

TenderDossier

Name of Tender: Supply with chairs for offices and desks for classrooms in RIT Kosovo Campus

Number of reference: RITKS 102021

Publish Date: 11 October, 2021

Final date of Offer Submission: 15 October 2021, time: 14:00

Request of the Tender:

1. Call for companies
2. Additional information for the company
3. Characteristics of the equipment and materials that will be offered
4. Criteria of evaluation and selection
5. Offer/ Price
6. Period or the last day of the project

Specifications:

Desks should be for 1 or 2 persons.

Chair Examples are below:



1. Call for Tender

The call for this tender is opened to all legal entities that are founded in one of the EU states, EU candidate, or any other state from the Western Balkans. The call is also opened for international companies. To be part of this tender, it is especially important that the company is licensed to operate in Kosovo. The license should be presented in this bid. This document confirms the cooperation between the manufacturer and the bidder that participated in this tender.

2. Additional Information needed from the bidder

- a. Copy of the business registration
- b. Copy of the VAT certificate
- c. The original or copy of the court's declaration of the company.
- d. The original or copy of the tax declaration which proves that the company does not have any tax debt
- e. Complete price list of products in the offer
 - Prices listed should include the cost of all of the services offered
- f. Proposed prices must be valid for the entire duration of the contract.
- g. A description of all the warranty, services and options that you offer as a company
- h. Any additional documents that you feel would add value to the presentation of your company.

Cases of non-submission of a document, or of false and inaccurate documents, are considered as conditions for disqualification.

All bidders will be evaluated if the requirements are met. Only those bids that pass the technical evaluation will be considered.

Evaluation criteria and selection of the offer

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| 1. Price | 60% |
| 2. Date of the end of the project; warranty and other authorized services | 30% |
| 3. Authorization and certificated from the manufacturers of the materials | 10% |

Bidding and Price

The offer can be written in Albanian or English, whereas, prices must be in EURO including VAT.

Bidding should have validity for a minimum period of 40 days after the submission of the offer.

Interested companies will need to submit their offer no later than 2:00 pm, September 27, 2021.
Offers should be submitted in a closed envelope at the reception in RIT Kosovo (A.U.K.) Premises.