

29.09.2023

To: Prospective Equipment Suppliers

Subject: Request for Offer - Equipment Procurement tender # RITKOSOVOIT06/2023

Dear Sir/Madam,

RIT Kosovo (A.U.K) is seeking competitive offers for the purchase of equipment funded by an ASHA grant. The equipment we are interested in procuring includes Smart Boards, HDMI extension equipment over Category (Cat6) cables, Stem Audio Equipment, and laboratory equipment. We invite qualified suppliers to submit their proposals for consideration.

1. Scope of Work:

We understand that the listed equipment falls into different categories. Interested vendors can submit offers based on their field of specialization – only for equipment that they have in their disposal or for those that are able to acquire. RIT Kosovo (A.U.K) reserves the right to place an order for one or more items from each offer that suits our needs.

- Provide detailed specifications and pricing for the following group lists of equipment/items:

Equipment Group 1: Smart Board

Item	Description	Quantity
SMART Board MX286	86 Inch smart board with wall mount and SMART Ultra HD Camera 120	4

Equipment Group 2: Wall Plate HDMI/USB Extender

Item	Description	Quantity
Comprehensive CHE-HDBTWP242K	Wall Plate Extender and receiver over CAT6 for AV signal (HDMI, USB-C, USB)	3

Equipment Group 3: Stem Audio Equipment

Item	Description	Quantity
Stem Conferencing Kit	Conferencing kit containing: 1 Stem Wall 1 Stem Ceiling 1 Stem Speaker 1 Stem Hub Express 1 Netgear 8 port PoE switch 1 Huddly IQ 3 12 ft USB-A to USB-B 4 15 ft Ethernet cables 2 50 ft Ethernet cable 1 Huddly USB-C cable 1 Terminal Connector	3

Equipment Group 4: Laboratory equipment

Item	Description	Quantity
Digital and Analog Design Laboratory with Breadboard	Digital and Analog Design Laboratory with Breadboard from Jameco LINK , or alternative producer based in US /EU. EU power supply	24
Sun Equipment PBB-4060B	Sun Equipment PBB-4060B from Jameco LINK , or alternative producer based in US /EU. EU power supply.	24
Spectrum Analyzer	Spectrum Analyzer from Oscium LINK , or from alternative producers based in US /EU. EU power supply.	24

2. Origin and Quality:

- Equipment made by U.S. companies will be treated preferably. Items originating from countries and entities on the US banned list will not be taken into consideration.
- Equipment should meet industry standards for quality and performance.

3. Pricing and Tax Information:

- All offers must be provided with Value Added Tax (**VAT**) **excluded**.
- Clearly specify any applicable taxes, fees, or shipping charges.

4. Submission Deadline:

- All proposals must be submitted no later than October 16, 2023, 3 pm.

5. Evaluation Criteria:

- Proposals will be evaluated based on the following criteria:
 - Price competitiveness
 - Equipment quality and specifications
 - Compliance with grant guidelines
 - Delivery timeline
 - Warranty and after-sales support

6. Instructions for Submission:

- Interested suppliers should submit their proposals in electronic format (PDF) to procurement@auk.org.
- Include the subject line: "Equipment offer - ASHA Grant, Group #." (# -number/s for the group of equipment you plan to submit the offer/s).
- Proposals should be addressed to RIT Kosovo (A.U.K).

7. Contact Information:

- For inquiries or clarification regarding this RFO, please contact: procurement@auk.org.

8. Important Dates:

- RFO Issued: October 3, 2023
- Submission Deadline: October 16, 2023, 3 pm.
- Proposal Review: RIT Kosovo (A.U.K) will review the proposals within a week.
- Award Notification: October 23, 2023
- Equipment Delivery: 40 days after Award notification.

RIT Kosovo (A.U.K) reserves the right to accept or reject any proposal and to request additional information or negotiations if necessary. This RFO does not commit RIT Kosovo (A.U.K) to enter into any contract.

Thank you for considering our request. We look forward to receiving your competitive offers.

Sincerely,

Procurement Office

RIT Kosovo (A.U.K)