

RIT International Student Services (ISS) Program Extension Form

Academic Advisor,

This student was granted a limited amount of time by U.S. Citizenship and Immigration Services (USCIS) in which to complete his/her degree. (The deadline is printed on the immigration document known as a Form I-20 or DS-2019). The time granted reflects the typical period for a student to complete that particular degree at RIT.

ISS is responsible for determining if this student meets the USCIS criteria for a program extension. Our decision will be based heavily upon your input below:

Student Name:

University ID:

Major:

Advisor's Name:

Advisor's Campus Telephone:

Today's Date:

I recommend an extension for this student as the delay in completion of the degree is "caused by compelling academic or medical* reasons, such as changes in major or research topics, unexpected research problems, or documented illnesses." (Please note that USCIS regulations state "delays caused by academic probation or suspension are not acceptable reasons for program extension").

* Student must submit documentation to ISS when asserting a medical basis for the delay. This form is only for use by the ISS in determining a student's eligibility for an immigration procedure. Quoted text is from the "Code of Federal Regulations" at 8 CFR 214.2 (f)(7)(iii)

New final term code (or date):

Please select reason for extension:

Student has remaining coursework.

Student has thesis, project, or capstone to complete.

Student has required co-op for degree completion.

If student needs an extension for a different reason, please explain below:

Instructions:

After clicking **SUBMIT** at the top of the page, a "Send Email" window will open.

Please click "Default email application" to email the form to iss@rit.edu.

You may also mail the form to ISS, Student Alumni Union, Room 2330, or fax it to 475-7419.

If submitting by mail, advisor please sign here _____

(if submitting on-line, your return email address serves as signature)

Thank you!