

How to Order an Apostille Diploma

1. Go to <https://www.rit.edu/academicaffairs/registrar/apostille-seal>
2. Fill out the form following the example below:

Pay Online

Price: \$50 per diploma, \$25 per transcript

Name *

Your legal name

Prior name

If you attended RIT under a different name, please indicate it here.

University ID number

This is a nine digit number given to you by RIT (not a social security number). If you are unsure, please leave blank.

Date of Birth *

Month/Day/Year

Graduation Year *

Degree *

Diploma Quantity

Indicate the number of diplomas requested. Leave at 0 for none.

Transcript Quantity

Indicate the number of transcripts requested. Leave at 0 for none.

Other Documents

Indicate the number of other documents requested. Leave at 0 for none.

Delivery Method *

* All undergraduate students at RIT Kosovo receive a Bachelor of Science in Applied Arts and Sciences degree.

3. Confirm the information and check out:

Shopping cart

Remove	Products	Qty	Total
<input type="button" value="Remove"/>	Apostille or Certificate of Authentication Name: Maria Portman University ID number: 123001234 Date of Birth: January/1/2000 Graduation Year: 2010 Degree: Bachelor of Science in Applied Arts and Sciences Diploma Quantity: 1 Transcript Quantity: 1 Other Documents: 1 Delivery Method: Mail/AirMail	<input type="text" value="1"/>	\$95.00
Subtotal: \$95.00			

4. Fill out the billing information:

* This is your personal home address

Customer information
Enter a valid email address for this order or [click here](#) to login with an existing account and return to checkout.

E-mail address *

Billing information
Enter your billing address and information here.

* First name
* Last name
Company
* Street address

* City
* Country
* Postal code
Phone number

Payment method
 Credit card

Subtotal: \$95.00
Order total: \$95.00

Continue with checkout to complete payment.

Order comments
Use this area for special instructions or questions regarding your order.
Order comments

5. Click Review Order, review order and then click Submit Order

