USCIS and am within the authorized dates on my card.
7. I understand that once authorization to engage in OPT is granted by USCIS, it may not be rescinded or cancelled.
8. I have read the information on the ISS website regarding travel, health insurance, and that I cannot be unemployed for more than a total of 90 days while on OPT.

Signature \_\_\_\_\_

Date \_\_\_\_\_

*If you have difficulty emailing this form by clicking the "Email" button please save it to your desktop and send it as an email attachment to [iss@rit.edu](mailto:iss@rit.edu). You may also print, fill, and scan the form to [iss@rit.edu](mailto:iss@rit.edu)*