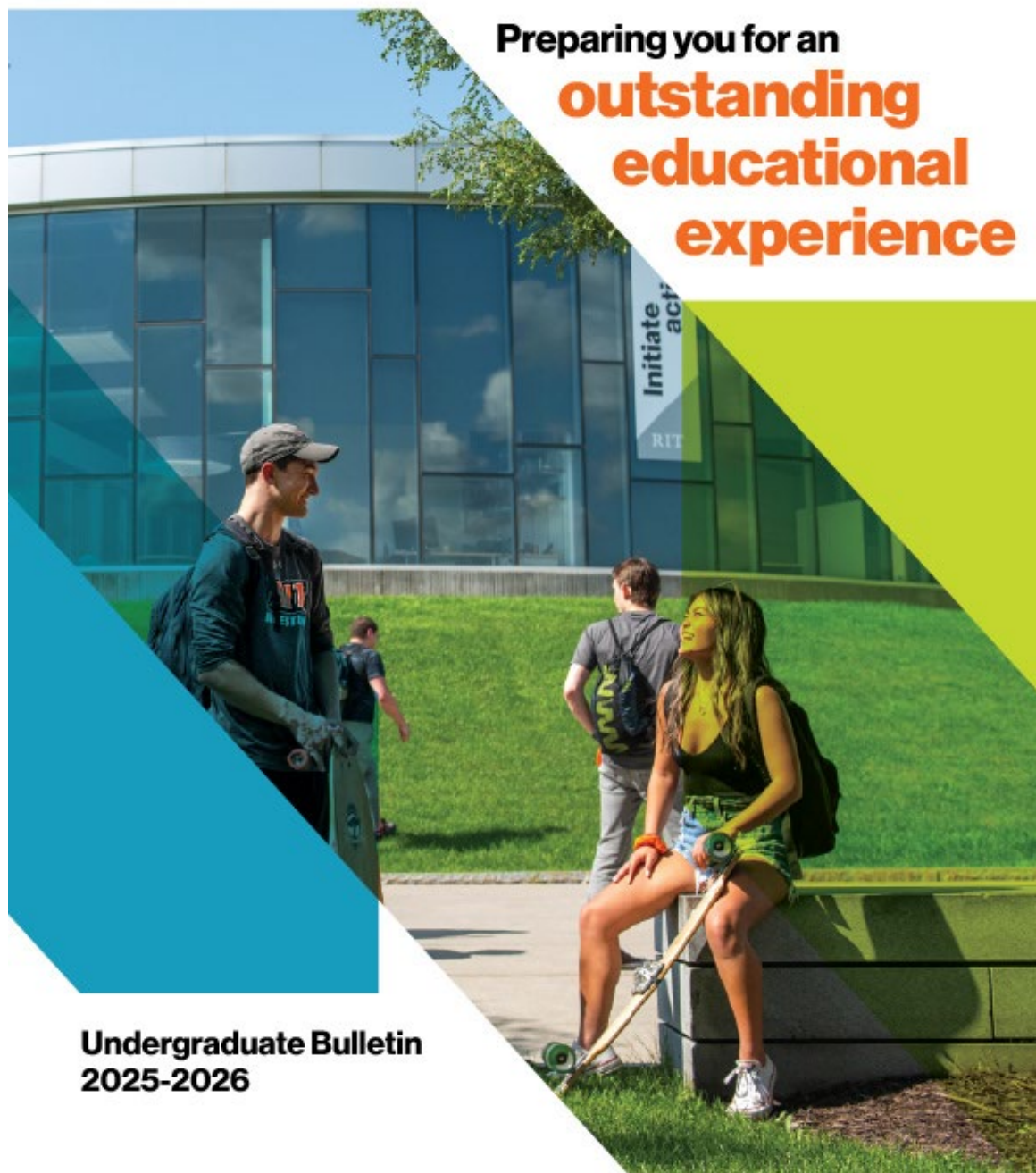


RIT

Kosovo

Preparing you for an
**outstanding
educational
experience**



**Undergraduate Bulletin
2025-2026**

About this Bulletin

The academic programs, course curricula, policies, and standards described in this Academic Bulletin are in effect for students admitted to RIT Kosovo during the 2025–2026 academic year. This bulletin provides students with a comprehensive source of information to use in planning their undergraduate education.

The Academic Bulletin does not constitute a contract between the institution and its students on either a collective or individual basis. It represents RIT Kosovo’s best academic, social, and financial planning at the time of posting. Course and curriculum changes; modification of tuition, fees, dormitory, or other charges; and unforeseen changes in other aspects of RIT Kosovo sometimes occur after the bulletin has been posted, but before the changes can be incorporated in a later edition. Because of this, RIT Kosovo does not assume a contractual obligation with its students for the contents of this Academic Bulletin.

If the rules, policies and procedures presented in this academic bulletin are in conflict with RIT Main, then RIT Kosovo's rules, policies and procedures take precedence.

RIT Kosovo Undergraduate Academic Bulletin 2025-2026

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“RIT Kosovo” is the designated brand name used in place of “RIT Kosovo (A.U.K) College” in most instances.

RIT Kosovo does not discriminate. RIT Kosovo promotes and values diversity within its workforce and provides equal opportunity to all qualified individuals regardless of race, color, creed, age, marital status, sex, gender, religion, sexual orientation, gender identity, gender expression, national origin, veteran status, or disability.

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An Introduction to RIT Kosovo

RIT Kosovo's educational mission is to prepare individuals for living and working in a democratic and technological society by offering curricula that meet those needs within an educational community that supports and encourages individual achievement in an atmosphere of pluralism and diversity. Moreover, RIT Kosovo sets high standards that challenge students to develop values that will enhance their lives professionally and enable them to contribute constructively to society.

RIT Kosovo is Kosovo's only private, nonprofit higher education institution offering a US degree entirely in the English language. It is also the only institution in Kosovo whose degrees are accredited and recognized worldwide thanks to the partnership with the Rochester Institute of Technology (RIT) in New York.

As an educational institution, RIT Kosovo is committed to developing Kosovo's economy through education. RIT Kosovo holds itself to the highest standards and measures against the leading universities of Southeast Europe and the world.

RIT Kosovo's student body is an internationally diverse and inclusive community. RIT Kosovo delivers the same excellent standard of American higher education that is received by RIT students – the same degree, the same syllabi, the same exams, and grading standards – taught by many of the same faculty members. The official language of communication at RIT Kosovo is English.

Vision

RIT Kosovo will be a leading international university whose excellence in academic programs, educational outcomes, and research best supports the professional achievements and personal growth of its students and the advancement of society in Kosovo, the region, and the world.

Mission

RIT Kosovo delivers an outstanding American education to students from Kosovo and the world through innovative curricula, experiential learning, and research opportunities in a student-centered culture. Our students acquire expertise, knowledge, and values that prepare them to contribute to global society. RIT Kosovo's job is to teach its students to the highest international standards. RIT Kosovo does not offer any PhDs or other research degrees but focuses on providing an education that places its students at the same or greater

competitive level as their peers from the best universities in the United States and Europe. After graduation, RIT Kosovo's alumni are prepared to enter the professional world or move on to postgraduate studies. RIT Kosovo's level of success can be measured by the quality and success of students who graduate.

RIT Kosovo's degree granting entity

Associate Degree in Applied Arts and Sciences

Upon successful completion of the two-year undergraduate program, students enrolled in the Applied Arts and Sciences program will receive an internationally accredited Associate degree from Rochester Institute of Technology, School of Individualized Study (SOIS) in Rochester, NY, U.S.A. The degree awarded is an Associate degree in Applied Arts and Sciences and follows the curriculum of the degree received by RIT's students in the U.S.

Bachelor of Science Degree in Individualized Program

Upon successful completion of the four-year undergraduate program, students enrolled in the Individualized Program will receive an internationally accredited Bachelor of Science (BS) degree from Rochester Institute of Technology, School of Individualized Study (SOIS) in Rochester, NY, U.S.A. The degree awarded is a Bachelor of Science in Individualized Program and follows the curriculum of the degree received by RIT's students in the U.S.

The School of Individualized Study (SOIS), that awards both the Associate in Applied Arts and Sciences and Bachelor of Science in Individualized Program Degree, is RIT's academic unit for individualized degrees, custom-designed to best meet students' ideas, interests, and career goals through careful consideration of all courses RIT has to offer. SOIS degrees are committed to helping students be innovative and to having a voice in their degree curriculum. SOIS does this by developing and offering undergraduate and graduate-level credentials with one-on-one advisement, on-campus and on-line courses, credit for prior and competency-based learning, and customized study plans while incorporating a multidisciplinary curriculum.

Bachelor of Science Degree in Computing and Information Technologies

Upon successful completion of the four-year undergraduate program, students enrolled in Computing and Information Technologies (CIT) program will receive an internationally accredited Bachelor of Science (BS) degree from RIT, Golisano College of Computing and Information Sciences, School of Information (iSchool), in Rochester, NY, U.S.A. The degree

awarded is a Bachelor of Science (BS) in Computing and Information Technologies and follows the curriculum of the degree received by RIT's students in the U.S.

In the modern world, technology has woven itself into the fabric of society, bringing people and information closer together than ever before. While this new digital era brings with it exciting innovations, it also brings a host of new, unexplored problems. In the School of Information (iSchool), the focus is on utilizing technology to solve real world, human-centered problems. With a combination of diverse courses, state-of-the-art equipment, and a team of knowledgeable and imaginative faculty, the iSchool gives students the tools they need to ensure a lifetime of success. We shape the future and improve the world through creativity and innovation.

Accreditation

RIT is accredited by the Middle States Commission on Higher Education (MSCHE). MSCHE accredits institutions that “meet rigorous and comprehensive standards, which are addressed in the context of the mission of each institution and within the culture of ethical practices and institutional integrity expected of accredit institutions.” Click [here](#) for RIT's accreditation page on the MSCHE website.

In addition, international RIT campuses/additional locations are also accredited by the Middle States Commission on Higher Education. RIT Kosovo as an institution is therefore accredited by the Middle States Association of Colleges and Schools. “The American University in Kosovo, Gërmia Campus, Kosovo,” is listed on the Middle States Commission of Higher Education, Statement of Accreditation Status, under “Locations”. All credit-bearing courses and programs at RIT Kosovo are provided by RIT.

RIT Kosovo is also accredited by the Association of Technology, Management, and Applied Engineering. The Board of Accreditation of The Association of Technology, Management, and Applied Engineering certified all RIT Kosovo programs. Click [here](#) for the Certificates of Accreditation.

RIT Kosovo is also accredited by the Kosovo Accreditation Agency. The institutional-wide accreditation is valid through September 2025 and can be found by clicking [here](#).

Besides institutional accreditation, RIT Kosovo is also certified by the Erasmus Charter for Higher Education.

Moreover, in Kosovo, RIT Kosovo is licensed by the Kosovo Ministry of Education, Science and Technology (MEST) as a Higher Education Institution.

Undergraduate Academic Programs

School of Individualized Studies Programs

RIT Kosovo offers an American degree with innovation, adaptability and creative pathways that prepare students with professional and life skills for a global world. The Rochester Institute of Technology, RIT Kosovo's degree granting partner, offers students the opportunity to create undergraduate programs from two or more professional areas of study with a strong foundation in the social sciences, through RIT's innovative School of Individualized Study. In Kosovo, these professional areas of study are Management and Entrepreneurship, Economics and Statistics, Public Policy and Governance, Digital Arts and New Media Studies, Web and Mobile Computing (IT), Energy Policy Studies, Peace and Conflict Studies, and Security Studies.

Students can earn a two-year Associates Degree in Applied Arts and Sciences or a four-year Bachelor Degree in Individualized Program from the School of Individualized Study in Rochester, NY, U.S.A. In our degree programs, students work closely with faculty and professional advisers to design unique, multidisciplinary plans of study that combine several areas of academic knowledge and interests. The School of Individualized Studies programs are particularly appropriate for individuals who want to prepare themselves for a career that requires skills and expertise from several disciplines. This blended learning environment provides a strong base for students in Kosovo, the region and around the world to learn and practice critical thinking, leadership and communications skills across disciplines while gaining the technical knowledge in the areas of professional study that best suit the individual. In addition to those professional sub-plans offered in Kosovo, students may elect to do a semester or year abroad at the Rochester campus or other global campuses to complete coursework not offered at this location. The School of Individualized Study is also a good choice for those who have unique ideas about how they want to design their academic areas of study, have prior college-level learning, or are interested in changing degrees.

Computing and Information Technologies Program

Information technology is found in every aspect of our lives: the workplace, our homes, the way we communicate, and in much of the entertainment we consume. IT professionals, therefore, are in great demand and highly valued. IT professionals are solution architects, identifying complex problems and creating custom solutions that help users meet their goals. They play an integral role in any modern organization, working on all phases of IT solutions from conception to development, testing, deployment, security, and management. With this Information Technology degree, you'll learn to design, implement, and manage complex IT systems.

In the modern world, technology has woven itself into the fabric of society, bringing people and information closer together than ever before. While this new digital era brings with it exciting innovations, it also brings a host of new, unexplored problems. In the School of Information (iSchool), the focus is on utilizing technology to solve real world, human-centered problems. With a combination of diverse courses, state-of-the-art equipment, and a team of knowledgeable and imaginative faculty, the iSchool gives students the tools they need to ensure a lifetime of success. We shape the future and improve the world through creativity and innovation.

Upon successful completion of the four-year undergraduate program, students enrolled in Computing and Information Technologies (CIT) program will receive an internationally accredited Bachelor of Science (BS) degree from RIT, Golisano College of Computing and Information Sciences, School of Information (iSchool), in Rochester, NY, U.S.A. The degree awarded is a Bachelor of Science (BS) in Computing and Information Technologies and follows the curriculum of the degree received by RIT's students in the U.S.

Undergraduate Degrees Offered

Associate Degree (AAS) – Two-year degree

Name of degree: Associate of Applied Science (AAS) degree in Applied Arts and Science

Total credits: 60 semester credit hours

Institution and Department: Rochester Institute of Technology; School of Individualized Study (SOIS).

Bachelor Degree (BSc) – Four-year degree

Name of degree: Bachelor of Science (BS) degree in Individualized Program

Total credits: 120 semester credit hours

Institution and Department: Rochester Institute of Technology; School of Individualized Study (SOIS).

Bachelor Degree (BS) – Four-year degree

Name of degree: Bachelor of Science (BS) degree in Computing and Information Technologies

Total credits: 126 semester credit hours

Institution and Department: Rochester Institute of Technology; Golisano College of Computing and Information Sciences, School of Information (iSchool).

Associate of Applied Arts and Sciences – Degree Requirements

To complete an Associate's Degree in Applied Arts and Sciences at RIT Kosovo a qualified student must:

- I. Complete General Education Requirements
- II. Complete one of the eight Professional Sub-plans:
 - a) Economics and Statistics
 - b) Management and Entrepreneurship
 - c) Public Policy and Governance
 - d) Digital Arts and New Media Studies
 - e) Web and Mobile Computing (IT)
 - f) Security Studies
 - g) Energy Policy Studies
 - h) Peace and Conflict Studies
 - i) Individualized Studies
- III. Complete one Co-Op

General Education Requirements and Professional Sub-plan information for the associate degree are the same as the information under Bachelor of Science in Individualized Program Degree. Information on Co-Op can be found under the respective sub-divisions of this Bulletin.

Typical Course Sequence

Year 1	Course	Sem. Cr. Hrs.
UWRT-150	General Education - First Year Writing (WI)	3
MATH-111	General Education - Mathematical Perspective A - Precalculus	3
	General Education - Artistic Perspective	3
	General Education - Social Perspective	3
MATH-171	General Education - Mathematical Perspective B – Calculus A	3
	Professional Sub-Plan Courses	15
YOPS-10	RIT 365: RIT Connections	0
SOIS-499	CO-OP Applied Arts and Science	0
Year 2		
Year 2	Course	Sem. Cr. Hrs.
SOIS-325	Program Writing Intensive - Business Communication	3
	General Education - Ethical Perspective	3
	General Education - Global Perspective	3
	General Education - Scientific Principles Perspective	3
	Professional Sub-Plan Courses	12
	Open Elective	6
		Total 30

Bachelor of Science in Individualized Program – Degree Requirements

To complete a Bachelor of Science degree in Individualized Program at RIT Kosovo a qualified student must:

- I. Complete General Education Requirements
- II. Complete two of the eight Professional Sub-plans:
 - a. Economics and Statistics
 - b. Management and Entrepreneurship
 - c. Public Policy and Governance
 - d. Digital Arts and New Media Studies
 - e. Web and Mobile Computing (IT)
 - f. Security Studies
 - g. Energy Policy Studies
 - h. Peace and Conflict Studies
 - i. Individualized Studies
- III. Complete an Immersion (or Minor)
- IV. Complete two Co-Ops

I. General Education Framework

The framework for general education provides students with courses that meet specific approved general education learning outcomes and New York State Education Department Liberal Arts and Sciences requirements. The General Education framework intentionally moves through three educational phases designed to give students a strong foundation, an introduction to fundamentals of Liberal Arts and Sciences Disciplines, and the opportunity for deeper study and integrative learning through immersion in a cluster of related courses.

The general education curriculum consists of the following requirements:

Preparatory Courses

Two courses in the first year introduce students to the intellectual life of the University and provide a focus on communication skills to prepare students for future coursework and life-long learning.

LAS Foundation 1: UWRT-150 Writing Seminar

LAS Foundation 2: YOPS-10 RIT Connections

Year One Program – RIT 365: RIT Connections

Besides the freshmen orientation, all incoming students are enrolled in the First Year Seminar – RIT 365: RIT Connections. Students will encounter a series of experiential learning opportunities and facilitated dialogue, all meant to help build meaningful connections across the RIT community. RIT 365 is an opportunity to practice creativity, communication, collaboration, critical thinking, and deepen self-awareness.

RIT 365 aims to empower students to own and establish a foundation for their RIT experience. At the core of RIT 365 is the Plan-Do-Reflect Cycle. Facilitators will lead students through a series of experiential opportunities and dialogue. Students will encounter and practice professional competencies such as creativity, communication, collaboration, critical thinking, and self-awareness.

Through this immersive course experience, students will develop greater self-awareness and make meaningful connections that will provide a foundation for success during their time at RIT Kosovo and beyond. With each experience, students will plan, reflect, receive feedback, and take one more step towards owning their RIT Kosovo experience.

Mathematics Courses

MATH-111	Precalculus	
MATH-171	Calculus	A
STAT-145	Introduction to Statistics I	

Perspectives

1. *Perspective 1 (Ethical)*: Courses focus on ethical aspects of decision-making and argument, whether at the individual, group, national, or international level. These courses provide students with an understanding of how ethical problems and questions can be conceived and resolved, and how ethical forms of reasoning emerge and are applied to such challenges.
2. *Perspective 2 (Artistic)*: Courses focus on the analysis of forms of artistic expression in the context of the societies and cultures that produced and sustained them. These courses provide insight into the creative process, the nature of aesthetic experience, the fundamentals of criticism and aesthetic discrimination, and the ways in which societies and cultures express their values through their art.
3. *Perspective 3 (Global)*: Courses in this category encourage students to see life from a perspective wider than their own and to understand the diversity of human cultures

within an interconnected global society. Courses explore the interconnectedness of the local and the global in today's world or in historical examples and encourage students to see how global forces reverberate at the local level.

4. *Perspective 4 (Social)*: Courses focus on the analysis of human behavior within the context of social systems and institutions. Because student success depends on the ability to understand how social groups function and operate, these courses provide insight into the workings of social institutions' processes.
5. *Perspective 5 (Natural Science inquiry)*: Science is more than a collection of facts and theories, so students are expected to understand and participate in the process of science inquiry. Courses focus on the basic principles and concepts of one of the natural sciences. In these classes, students apply methods of scientific inquiry and problem solving in a laboratory or field experience.
6. *Perspective 6 (Scientific Principles)*: Courses focus on the foundational principles of a Natural Science or provide an opportunity to apply methods of scientific inquiry in the natural or social sciences. Courses may or may not include laboratory experience.
7. *Perspectives 7A, 7B, 7C (Mathematical)*: Courses focus on identifying and understanding the role that Mathematics plays in the world. In these courses, students comprehend and evaluate mathematical and statistical information and perform college-level mathematical operations on quantitative data.

The remaining General Education elective credits may be specified by the academic programs in order for students to fulfill supporting requirements (e.g. math or science, foreign languages, etc.). Some of these credits will be free general education electives that can be chosen by the students themselves. Credits in the perspectives category that exceed the minimum requirement will be applied toward the elective credits.

General Education Electives

The remaining General Education elective credits may be specified by the academic programs in order for students to fulfill supporting requirements (e.g. Math or Science, Foreign Languages, etc.). Some of these credits will be free General Education electives that can be chosen by the students themselves. Credits in the perspectives category that exceed the minimum requirement will be applied toward the elective credits.

II. Professional Education Requirements

For the Associate Degree, RIT Kosovo students must complete 36 credit hours of Professional Education requirements (Professional Core or sub-plans) in addition to the 24

general education credit hours. For the BS degree, RIT Kosovo students must complete 60 credit hours of Professional Education Requirements starting from their junior year (third year) of study in addition to the 60 credit hours of General Education courses required. At least 30 credits of the Bachelor of Science Degree studies must be taken at the home institution and may not be transferred. Students wishing to graduate with a Bachelor of Science Degree in Individualized Program must choose to complete two of the following Professional sub-plans: Economics & Statistics, Management & Entrepreneurship, Public Policy and Governance, Digital Arts and New Media Studies, Energy Policy Studies, Peace and Conflict Studies, Security Studies or Web and Mobile Computing (IT).

Typical Course Sequence

Year 1	Course	Sem. Cr. Hrs.
UWRT-150	General Education - First Year Writing (WI) – Writing Seminar	3
MATH-111	General Education - Mathematical Perspective A - Precalculus	3
	General Education - Artistic Perspective	3
	General Education - Writing Intensive (WI)	3
MATH-171	General Education - Mathematical Perspective B – Calculus A	3
	General Education - Natural Science Inquiry Perspective	3
	General Education - Electives	6
	General Education - Ethical Perspective	3
	General Education - Scientific Perspective	3
YOPS-10	RIT 365: RIT Connections	0
SOIS-499	CO-OP Applied Arts and Science	0
Year 2		
SOIS-325	Program Writing Intensive - Business Communication	3
STAT-145	General Education - Mathematical Perspective C	3
	General Education - Social Perspective	3
	General Education - Global Perspective	3
	General Education - Electives	12
	Profession Sub-Plan I Courses	3
	General Education – Immersion I	3
Year 3		
	General Education - Immersion II,III	6
	Professional Sub-Plan I Courses	12
	Professional Sub-Plan II Courses	9
	Open Elective	3
SOIS-499	CO-OP Applied Arts and Science	0
		Total 30
Year 4		
	Professional Sub-Plan I Courses	9
	Professional Sub-Plan II Courses	12
	Open Electives	6
SOIS-510	Multidisciplinary Life	3
		Total 120

SUB-PLANS FOR BS DEGREE

Economics and Statistics (24 credits)

The Economics Sub-Plan emphasizes the quantitative analytical approach to dealing with economic problems in both the public and private sectors, providing students with marketable skills and the intellectual foundation for career growth. Graduates are prepared for entry-level managerial and analytical positions in both industry and government and to pursue graduate studies in economics, business, and law.

The Economics curriculum develops Communication, Computational, and Management skills in addition to economic reasoning and quantitative abilities. The program's required courses develop students' abilities to apply economic analysis to real-world problems.

Liberal Arts courses enhance oral and written communication skills. Business courses include accounting and finance. Quantitative analytical skills are developed by a course sequence that includes computer science, mathematics, and statistics.

Pre-requisite Course(s)	Credits
ECON-101 Principles of Microeconomics	3
Required Course(s)	
ECON-201 Principles of Macroeconomics* (ECON-101)	3
ECON-403 Econometrics I* (SOIS-112 and SOIS-211)	3
Electives	
ECON-401 Intermediate Microeconomic Theory (ECON-101 and ECON-201)	3
ECON-402 Intermediate Macroeconomic Theory	3
ECON-405 International Trade and Finance* (ECON-101 and ECON-201)	3
ECON-421 Natural Resource Economics* (ECON-101 and ECON-201)	3
ECON-422 Benefit-Cost Analysis* (ECON-101 and ECON-201)	3
ECON-430 Managerial Economics	3
ECON-431 Monetary Analysis and Policy* (ECON-101 and ECON-201)	3
ECON-441 Labor Economics* (ECON-101 and ECON-201)	3
ECON-444 Public Finance* (ECON-101 and ECON-201)	3

ECON-448 Development Economics* (ECON-101 and ECON-201)	3
ECON-520 Environmental Economics	3
STAT-146 Intro to Statistics II	3

*These courses have prerequisites or co-requisites as noted in parentheses.

* Students must take at least three upper-level courses (300-level or higher).

Energy Policy Studies (24 credits)

Energy Policy Studies offers students the opportunity to enhance their knowledge in energy, environment, and natural resource management. Courses in the Energy Policy Studies Sub-Plan will offer a thorough understanding of the energy industry fundamentals; structure and operation of international energy systems; energy policy markets, regulations, policies, strategies, technologies; and social elements involved in delivering energy solutions in Kosovo, the region and the world. Courses are intended for students interested in pursuing careers in the Energy sector (private and public), development, social responsibility, and natural resource management. The designated courses have been strategically selected to complement other professional sub-plans. Students will be exposed to ideas and concepts wide-ranging and uniformly balanced among traditional and emerging energy alternatives in an academically challenging and innovative solution-focused setting.

Pre-requisite Course(s)	Credits
ECON-101 Principles of Microeconomics	3
Required Course(s)	
PUBL-101 Foundations of Public Policy	3
PUBL-530 Energy Policy	3
Electives	
PUBL-210 Introduction to Qualitative Analysis	3
SOIS-211 Exploring Innovation	3
STSO-330 Energy and the Environment	3
SOIS-335 Global Forces and Trends	3
SOIS-411 The Practice of Innovation and Invention	3
STSO-421 Environmental Policy	3
ECON-421 Natural Resource Economics	3

ECON-422 Benefit-Cost Analysis	3
ECON-520 Environmental Economics	3
PUBL-531 Climate Change: Science Technology and Policy	3

* Students must take at least three upper-level courses (300-level or higher).

Digital Arts and New Media Studies (24 credits)

The Digital Arts and New Media Studies Sub-Plan combines contemporary visual communication and multimedia theory and tools to prepare students for effective communications across a wide variety of media. The course sequencing prepares students with practical and theoretical aspects of graphic design, web development, print design and multimedia production, communication techniques and digital asset management. A student completing the Digital Arts and New Media Studies Sub-Plan is prepared with the theoretical framework and hands-on technical skills needed to organize, design and communicate ideas and information in the 21st century global market and to meet the projected national market needs in the greater Kosovo region. It is also an excellent compendium of RIT Kosovo's other Sub-Plan offerings and provides a useful skill set for private and family business operations.

Required Course(s)	Credits
COMM-223 Digital Design in Communications	3
Electives	
GRDE-106 Digital Design Studio I	3
SOFA-121 Animation I	3
FDNT-131 3D Design I	3
GRDE-201 Typography I	3
IDEA-251 Visual Storytelling for the Graphic Novel	3
ISTE-260 Designing the User Experience	3
TCOM-365 Video Production	3
IDEA-375 Web Fundamentals for Artists	3
ENGL-375 Storytelling Across Media	3
TCOM-380 Design for Print and Web	3
TCOM-381 Photo Imaging I	3
TCOM-382 Photo Imaging II	3
ENGL-410 Film Studies	3
ANTH-430 Visual Anthropology	3

IMGS-115 Cultural Heritage Imaging	3
IMGS -589 Undergraduate Special Topics: Image Generative AI	3

*Students must take at least three upper-level courses (300-level or higher).

Management and Entrepreneurship (24 credits)

The Management Sub-Plan prepares students for management and specialist careers in a variety of enterprises and organizations. Students develop the skills and concepts needed to become effective leaders, ethical decision makers, and creative innovators. The Management curriculum provides both depth and flexibility in its offerings so that students can maximize their educational experience.

Required Courses	Credits
ACCT-110 Financial Accounting* (BUSI-205)	3
ACCT-210 Management Accounting* (ACBS-201)	3
PROF-206 Managing the Workforce	3
Electives	
SOIS-211 Exploring Innovation	3
PROF-221 New Venture Development* (ACBS-201)	3
BUSI-261 Marketing Principles* (BUSI-361)	3
PROF-263 Advertising Principles	3
PROF-324 Intro to Logistics and Transportation	3
SOIS-335 Global Forces and Trends	3
SOIS-411 The practice of Innovation and Invention	3
SOIS-442 Learning Organization	3
PROF-510 Project Management* (BUSI-205)	3
Sub-plan Elective Courses offered in Summer:	
SOIS-432, Managing Organizational Change	3
SOIS- 441, Creative Critical Thinking and Problem Solving	3

*These courses have prerequisites or co-requisites as noted in parentheses.

* Students must take at least three upper-level courses (300-level or higher).

Peace & Conflict Studies (24 credits)

Peace and Conflict Studies gives students the tools to analyze the socio-economic, psychological and political dynamics of violent conflict and its transformation. Students will study conflict dynamics and group polarizations. They will analyze the genesis and transformation of violent conflicts, as well as post-conflict challenges in state-building, social integration, and development. Students will explore identity conflicts, resource conflicts and genocides. Students will study the relationships between individual and group identity and labelling, the economic bases of conflict transformation, ethical issues underlying decisions of international actors to intervene or not intervene in conflicts, and practical steps towards good governance at the end of armed conflict. The teaching faculty includes academics from Political Science, Psychology, Sociology, Anthropology and Economics, as well as policy makers with direct experience in crises and peace building in the Balkans, the Middle East, Africa and Asia.

Required Course(s)	Credits
POLS-120 Introduction to International Relations	3
Electives	
POLS-110 American Politics	3
POLS-200 Law and Society	3
POLS-205 Ethics in International Politics	3
POLS-210 Comparative Politics	3
POLS-220 Global Political Economy	3
POLS-280 Artificial Intelligence and the Political Good	3
POLS-320 American Foreign Policy	3
POLS-325 International Law and Organizations	3
POLS-330 Human Rights in Global Perspectives	3
POLS-333 The Rhetoric of Terrorism	3
POLS-335 Politics in Developing Countries	3
POLS-345 Politics and Public Policy	3
POLS-360 International Political Thought	3
POLS-370 Cyberwar, Robots and Future of Conflict	3
POLS-425 Constitutional Law	3
POLS-435 American Political Thought	3
POLS-440 War and the State	3
POLS-445 Terrorism and Political Violence	3

POLS-525 ST: Balkan Studies	3
POLS-525 ST: Faith and Globalization	3
POLS-525 Special Topic	3
POLS-542 War, Diplomacy and State Building	3
Electives offered in Summer	
POLS-285 Environmental Ethics and Political Ecology	3
POLS-360 International Political Thought	3
POLS-541 Peace Keeping & Conflict Transformation	3

* Students must take at least three upper-level courses (300-level or higher).

* Students can only take up to two Special Topic (POLS 525) Courses.

Public Policy and Governance (24 credits)

This Sub-Plan provides students with a clear understanding of Public Policy, the policy process, and policy analysis. Students have the opportunity to develop perspectives on a variety of contemporary Public Policy issues, especially those that emerge from Scientific and Technological advancements. At the heart of the sub-plan is the Foundations of Public Policy (PUBL – 101) course, where students are introduced to the concept of Public Policy and the policy making process. The roles of stakeholders and interest groups are discussed in the context of contemporary cases in various policy arenas. Students are also introduced to some of the methodologies associated with policy analysis. Additional courses are offered in the areas of Sociology; Political Science; and Science, Technology, and Society. The Public Policy Analysis course of study is offered especially for students who are considering the MS in Public Policy or who have an interest in analytical tools.

Required Course(s)	Credits
PUBL-101 Foundations of Public Policy	3
Electives	
PUBL-201 Ethics, Values and Public Policy	3
STSO-201 Science and Technology Policy	3
POLS-210 Comparative Politics	3
PUBL-210 Intro to Qualitative Analysis	3
PUBL-330 Energy and Environment	3
SOIS-335 Global Forces and Trends	3
POLS -345 Politics and Public Policy	3
STSO-421 Environmental Policy	3

PUBL-510 Technology Innovation and Public Policy	3
PUBL-520 Information and Communication Policy	3
PUBL-530 Energy Policy	3
PUBL-531 Climate Change: Science, Technology and Policy	3
PUBL-589 Topics in Public Policy (Agriculture & Rural Development)	3

* Students must take at least three upper-level courses (300-level or higher).

Security Studies (24 credits)

The Sub-Plan in Security Studies provides students the opportunity to learn about security training and its mission to develop leaders for tomorrow's state security challenges. Courses promote Leadership and Management, skills that can be employed in any career field, along with courses analyzing the military's role in National Security affairs and Foreign Policy.

Pre-requisite Course(s)	Credits
POLS-120 Introduction to International Relations	3
Required Course(s)	
POLS-370 Cyberwar, Robots and Future Conflict	3
Electives	
POLS-210 Comparative Politics	3
POLS-280 Artificial Intelligence and the Political Good	3
POLS-330 Human Rights in Global Perspectives	3
SOIS-335 Global Forces and Trends	3
POLS-333 The Rhetoric of Terrorism	3
POLS-345 Politics and Public Policy	3
POLS-440 War and the State	3
POLS-445 Terrorism and Political Violence	3
POLS-542 War, Diplomacy and State Building	3
POLS-525 ST: Balkan Studies	
POLS-525 ST: Faith and Globalization	3
POLS-525 ST: Political Science (Humanitarian, Dev, & Peace Nex)	3
POLS-525 ST: Ethics and Conflict	3

POLS-525 ST: Negotiation Skills	3
Electives offered in Summer	
POLS-541 Peace Keeping and Conflict Transformation	3

* Students must take at least three upper-level courses (300-level or higher).
 * Students can only take up to two Special Topic (POLS 525) Courses.

Web and Mobile Computing (IT) (24 credits)

The Web and Mobile Computing (IT) Sub-Plan emphasizes the basics of both Applied Informatics and Web Development. The Web has become a ubiquitous communication medium. Therefore, knowledge of how the Web works and how to effectively develop dynamic websites has value to students enrolled in many Sub-Plan areas and with different career goals. Upon completing this Sub-Plan, students will have the broad range of skills and understanding necessary to design and build a basic, but complete, web presence in your selected area of interest. Students will also gain an understanding of how to use multimedia and create systems that allow the subject matter expert to leverage available information. The courses in this sub-plan are applied and focus on hands-on learning, including projects that will be beneficial outside of the university setting.

Required Course(s)	Credits
ISTE-140 Web and Mobile I	3
ISTE-240 Web and Mobile II	3
ISTE-252 Foundations of Mobile Design	3
Electives:	
ISTE-200 Java for Programmers	3
ISTE-230 Introduction to Database and Data Modeling	3
ISTE-252 Foundations of Mobile Design	3
ISTE-260 Designing the User Experience	3
ISTE-262 Foundations of Human Centered Computing	3
ISTE-340 Client Programming	3

* ISTE-140 can be replaced with IGME-230 or IGME-235.

* † ISTE-230 can be replaced with CSCI-320.

‡ ISTE-240 can be replaced with IGME-330.

§ SWEN-383 can be replaced with SWEN-262.

Individualized Study (3x15 credits)

The Individualized Study Sub-Plan aims to accommodate the needs of modern-day students and/or working adults. This flexible, Individualized Program of professional study gives the students the opportunity to combine up to four sub-plans for their degree. Each sub-plan constitutes coherent sets of discipline related courses and appropriate electives for the professional component, in addition to the core of Mathematics, Science, Humanities, and Social Sciences component of the degree.

III. Immersion or Minor

Immersions

For this degree, immersion is required. For more information on immersions, please refer to Immersions section of this Bulletin.

Minor

For this degree, a minor is optional. For more information on minors, please refer to the Minors section of this Bulletin.

IV. Co-Ops

For this degree, two Co-ops are required. For more information on Co-Ops, please refer to the Co-Op section of this Bulletin.

Bachelor of Science in Computing and Information Technologies – Degree Requirements

To complete a Bachelor of Science Degree in Computing and Information Technologies at RIT Kosovo:

- I. Complete General Education Requirements
- II. Complete two Professional Sub-plans:
 - a. Network and Communications
 - b. Web Development
- III. Complete an Immersion (or Minor)
- IV. Complete two Co-Ops

I. General Education Framework

The framework for General Education provides students with courses that meet specific approved General Education learning outcomes and New York State Education Department Liberal Arts and Sciences Requirements. The General Education framework intentionally moves through three educational phases designed to give students a strong foundation, an introduction to fundamentals of Liberal Arts and Sciences Disciplines, and the opportunity for deeper study and integrative learning through immersion in a cluster of related courses.

The General Education curriculum consists of the following requirements:

Preparatory courses

Two courses in the first year introduce students to the intellectual life of the University and provide a focus on communication skills to prepare students for future coursework and life-long learning.

LAS Foundation 1: UWRT-150 Writing Seminar

LAS Foundation 2: COMM-142 Introduction to Technical Communication

LAS Foundation 3: YOPS-10 RIT Connections

Mathematics Courses

STAT-145 Introduction to Statistics I

MATH-131 Discrete Mathematics

MATH-161 Applied Calculus

Perspectives

1. **Perspective 1 (Ethical):** Courses focus on Ethical aspects of decision-making and argument, whether at the individual, group, national, or international level. These courses provide students with an understanding of how ethical problems and questions can be conceived and resolved, and how ethical forms of reasoning emerge and are applied to such challenges.
2. **Perspective 2 (Artistic):** Courses focus on the analysis of forms of artistic expression in the context of the societies and cultures that produced and sustained them. These courses provide insight into the creative process, the nature of aesthetic experience, the fundamentals of criticism and aesthetic discrimination, and the ways in which societies and cultures express their values through their art.
3. **Perspective 3 (Global):** Courses in this category encourage students to see life from a perspective wider than their own and to understand the diversity of human cultures within an interconnected global society. Courses explore the interconnectedness of the local and the global in today's world or in historical examples and encourage students to see how global forces reverberate at the local level.
4. **Perspective 4 (Social):** Courses focus on the analysis of human behavior within the context of social systems and institutions. Because student success depends on the ability to understand how social groups function and operate, these courses provide insight into the workings of social institutions' processes.
5. **Perspective 5 (Natural Science inquiry):** Science is more than a collection of facts and theories, so students are expected to understand and participate in the process of science inquiry. Courses focus on the basic principles and concepts of one of the Natural Sciences. In these classes, students apply methods of Scientific Inquiry and problem-solving in a laboratory or field of experience.
6. **Perspective 6 (Scientific Principles):** Courses focus on the Foundational Principles of a Natural Science or provide an opportunity to apply methods of Scientific Inquiry in the Natural or Social Sciences. Courses may or may not include laboratory experience.
7. **Perspectives 7A, 7B, 7C (Mathematical):** Courses focus on identifying and understanding the role that Mathematics plays in the world. In these courses, students comprehend and evaluate mathematical and statistical information and perform college-level mathematical operations on quantitative data.

The remaining General Education elective credits may be specified by the academic programs in order for students to fulfill supporting requirements (e.g. Math or Science,

Foreign Languages, etc.). Some of these credits will be free General Education electives that can be chosen by the students themselves. Credits in the perspectives category that exceeds the minimum requirement will be applied toward the elective credits.

Typical Course Sequence

Year 1	Course	Sem. Cr. Hrs.
COMM-142	General Education – Elective: Introduction to Technical Communication (WI)	3
GCIS-123	General Education – Elective: Software Development and Problem Solving I	4
GCIS-124	General Education – Elective: Software Development and Problem Solving II	4
MATH-131	General Education – Mathematical Perspective A: Discrete Mathematics	4
MATH-161	General Education – Mathematical Perspective B: Applied Calculus	4
CSEC-140	Introduction to Cyber Security	3
NSSA-102	Computer System Concepts	3
YOPS-10	RIT 365: RIT Connections	0
	General Education – First Year Writing (WI)	3
	General Education – Ethical Perspective	3
	General Education – Global Perspective	3
Year 2		
ISTE-99	School of Information Second Year Seminar	0
ISTE-140	Web & Mobile I	3
ISTE-230	General Education – Elective: Introduction to Database and Data Modeling	3
ISTE-240	Web & Mobile II	3
ISTE-499	Undergraduate Co-op (summer)	0
NSSA-220	Task Automation Using Interpretive Languages	3
NSSA-221	System Administration I	3
NSSA-241	Introduction to Routing and Switching	3
STAT-145	General Education – Elective: Introduction to Statistics I	3

	General Education – Artistic Perspective	3
	General Education – Natural Science Inquiry Perspective	3
	General Education – Elective	3
Year 3		
ISTE-260	Designing the User Experience	3
ISTE-430	Information Requirements Modeling	3

ISTE-499	Undergraduate Co-op OR ISTE-498 Undergraduate Creative, Innovative or Research Experience (summer)	0
	CIT Sub-plan Courses	9
	General Education – Social Perspective	3
	General Education – Scientific Principles Perspective	3
	General Education – Elective	3
	General Education – Immersion 1	3
	Open Electives	3
Year 4		
ISTE-500	Senior Development Project I	3
ISTE-501	Senior Development Project II (WI-PR)	3
	CIT Sub-plan Courses	9
	General Education - Immersion 2, 3	6
	Open Electives	11
	Total Semester Credit Hours	126

II. Professional Education Courses

SUB-PLANS

Students matriculated in this Degree will select two three-course subplans representing eighteen semester hours of work (nine each). Subplans and corresponding courses are listed below.

Networking and Communications

Required Course(s)	Credits
NSSA-245 Network Services	3
NSSA-242 Wireless Networking	3
NSSA-370 Project Management	3

Web Development

Required Course(s)	Credits
ISTE-340 Client Programming	3
ISTE-341 Server Programming	3
SWEN-383 Software Design Principles and Patterns	3

Special Topics

A three course, nine-semester hour special topics subplan is available to selected students who wish to pursue an in-depth study of an area not present in the program's subplan offerings. The student will develop a special subplan proposal with the faculty advisor. The head of the academic unit will review the proposal and will approve or deny the request. Only one special topics subplan will be allowed to any given student.

III. Immersion or Minor

Immersion

For this degree, Immersion is required. For more information on Immersions, please refer to Immersion section of this Bulletin.

Minor

For this degree, a Minor is optional. For more information on Minors, please refer to the Minors section of this Bulletin.

IV. Co-Op

For this degree, two Co-ops are required. For more information on Co-Ops, please refer to the Co-Op section of this Bulletin.

Immersions

As part of their Bachelor's Degree requirements, students must complete an Immersion - three courses in a particular area. These upper-level courses are used to meet RIT's general education requirements. In many cases, Immersion can lead to a minor with the addition of two courses. However, not all Minors have corresponding Immersion and vice versa. At RIT Kosovo, there are nine different Immersions offered:

Communications Immersion (9 credits)

Communications Immersion is an advanced study of selected areas of Communication, including an overview of the fields of Persuasion, Mass Communications, Public Speaking, and small group communication. Students will understand and apply several modes of communication in academic, professional, and personal situations.

Elective Courses	Credits
COMM-201 Public Speaking	3
COMM-223 Digital Design in Communication	3
COMM-304 Intercultural Communications	3
COMM-342 Communication Law and Ethics	3

*At least one course must be taken at the 300-level or above.

Economics Immersion (9 credits)

Economics Immersion provides a systematic analysis of economic issues through the study of the allocation of scarce resources into production and the distribution of production among the members of society. This Immersion is close to students with a sub-plan in Economics and Statistics.

Prerequisite Course(s)	Credits
ECON-101 Principles of Microeconomics	3
Elective Courses (choose three courses)	
ECON-201 Principles of Macroeconomics	3
ECON-401 Intermediate Microeconomic Theory	3
ECON-402 Intermediate Macroeconomic Theory	3
ECON-405 International Trade and Finance	3
ECON-421 Natural Resource Economics	3
ECON-422 Benefit-Cost Analysis	3
ECON-430 Managerial Economics	3
ECON-431 Monetary Analysis and Policy	3
ECON-441 Labor Economics	3
ECON-448 Development Economics	3
ECON-520 Environmental Economics	3

Environmental Studies Immersion (9 credits)

Environmental Studies Immersion is an examination of the basic environmental problems we face, how environmental resource depletion and energy issues are related, and what kind of environmental ethics and/or values we have today and have had in the past. The Immersion also explores the economic, legislative, and regulatory framework within which most environmental decisions are made. Since most technological areas are associated with significant environmental implications, it is essential that students have an understanding of and a well-thought-out value orientation about such environmental consequences.

Prerequisite Course(s)	Credits
ECON-101 Introduction to Microeconomics	3
Elective Courses (choose three courses)	
ECON-421 Natural Resource Economics	3
ECON-520 Environmental Economics	3
PUBL-530 Energy Policy	3
STSO-330 Energy and the Environment	3
STSO-421 Environmental Policy	3

*At least one course must be taken at the 300-level or above.

History Immersion (9 credits)

The history immersion provides students with intensive study within the discipline of history. Students may choose to structure their immersion broadly, by choosing a wide range of historical topics to study, or narrowly, by choosing a particular area to study, such as American, European, or Asian history.

Elective Courses	Credits
HIST-102 Themes in US History	<u>3</u>
HIST-150 World History since 1500	<u>3</u>
HIST-324 Oral History	<u>3</u>
HIST-370 Global History of Religions	<u>3</u>

* At least one course must be taken at the 300-level or above.

† HIST-105 is used to transfer in courses of AP exam scores and while the course is repeatable, it can only count once in the immersion.

International Relations Immersion (9 Credits)

International Relations Immersion combines the study of complexities and shifting trends of international politics with the study of the global system. Emphasis is placed on the interactions and interconnectedness of nation-states at the international level and other participants in international affairs, such as international organizations, non-governmental organizations, sub-national entities, and individual citizens. Global issues studied include Democratization, International and Regional conflicts, Terrorism, International Trade and Economic Integration, Economic Development, International Law and Organizations, and Human Rights.

Prerequisite Course(s)	Credits
POLS-120 Intro International Relations	3
Elective Courses (choose three courses)	Credits
POLS-205 Ethics in International Politics	3
POLS-210 Comparative Politics	3
POLS -220 Global Political Economy	3
POLS -280 Artificial Intelligence and the Political Good	3
POLS -320 American Foreign Policy	3
POLS-325 International Law and Organizations	3
POLS-330 Human Rights in Global	

Perspectives	
POLS-335 Politics in Developing Countries	3
POLS-360 International Political Thought	3
POLS-370 Cyberwar, Robots, & the Future of Conflict	3
POLS 440 War and the State	3
POLS-445 Terrorism and Political Violence	3
POLS-541 Peacekeeping and Conflict Transformation	3
POLS-542 War, Diplomacy, and State-Building	3

*At least one course must be taken at the 300-level or higher.

Legal Studies Immersion (9 Credits)

The legal studies immersion provides students with a foundation in the study of law and legal institutions, and in the relationship of law to other aspects of society and culture. Courses provide a broad perspective on law and legal institutions including historical, ethical, sociological, political, and philosophical approaches to these areas.

Required Courses	Credits
POLS-200 Law and Politics	3
Electives	
POLS-325 International Law and Organizations	3
POLS-330 Human Rights in Global Perspectives	
POLS-425 Constitutional Law	3
PHIL-304 Philosophy of Law	3

*Students must not take all three courses for the immersion from a single discipline.

† Students in programs contributing to the immersion (criminal justice, political science, communication, and philosophy) can count a maximum of 3 credits from their home department.

Literature and Media Immersion (9 credits)

The English Immersion gives students the opportunity to explore English studies in the areas of Literature, Linguistics, and Creative Writing. Immersion is flexible in order to accommodate student interest in areas such as specific literary historical periods or

Geographic areas, Multimedia and the Visual Arts, or genre fiction such as Science Fiction, Fantasy, or Romance. Courses emphasize the ability to read Literature and New Media analytically and write critically.

Required Course(s)	Credits
ENGL-210 Literature and Cultural Studies	3
Elective Courses (choose two courses)	
ENGL-307 Mythology and Literature	3
ENGL-315 Digital Literature	3
ENGL-375 Storytelling Across Media	3
ENGL-391 Dangerous Texts	3
ENGL-410 Film Studies	3

Political Science Immersion (9 credits)

The Political Science Immersion emphasizes the interdependence of domestic politics and international relations in the age of globalization. This Immersion brings together components of American Politics, International Relations, and Comparative Politics to provide students with both national and global perspectives on politics. Perhaps most important, political science Immersion seeks to help students make sense of the increasingly complicated political environment that confronts them in their role as citizens.

Elective Courses (American Politics - choose at least one of the following)	Credits
POLS-200 Law and Politics	3
POLS-280 Artificial Intelligence and the Political Good	3
POLS-320 American Foreign Policy	3
POLS-345 Politics and Public Policy	3
POLS-425 Constitutional Law	3
Elective Courses (choose three courses)	Credits
POLS-205 Ethics in International Politics	3
POLS-210 Introduction to Qualitative Policy Analysis	3
POLS-320 American Foreign Policy	3
POLS-325 International Law and Organizations	3

POLS-330 Human Rights in Global Perspectives	3
POLS-370 Cyberwar, Robots and Future of Conflict	3
POLS-440 War and the State	3
POLS-445 Terrorism and Political Violence	3
POLS-541 Peacekeeping and Conflict Transformation	3
POLS-542 War, Diplomacy and State Building	3

* At least one course must come from American Politics and one course must come from International Relations.

† At least one course must be taken at the 300-level or above.

* Political Science immersion is not eligible to take POLS Special Topic classes, including "Political Science (Humanitarian, Development, & Peace Nexus)." This course is only available to students pursuing a minor in Political Science.

Public Policy Immersion (9 credits)

The Public Policy Immersion provides students with a clear understanding of Public Policy, the policy process, and policy analysis. Students have the opportunity to develop perspectives on a variety of Contemporary Public Policy issues, especially those that emerge from scientific and technological advancements. This Immersion is closed to students with a Sub-Plan in Public Policy and Governance.

Elective Courses (choose three courses)	Credits
POLS-120 Intro International Relations	3
Elective Courses (choose three courses)	Credits
PUBL-210 Introduction to Qualitative Policy Analysis	3
PUBL-301 Public Policy Analysis	3
PUBL-520 Information and Communication Policy	3
PUBL-530 Energy Policy	3
STSO-201 Science and Technology Policy	3
STSO-421 Environmental Policy	3
Prerequisite Course(s)	Credits

*At least one course must be taken at the 300-level or higher.

Psychology Immersion (9 Credits)

This immersion reflects the central themes of psychology, including topics such as the study of cognitive, developmental, social, and abnormal psychology. The study of behavior includes many different topics, but the unifying theme is that these courses all include the study of behavior using or applying scientific methods.

Prerequisite Course(s)	Credits
PSYC-101 Introduction to Psychology	3
Elective Courses (choose three courses)	Credits
PSYC-223 Cognitive Psychology	3
PSYC - 226 Developmental Psychology	3
PSYC- 241 Health Psychology	3
PSYC- 255 Behavioral Science Research Method	3

Sociology Immersion (9 credits)

Sociology Immersion provides insights into the interactions between individuals and the major social forces shaping their lives. Students will learn Sociology perspectives and methods and use them to explain how society is possible, to examine various social problems, and to assess collective efforts for social change.

Elective Courses	Credits
ANTH-295 Global Public Health	3
SOCI-224 Social Inequality	3
SOCI-235 Women, Work, and Culture	3

Minors

At RIT Kosovo, a Minor is defined as a thematically related set of courses consisting of no fewer than 15 semester credit hours taken from a discipline or an interdisciplinary area distinct from the student's primary program of study. Completion of a Minor results in a formal designation on a student's academic transcript upon graduation. If a student chooses to complete a Minor, it is necessary to fill out a Minor Authorization form. Failure to complete this form will result in the student not being certified for the Minor and it not being listed on the student's official record.

Currently there are six Minors offered at RIT Kosovo. Students can choose to complete one Minor prior to graduation. As mentioned prior, students who are required to do an Immersion at RIT Kosovo may take an additional two courses in the same field to graduate with a Minor.

Anthropology and Sociology (15 Credits)

The Anthropology and Sociology Minor in Anthropology and Sociology offers disciplinary insights on understanding human social life, both from local and global perspectives. Through Anthropology we discover and appreciate the diversity of other cultural systems on a global scale. Through Sociology we discover how our own lives are influenced by social relationships around us. Careful selection of courses provides insights into a wide range of topics such as human history and prehistory through archaeology, gender and sexuality, race, ethnicity, social class, inequality, health, urban life and cities, cultural images and mass media, war and violence, social movements, social and cultural change, and globalization.

Required Course(s) (choose one course)	Credits
ANTH-102 Cultural Anthropology	3
SOCI-102 Foundations of Sociology	3
Electives (choose four courses)	
ANTH-295 Global Public Health	3
ANTH-430 Visual Anthropology	3
ANTH 489 Topics in Anthropology - Kosovan Ethnography	3
SOCI-225 Social Inequality	3
SOCI-235 Women, Work, and Culture	3

Economics (15 Credits)

An Economics Minor provides a systematic analysis of economic issues through the study of the allocation of scarce resources into production and the distribution of production among the members of society. This Minor is closed to students with a Sub-Plan in Economics.

Pre-requisite Course(s)	Credits
ECON-101 Principles of Microeconomics	3
Required Course(s)	
ECON-201 Principles of Macroeconomics	3
Electives	
Theory and Policy (choose two or three courses)	
ECON-401 Intermediate Microeconomic Theory	3
ECON-405 International Trade and Finance	3
ECON-421 Natural Resource Economics	3
ECON-422 Benefit-Cost Analysis	3
ECON-430 Managerial Economics	3
ECON-431 Monetary Analysis and Policy	3
ECON-441 Labor Economics	3
ECON-444 Public Finance	3
ECON-448 Development Economics	3
ECON-520 Environmental Economics	3
Quantitative (choose one or two courses)	
ECON-401 Intermediate Microeconomic Theory	
ECON-403 Econometrics I	

* The minor courses all require Principles of Microeconomics, ECON-101, or Honors Economics, ECON-101H, as a prerequisite.

* All students pursuing the minor are required to take Principles of Macroeconomics, ECON-201, and then take four additional courses

International Relations (15 Credits)

The International Relation Minor exposes students to the fundamental concepts and approaches of International Relations. Issues of conflict, cooperation, continuity, and change are explained through a variety of subjects and case studies.

Required Courses	Credits
POLS-120 Introduction to International Relations	3
Electives (choose four courses)	
POLS-205 Ethics in International Politics	3
POLS-210 Comparative Politics	3
POLS-220 Global Political Economy	3
POLS-280 Artificial Intelligence and the Political Good	3
POLS-320 American Foreign Policy	3
POLS-325 International Law and Organizations	3
POLS-330 Human Rights in Global Perspectives	3
POLS-335 Politics of Developing Countries	3
POLS-360 International Political Thought	3
POLS-370 Cyberwar, Robots, & the Future of Conflict	3
POLS-440 War and the State	3
POLS-445 Terrorism and Political Violence	3
POLST-525 Special Topics in Political Science	3
POLS-541 Peacekeeping and Conflict Transformation	3
POLS-542 War, Diplomacy, and State-Building	3

*At least two courses must be taken at the 300-level or higher.

Legal Studies (15 Credits)

Recognizing the critical role that law plays in societies, minors in legal studies provide students with courses that deepen and expand their understanding of law as practiced, especially its influence on social, political, and economic institutions.

Required Courses	Credits
POLS-200 Law and Politics	3
Electives	
POLS-325 International Law and Organizations	3

POLS-425 Constitutional Law	3
PHIL-304 Philosophy of Law	3
POLS-330 Human Rights in Global Perspectives	3

* Students majoring in criminal justice, philosophy, or political science may only count one course from their home department toward the requirements of the minor.

Literature and Media (15 Credits)

The English minor gives students the opportunity to explore the areas of Literature, Linguistics, and Creative Writing. The Minor introduces students to texts written in English, acquaint them with a variety of historical periods and geographical regions, create an awareness of methods and theories of analysis, and introduce critical or creative writing.

Required Course(s)	Credits
ENGL-210 Literature, Cultural Studies	3
Electives	
ENGL-307 Mythology and Literature	3
ENGL-315 Digital Literature	3
ENGL-316 Global Literature	3
ENGL-370 Evolving English Language	3
ENG-375 Storytelling Across Media	3
ENGL-391 Dangerous Texts	3
ENGL-410 Film Studies	3

Political Science (15 Credits)

The Political Science Minor emphasizes the interdependence of domestic politics and international relations in the age of globalization. The Minor brings together components of American Politics, International Relations, and Comparative Politics to provide students with both national and global perspectives on politics. Perhaps most important, the Political Science Minor seeks to help students make sense of the increasingly complicated political environment that confronts them in their role as citizens.

Required Course(s) (choose one course)	Credits
POLS-110 American Politics	3
POLS-120 Introduction to International	3

Relations	
Electives	
American Politics (choose 3 courses)	
POLS-200 Law & Politics	3
POLS-280 Artificial Intelligence and the Political Good	3
POLS-320 American Foreign Policy	3
POLS-345 Politics and Public Policy	3
POLS-525 Special Topics	3
International Relations (choose two courses)	
POLS-205 Ethics in International Politics	3
POLS-210 Comparative Politics	3
POLS-280 Artificial Intelligence and the Political Good	3
POLS-320 American Foreign Policy	3
POLS-325 International Law and Organizations	3
POLS-330 Human Rights in Global Perspectives	3
POLS-335 Politics in Developing Countries	3
POLS-370 Cyberwar, Robots and Future of Conflict	3
POLS-440 War and State	3
POLS-445 Terrorism and Political Violence	3
POLS-541 Peacekeeping and Conflict Transformation	3
POLS-542 War, Diplomacy and State Building	3

*At least two courses must be taken at the 300-level or higher.

Public Policy (15 Credits)

The Public Policy Minor provides students with a foundation in the field of Public Policy and allows them to make connections between Public Policy and other fields of study.

Students select one of two tracks within the Minor. The policy issues track develops a broad perspective of public policy and its relationship to other fields. The policy analysis track highlights the analytical tools used by the policy analyst to evaluate and understand policy formulation and impacts. Both tracks explore Contemporary Public Policy issues, especially

those connected to the Science and Technology fields. These Minor underscores the role of Public Policy on Science and Technology-based problems. Students will obtain a deeper understanding of what Public Policy is and how it is integrated within a number of specific contexts. This Minor is closed to students with a Sub-Plan in Public Policy.

Required Course(s) (choose one course)	Credits
PUBL-101 Foundations of Public Policy	3
PUBL-201 Ethics, Values & Public Policy	3
Electives (choose four courses)	
POLS-320 American Foreign Policy	3
POLS-345 Politics and Public Policy	3
PUBL-530 Energy Policy	3
STSO-201 Science and Technology Policy	3
STSO-421 Environmental Policy	3
PUBL-531 Climate Change: Science, Technology and Policy	3

*At least two courses must be PUBL courses, and at least two courses must be taken at the 300-level or higher.

Web Development (15 Credits)

This minor provides students with a firm foundation in web development. The web has become a global, essential, and ubiquitous information delivery medium. Hence, knowledge of how the web works and how to effectively develop dynamic websites adds considerable value to computing majors. This minor provides foundational skills in web development, starting with simple sites, moving through dynamic client-side and server-side functionality, and culminating in web-based systems that create and access various information services.

Prerequisites	Credits
Students should complete course work in discrete mathematics and a two-course programming sequence	
Elective Courses	
ISTE-140 Web & Mobile I	3
ISTE-230 Introduction to Database and Data Modeling †	3
ISTE-240 Web & Mobile II ‡	
ISTE-340 Client Programming	3
ISTE-341 Server Programming	3
SWEN-383 Software Design Principles and Patterns §	3

*ISTE-140 can be replaced with IGME-230 or IGME-235.

† ISTE-230 can be replaced with CSCI-320.

‡ ISTE-240 can be replaced with IGME-330.

§ SWEN-383 can be replaced with SWEN-262.

Co-Op

Overview

The educational philosophy of RIT Kosovo is based on the RIT model of Career Education. In addition to gaining theoretical foundations, students will engage in hands-on experiential learning in real-world environments that prepare them for meaningful careers.

The Co-op stands for Cooperative Education and is work experience in a professional setting, designed to help students build career readiness, professional skills, confidence and a clearer sense of direction after graduation. Ideally, Co-ops should be related to the student's career interests and academic focus.

What are the Co-op requirements?

The Co-op is a mandatory requirement. All Bachelor Degree students must complete two Co-ops to be eligible for graduation, while Associate Degree students must complete one.

One Co-op should consist of 400 hours of work, which must be completed within a 3-month period if done full-time, or within a 6-month period for students working part-time. These experiences can take place in private companies, non-governmental organizations, or governmental institutions in Kosovo or abroad. Remote jobs may be accepted as valid Co-op experiences; however, students must first consult with their Co-op Coordinator to ensure the opportunity meets all program requirements. Some Co-op positions are also available on campus. Students who already have a full-time job may request that their employment be considered for fulfillment of the Co-op requirement. Importantly, the second Co-op cannot be the same as the first, in terms of role or organization. Co-ops within family-owned businesses may be allowed in specific cases and only for the first Co-op; however, they must be discussed and approved in advance with the Co-op coordinator.

- For students enrolled in the Individualized Study Program, the first Co-op should be completed during the freshman or sophomore years and can include a broad range of jobs to support career exploration. The second Co-op should be completed during the junior or senior years and should be related to one of the students' chosen subplans.
- For students enrolled in the Computing and Information Technologies (CIT) Program, both Co-ops should be in the CIT field. The first Co-op should be completed in

summer following the sophomore year, after successful completion of the ISTE 99 course. The second Co-op is to be completed in the summer of the junior year and is a requirement to be eligible for enrollment in the ISTE 500 course for the fall term of the senior year.

- For students enrolled in the Associate Degree, the Co-op can be completed during the first or second year of studies and should be related to the student's subplan.

It is the student's responsibility to search for and apply for Co-op positions. The Co-op and Career Services Office supports this process by sharing job opportunities that come from partner organizations, organizing career development activities such as CV and interview workshops, hosting career fairs, and in specific cases, recommending students directly to companies or organizations. While this Office facilitates and promotes opportunities, securing the Co-op remains each student's personal responsibility. The Co-op program is an essential part of the RIT Kosovo learning experience, providing students with opportunities to apply classroom knowledge, develop practical skills, and gain a competitive edge in the job market.

Co-ops in Student-Owned Businesses

In specific cases, students who own their own businesses may request that their work experience be considered a valid Co-op. These cases require careful, case-by-case evaluation. To be eligible for consideration, students must submit valid business registration documentation and registered the Co-op in accordance with all standard procedures. Final approval is at the discretion of the Co-op Coordinator, who will assess whether the proposed experience meets the academic and professional standards of the Co-op program. As with all Co-op placements, the role, responsibilities, and learning outcomes must align with the student's academic program and career goals.

Co-op Registration and Evaluation

After securing a Co-op opportunity, students must register before beginning the experience. Registration is done exclusively through the Co-op Registration Form, which is shared by the Co-op & Career Services Office at the beginning of every term. Students should make sure to adhere to the announced registration deadlines and will receive all relevant information via email. It is the student's responsibility to ensure timely registration.

The Co-op Coordinator will review applications and contact students to inform them if the proposed Co-op has been approved and it meets academic requirements. Once approved,

the student may begin the registered Co-op experience. The Co-op is administratively registered in SIS by the Co-op & Career Services Office in the following academic term. Throughout the duration of the Co-op, coordinators conduct periodic site visits to companies/organizations where students are currently working to ensure the quality of the experience and provide support as needed.

At the end of the Co-op experience, each student must ask his/her supervisor to submit the Co-op Employer Evaluation Form directly to the Co-op & Career Services Office by e-mail. This form should be signed and sealed. In specific cases where Co-ops in approved family-owned businesses are allowed, students must not list their parents or close family members as supervisors. To ensure objectivity, the evaluation form must be completed by another colleague within the organization.

In addition, a Co-op Student Evaluation Form should be submitted directly by the student who has finished the Co-op. Without these two evaluation forms, a student cannot receive the Co-op grade. All Co-op forms and detailed Co-op procedures can be found on the RIT Kosovo website.

A student being evaluated for his/her Co-op may receive two possible grades: 'S' which stands for Satisfactory, and 'I' which stands for Incomplete. If the student receiving the 'Incomplete' grade fails to finish the Co-op within two consecutive semesters, the Co-op grade becomes F (Failed), and the student must complete another Co-op to fulfill the degree requirements.

Undergraduate Course Catalog

The course catalog includes classes for all undergraduate degrees. Courses are listed in alphabetical order:

ACCT(110) Financial Accounting

Credit Hours: 3

Description: An introduction to the way in which corporations report their financial performance to interested stakeholders such as investors and creditors. Coverage of the accounting cycle, generally accepted accounting principles, and analytical tools help students become informed users of financial statements. (Desc. In excel: Emphasizes analyzing and recording business transactions and understanding the results of these transactions. Preparation of basic financial statements required by any business is included.)

ACCT(210)-Management Accounting

Credit Hours: 3

Prerequisite: ACCT-110 Financial Accounting

Description: Introduction to the use of accounting information by managers within a business. Explores the value of accounting information for the planning and controlling of operations, assessing the cost of a product/service, evaluating the performance of managers, and strategic decision making.

ANTH(102)-Cultural Anthropology

Credit Hours: 3

Description: Human beings across the globe live and work according to different values and beliefs. Students will develop the tools for acquiring knowledge, awareness, and appreciation of cultural differences, and in turn enhance their abilities to interact across cultures. The course accomplishes these aims by examining the relationship between individuals and their communities, and the dynamics of ritual, religious, political, and social life in different parts of the world.

ANTH(295)-Global Public Health

Credit Hours: 3

Description: Global health is a term that reflects a complex series of problems, policies, institutions and aspirations that have only recently made their way to the global stage. From its earliest days, global health was guided by principles in public health that situate the nation-

state as responsible for the health of its population. While international health and tropical medicine, the precursors to global health, was driven by the distinction between wealthy and poor nations, global health today, as this course explores, is oriented to the unequal burden of disease around the world. The course will consider major global health challenges, programs, and policies through an integrated social science lens. After placing global health in historical context, we will focus on how the science of disease cannot be dissociated from the social context and policies that both drive the emergence of disease(s) and respond to the unequal burden of disease around the world. We will analyze current and emerging global health priorities, including emerging infectious diseases, poverty, conflicts and emergencies, health inequity, health systems reforms, and major global initiatives for disease prevention and health promotion.

ANTH(345)-Genocide and Transitional Justice

Credit Hours: 3

Description: The destruction and survival of societies hinges on collective ideas of identity. In times of social stress, identities—whether racial, ethnic, religious or national—become critical “sites” of conflict over the sovereignty of nation-states, and the legitimacy of social, cultural practices. When ideas fail to incorporate people, essentialist categories of identity, historical grievances, and accounts of extreme violence become interrelated, potent sources of destruction. Slavery and exclusive ownership of resources leave people starving or living in perilously polluted environments. Global cultural economies threaten local systems and self-representation. In this course, we will take critical, anthropological approaches to studies of ethnocide, genocide and transitional justice. Students will assess the destruction and survival of societies, from the 19th century slaughter of Native Americans and Amazonian Indians to more recent genocides in Cambodia, Bosnia, Rwanda, the Sudan, Iraq, Myanmar, Bangladesh and China. Students will consider similarities and differences in the social experiences of mass violence, and the ethics of protecting particular identity-based groups, and not others, in international, national, and local laws. Students will become familiar with multiple inter-related justice systems, for instance, the International Criminal Court, national and United Nations-backed tribunals, and local justice systems such as the Rwandan Gacaca courts. Recent developments in legal ethics and international law will enable students to see how public sentiments, legal advocacy and other social, political processes facilitate enhanced protections for the world’s most vulnerable people.

ANTH(430)-Visual Anthropology

Credit Hours: 3

Description: We see others as we imagine them to be, in terms of our values, not as they see themselves. This course examines ways in which we understand and represent the reality of

others through visual media, across the boundaries of culture, gender, and race. It considers how and why visual media can be used to represent or distort the world around us. Pictorial media, in particular ethnographic film and photography are analyzed to document the ways in which indigenous and native peoples in different parts of the world have been represented and imagined by anthropologists and western popular culture.

ANTH (489)- Topics in Anthropology – Kosovan Ethnography

Credit Hours: 3

Description: This course's topics focus on specific themes or issues in anthropology, chosen by the instructor, vetted by the department chair, announced in the course subtitle on SIS, and developed in the syllabus. The topics of this course will vary, but the course numbers will remain the same. Students may not repeat the same topic.

COMM(142)-Introduction to Technical Communication

Credit Hours: 3

Description: This course introduces students to current best practices in written and visual technical communication including writing effective email, short and long technical reports and presentations, developing instructional material, and learning the principles and practices of ethical technical communication. Course activities focus on engineering and scientific technical documents.

COMM(201)-Public Speaking

Credit Hours: 3

Description: The public speaking course is designed to equip the student with knowledge of the theories and principles necessary for formal public speaking. Informative and persuasive speeches are the focus with emphasis on organization, evidence, language use, strategy, delivery, and effective use of media aids. Public speaking is generally offered each semester.

COMM(223)-Digital Design in Communication

Credit Hours: 3

Description: In an increasingly visual culture, and culture of online user-created content, non-designers are called upon in the professional realm to illustrate their ideas. Graduates entering the workforce will encounter situations where they will benefit from possessing a visual communication sensibility and vocabulary to communicate effectively with a broad range of audiences, including professional designers. Creative approaches to challenges, such as visual thinking, are also shown to improve students' comprehension and problem-solving abilities. Digital Design in Communication is an opportunity for undergraduates to

receive an introduction to principles of visual message design from a critical rhetorical perspective. They will also get the opportunity to apply these principles to a variety of visual products such as advertisements, logos, brochures, resumes, etc. A variety of computer software applications are available to support the research, writing, visualization, and design of messages.

COMM(304)-Intercultural Communication

Credit Hours: 3

Description: Intercultural communication provides an examination of the role of culture in face-to-face interaction. Students may find a basic background in communication, anthropology, or psychology useful.

COMM(342)- Communication Law and Ethics

Credit Hours: 3

Description: This course examines major principles and trends in communication law. The course analyzes a broad range of issues related to the First Amendment, intellectual property, and media regulation. Special attention is paid to discussing the major ethical perspectives and issues surrounding contemporary communication behavior.

CSEC(102)- Information Assurance and Security

Credit Hours: 3

Description: Computer-based information processing is a foundation of contemporary society. As such, the protection of digital information, and the protection of systems that process this information, has become a strategic priority for both the public and private sectors. This course provides an overview of information assurance and security concepts, practices, and trends. Topics include computing and networking infrastructures, risk, threats and vulnerabilities, legal and industry requirements for protecting information, access control models, encryption, critical national infrastructure, industrial espionage, enterprise backup, recovery, and business continuity, personal system security, and current trends and futures.

CSEC(140)-Introduction to Cybersecurity

Credit Hours: 3

Description: This course will introduce many fundamental cybersecurity concepts. The course will teach students to think about information systems using an adversarial mindset, evaluate risk to information systems, and introduce controls that can be implemented to reduce risk. Topics will include authentication systems, data security and encryption, risk management and security regulatory frameworks, networking and system security,

application security, organizational and human security considerations, and societal implications of cybersecurity issues. These topics will be discussed at an introductory level with a focus on applied learning through hands-on virtual lab exercises.

ECON(101)-Principles of Microeconomics

Credit Hours: 3

Description: Microeconomics studies the workings of individual markets. That is, it examines the interaction of the demanders of goods and services with the suppliers of those goods and services. It explores how the behavior of consumers (demanders), the behavior of producers (suppliers), and the level of market competition influence market outcomes.

ECON(201)-Principles of Macroeconomics

Credit Hours: 3

Prerequisite: ECON(101)-Principles of Microeconomics

Description: Macroeconomics studies aggregate economic behavior. The course begins by presenting the production possibilities model. This is followed by a discussion of basic macroeconomic concepts including inflation, unemployment, economic growth, and fluctuations. The next topic is national income accounting, which is the measurement of macroeconomic variables. The latter part of the course focuses on the development of one or more macroeconomic models, a discussion of the role of money in the macroeconomy, the aggregate supply-aggregate demand framework, and other topics the individual instructor may choose.

ECON(401)-Intermediate Microeconomic Theory

Credit Hours: 3

Prerequisite: Principles of Microeconomics and Principles of Macroeconomics

Description: This course develops the tools that are commonly used to study the allocation of resources in a private enterprise economy. Topics covered include the theory of consumer behavior, cost and production, and alternate market structures.

ECON(402)-Intermediate Macroeconomic Theory

Credit Hours: 3

Prerequisite: Principles of Microeconomics and Principles of Macroeconomics

Description: The central question of macroeconomics is the determination of output, employment and prices. This course develops models which incorporate behavioral

assumptions concerning consumption, investment, and the role of money and its relationship to macroeconomic variables. Macroeconomics, unlike microeconomics, has been in a constant state of flux during the 20th and into the 21st century. Theories which aim to explain macroeconomic behavior have come into and gone out of fashion depending upon institutional changes and external factors. This course will primarily focus on examining four macroeconomic theories; the Classical, Keynesian, Monetarist, and New Classical models. In addition, macroeconomic public policy will be analyzed in the context of recent economic history. This analysis will be extended to consider open economy macroeconomics in a global context.

ECON(403)-Econometrics I

Credit Hours: 3

Prerequisite: ECON(101)-Principles of Microeconomics

Description: Econometrics I provides students with the opportunity to develop their skills in applied regression analysis. It covers various regression estimation techniques, data preparation and transformation, and the interpretation of regression results. There is particular emphasis on the dangers of misuse of regression techniques. The course covers regression analysis for both cross-sectional and time series data.

ECON(405)-International Trade and Finance

Credit Hours: 3

Prerequisite: ECON-101 or completion of one (1) 400 or 500 level ECON course.

Description: This course first surveys the sources of comparative advantage. It then analyzes commercial policy and the welfare economics of trade between countries. Some attention is paid to the institutional aspects of the world trading system. Finally, the course introduces the student to some salient notions in international finance such as national income accounting, the balance of payments, and exchange rates.

ECON(421)-Natural Resource Economics

Credit Hours: 3

Prerequisites: ECON(101)-Principles of Microeconomics

Description: This course develops an economic perspective on one of the most important and challenging issues facing global society: the allocation, use, and preservation of natural resources. The course presents and discusses the methodology economists use to inform natural resource managers and policy makers. Economic thought and analysis are used to

evaluate a variety of issues in this area. The course concludes with a brief discussion of the interdisciplinary aspects of natural resource management.

ECON(422)-Benefit-Cost Analysis

Credit Hours: 3

Prerequisites: ECON(101)-Principles of Microeconomics

Description: Benefit-Cost Analysis fosters a better understanding of the efficiency consequences of governmental micro-economic actions, both regulatory and fiscal. The course explores the logic, value and limitations of benefit-cost analysis as a public policy tool commonly used, and misused, in comparing the relative merits of alternative government actions.

ECON(430)-Managerial Economics

Credit Hours: 3

Description: Managerial Economics involves the application of economic theory to business decision-making. Most of the emphasis is microeconomic in nature, the theory of the firm and consumer theory, but there is some macroeconomic influence, particularly in the forecasting area. Since this is an applied economics course, it has a strong quantitative flavor. (Prerequisites: (ECON101 or completion of one (1) 400 or 500 level ECON course) and ECON-201 or equivalent course.)

ECON (431)-Monetary Policy Analysis

Credit Hours: 3

Prerequisites: ECON(101)-Principles of Microeconomics and ECON(201)-Principles of Macroeconomics or equivalent courses.

Description: This course is a study of monetary behavior and the role of monetary institutions in the modern economy. The primary focus of the course is upon understanding how money plays a role in individual decision-making units (i.e., households and businesses) and ultimately affects the macroeconomy (e.g., output, employment and inflation). The first part of the course begins with a discussion of economic methodology including introduction to regression analysis and an overview of money and the financial system; the course then proceeds to a discussion of interest rates, portfolio analysis and exchange rates. The second part of the course considers how money affects the macroeconomy by discussing the money supply process and considering theories which explain how changes in the money supply affect the economy.

ECON(441)-Labor Economics

Credit Hours: 3

Prerequisites: ECON(101)-Principles of Microeconomics

Description: Labor Economics encompasses aspects of human involvement in the production and distribution of goods and services. We will examine models of behavior starting with the supply of and derived demand for labor. Through the course, we will investigate questions such as: What determines the amount an individual earns for their labor? What are the benefits associated with attaining a college degree? Is minimum wage an effective policy tool? Is there convincing evidence of discrimination in the workplace?

ECON(444)-Public Finance

Credit Hours: 3

Prerequisites: ECON(101)-Principles of Microeconomics

Description: Public Finance is the study of the microeconomics of the public sector. The course fosters a better understanding of the scale, scope, and results of government spending and taxes. The focus is on economic efficiency in resource allocation and fairness in the distribution of income and wealth.

ECON(448)-Development Economics

Credit Hours: 3

Prerequisite: ECON(101)-Principles of Microeconomics

Description: An introduction to development economics, which focuses on the problems and challenges faced typically but not exclusively by developing countries. In this course we will study the economic transformation of developing countries by focusing on the characteristics of land, labor, and credit markets in rural areas of developing countries. We will survey the large literature on modeling economic growth and discuss relevant case studies from developing countries.

ECON(520)-Environmental Economics

Credit Hours: 3

Prerequisite: ECON(101)-Principles of Microeconomics

Description: This course examines the relationship and apparent conflict between economic growth and environmental quality, the economics of environmental issues and policy, the environment as a resource and a public good, and the ability and lack of ability of free

markets and the government to deal adequately with pollution and other environmental problems.

ELCA(62)-Introduction to Academic English

Credit Hours: 0

Description: In Introduction to Academic English, students increase their knowledge and control of grammatical structures in writing. This course focuses on the content, structure, and organization of sentences and paragraphs. Students will practice and improve their skills in the writing process, including prewriting, writing, revision, and editing techniques.

ENGL(210)-Literature, Culture and Media

Credit Hours: 3

Description: In this course, students will study literature, movements, and writers within their cultural contexts and in relation to modes of literary production and circulation. Students will hone their skills as attentive readers and will engage with literary analysis and cultural criticism. The class will incorporate various literary, cultural, and interdisciplinary theories--such as psychoanalytic theory, feminist and queer theories, critical race studies, and postcolonial theory. Using these theoretical frameworks in order to study texts, students will gain a strong foundation for analyzing the ways literary language functions and exploring the interrelations among literature, culture, and history. In doing so, they will engage in issues involving culture, identity, language, ethics, race, gender, class, and globalism, among many others.

ENGL(260)-Written Argument

Credit Hours: 3

Description: This course will focus on academic writing specifically, the arguments presented in different fields and professions about issues of significance. Students will learn about the rhetorical, ethical, emotional, historical and logical elements of persuasion as they relate to written and visual arguments and they will practice making claims, providing evidence, exploring underlying assumptions and anticipating counterarguments as they relate to different audiences. In addition to argument analyses, students will develop arguments of their own through inquiry-based essays.

ENGL(302)-The Short Story

Credit Hours: 3

Description: The short story is one of the most dynamic and innovative genres of literature. This course uses the genre of the short story to provide material for critical commentary and

cultural understanding. Students read a variety of short stories to develop an understanding of the form and its impact on culture.

ENGL(307)-Mythology and Literature

Credit Hours: 3

Description: This course is a scholarly investigation into the cultural, historical, social, psychological, religious and spiritual, literary and performative dimensions of world myth. It examines different approaches to the study of myth emerging from disciplines such as anthropology, history, literary studies, and psychology. Special attention will be paid to the effects of these narratives on literature and other kinds of cultural texts, past and present. We will also use myth to develop, and critically reflect on, comparative approaches to world cultures.

ENGL(315)-Digital Literature

Credit Hours: 3

Description: Since the initial development of the computer, writers have collaborated with programmers, illustrators, and soundscapes to create digital literature. Following from radical techniques in print literatures such as concrete poetry, Choose Your Own Adventure novels, and reorderable/ unbound fictions, digital literatures exploit the potential of digital formats to explore questions of interactivity, readership, authorship, embodiment, and power. In this class, we will learn to analyze and appreciate digital literatures not simply through their content, but also through the relation of content to form, media, programming platforms, and distribution formats. Our consideration of digital literature will lead us to cell phones, web pages, video games, virtual reality environments, and genome sequencers.

ENGL(316)-Global Literature

Credit Hours: 3

Description: This course presents a study of global literature by engaging in critically informed analysis of texts from different geographical regions or cultural perspectives. Students will discover new modes for thinking about what “global literature” is, and how globalizing impulses have changed and shaped our world. One of the goals of the class is to analyze and discuss the works in their respective socio-historical contexts, with a special focus on the theme of encounter or “contact zones.” The impact of various factors such as migration, nationality, class, race, gender, generation, and religion will also be taken into consideration. The course can be repeated up to 2 times, for 6 semester credit hours, as long as the topics are different.

ENGL(370)-Evolving English Language

Credit Hours: 3

Description: What makes the English language so difficult? Where do our words come from? Why does Old English look like a foreign language? This course surveys the development of the English language from its beginning to the present to answer such questions as these. Designed for anyone who is curious about the history and periods of the English language or the nature of language change.

ENGL (375)- Storytelling Across Media

Credit Hours: 3

Description: This course introduces the basic elements of narrative, reflecting on key concepts in narrative theory such as – story and plot, narration and focalization, characterization, story space, and worldmaking – to enhance your understanding of how stories work and your ability to understand how such storytelling strategies convey their meaning and themes. After an initial exploration of storytelling traditions emerging from oral myth and short stories in print, we expand our inquiries into what a narrative is and what it can do by considering what happens to storytelling in graphic novels, digital games, and in recent electronic literature. Reflecting competing definitions and varieties of narrative, the course raises the overarching question of how we access, read, write, and circulate stories as culture matters. Expect to read stories in a variety of media, review basic concepts and conversations drawn from narrative theory, and to creatively experiment with the storytelling strategies we are analyzing in class. No familiarity with specific print, digital, or visual media is necessary, though a willingness to read and reflect on stories in various media and to analyze their cultural significance will be essential.

ENGL(391)-Dangerous Texts

Credit Hours: 3

Description: This course will examine how suppression of information has been orchestrated throughout history in different contexts. The process of suppressing information –of people in power attempting to hide images, sounds and words– must itself be viewed in perspective. We must recognize acts of censorship in relation to their social settings, political movements, religious beliefs, cultural expressions, and/or personal identities. The texts that we will study were all considered dangerous enough to be banned by governments. They are dangerous because they represent sexuality, race, politics, and religion in ways that challenge the current political/cultural norms of their given culture. What, then, is so dangerous about a fictional representation? What is it that makes a certain work dangerous at a particular time, and how does this danger manifest itself in stories, novels (print and graphic), and poetry?

Studying these “dangerous texts” and watching some “dangerous films” we will ask: what features of political and cultural regimes do artists tend to single out for criticism? What is the range of expressive tools they use, including the contemporary context of digital media? What is it that makes intellectuals in general and imaginative writers in particular so potent as a threat to established power? Do issues like this matter only in totalitarian regimes, or can we learn something about the book-banning pressures in our own society? How do social media technologies complicate discussions of censorship and creativity?

ENGL(410)-Film Studies

Credit Hours: 3

Description: This course familiarizes students with a number of different critical approaches to film as a narrative and representational art. The course introduces students to the language as well as analytical and critical methodologies of film theory and criticism from early formalist approaches to contemporary considerations of technologies and ideologies alike. Students will be introduced to a selection of these approaches and be asked to apply them to a variety of films selected by the instructor. Additional screening time is recommended. (Prerequisites: Completion of First Year Writing (FYW) requirement is required prior to enrolling in this class.)

FDNT(131)-3D Design I

Credit Hours: 3

Description: This course presents a progressive study in terminology, visual principles, exploration, concept generation, process, and techniques of three-dimensional design and is foundational to the College of Art and Design curriculum. Using hands-on problem solving, student will develop an informed understanding of the three-dimensional form and space with an emphasis on the elements and principles of visual design and their function as the building blocks and guidelines for ordering a three-dimensional composition. A heightened awareness of form and space will be developed through lectures, assigned projects, and critiques. Students will also develop a personal awareness of problem seeking and solving, experimentation, and critical analysis.

GCIS(123)-Software Development & Problem Solving I

Credit Hours: 3

Description: A first course introducing students to the fundamentals of computational problem solving. Students will learn a systematic approach to problem solving, including how to frame a problem in computational terms, how to decompose larger problems into smaller components, how to implement innovative software solutions using a contemporary

programming language, how to critically debug their solutions, and how to assess the adequacy of the software solution. Additional topics include an introduction to object-oriented programming and data structures such as arrays and stacks. Students will complete both in-class and out-of-class assignments.

GCIS(124)-Software Development & Problem Solving II

Credit Hours: 3

Prerequisite: C- or better in SWEN-123 or CSEC-123 or GCIS-123 or equivalent.

Description: A second course that delves further into computational problem solving, now with a focus on an object-oriented perspective. There is a continued emphasis on basic software design, testing & verification, and incremental development. Key topics include theoretical abstractions such as classes, objects, encapsulation, inheritance, interfaces, polymorphism, software design comprising multiple classes with UML, data structures (e.g. lists, trees, sets, maps, and graphs), exception/error handling, I/O including files and networking, concurrency, and graphical user interfaces. Additional topics include basic software design principles (coupling, cohesion, information expert, open-closed principle, etc.), test driven development, design patterns, data integrity, and data security.

GRDE(106)-Graphic Design Studio I

Credit Hours: 3

Description: This course is an introduction to basic visual communications in the field of graphic design. Lectures will cover graphic design topics ranging from: design thinking methodologies and processes, visual organization and hierarchy principles, color theory and application, and basic typography, to professionalism and ethics. Students will design solutions to visual communication problems through formal studies, perceptual understanding of aesthetics, graphic form and structure, concept development, and visual organization. Assignments will explore aspects of graphic imagery, hierarchy, typography, and layout. Students will work with traditional materials and methods as well as develop their computer skills through applications requiring digital formats using industry standard software and hardware. (This course is restricted to GRDE-BFA or PHIMAG-BFA PHVMEDIA Major students.)

GRDE(201)-Typography I

Credit Hours: 3

Description: This course is an introduction to the fundamental principles of typography (the visual representation of language) to effectively convey information and ideas to specific audiences. Focus is on the communicative function and aesthetic nature of typographic

problem-solving. Course content and lectures will cover typographic terminology, type anatomy, history of typography as well as type classification, type measurement, and issues of legibility and readability. Once students are introduced to the fundamentals of typography, they will include imagery as appropriate. Students will also refine their skills using relevant software. (Pre-requisites: GRDE-106 and (GRDE-107 or FDTN-141) or equivalent courses.)

HIST(102)- Themes in US History

Credit Hours: 3

Description: This introductory-level course will examine the social, cultural, political, technological and/or economic development of modern America as it is revealed through a particular historical topic or theme. The theme or topic of the course is chosen by the instructor, announced in the subtitles, and developed in the syllabus.

HIST(150)-World History since 1500

Credit Hours: 3

Description: This course will explore how the contemporary global order in the 21st century has emerged from the historical events, processes and trends of the past 500-plus years. Since 1500, the world has changed dramatically, from several mostly—or entirely—separate and autonomous regions to a single interconnected system of people and societies. We will consider the political, social, economic, and technological developments as well as the intercultural and transregional contacts and interactions that helped create these changes.

HIST(324)- Oral History

Course Hours: 3

Description: Oral history collects memories and personal commentaries of historical significance through recorded interviews. There are few opportunities for historical research that are more satisfying or more challenging than oral history. In this class, we will learn about oral history methods, techniques, and ethics. We will read, listen to, and watch some of the finest examples of the genre. Then we will go out and add to the world's understanding of its past by conducting oral histories of our own. For their final project in this course, students will work in teams to produce a podcast based on their own interview(s).

HIST(370)- Global History of Religions

Credit Hours: 3

Description: This course will examine the history of the world's larger religious traditions, including origins, development in particular societies, and modern forms. This course will explore the formal doctrines of various religions, as well as popular cultural manifestations.

Topics will include the role of religion in state formation, nationalism, and colonialism, as well as how religions adapt themselves to local cultures and societies as they spread across regions.

IDEA(251)- Visual Storytelling for the Graphic Novel

Credit Hours: 3

Description: This course is an intensive investigation into the graphic novel as a medium for artistic practice. Designed for students interested in the art of storytelling through graphic novels. Students will explore composing a story, developing a pace through layout and composition, learning the fundamental tools of sequential illustration, and then unifying the entire structure with the intent of creating a graphic novel.

IDEA(375)- Web Fundamentals for Artists

Credit Hours: 3

Description: This course will enable students to develop a strong foundation in elements of web production including learning basic mark-up and programming languages commonly used in web development, including HTML, CSS and basic JavaScript, UI/UX design, typography and content editing for various platforms including mobile. Students will work collaboratively across visual art fields and digital humanities to develop effective and innovative ways to display and present content in digital environments. Students will learn usability testing, how to prepare images and video for online environments, as well as understanding the importance of storytelling on mobile devices.

IMGS(115)-Cultural Heritage Imaging

Credit Hours: 3

Description: This course introduces non-science majors to the primary imaging technologies currently used in the field of cultural heritage, in support of the preservation and conservation of artifacts in museums, archives, libraries, and other institutions. Understanding historical manuscripts and artifacts of historical and cultural heritage significance is an important part of studying both past and present cultures. The use of modern imaging technologies to discover, understand, and preserve these artifacts is becoming an important and rapidly growing field of exploration, and combines aspects of history, languages, material science, and specialty imaging. This course will introduce students to the basic concepts behind the primary imaging technologies used in the field of cultural heritage research, with a focus on passive spectral imaging. The course also provides a more detailed description of various imaging modalities, e.g., spectral, x-ray, 3D, etc., and basic image processing concepts used to extract information from spectral imagery. Real data from cultural heritage image

collections will be used as examples for in-class demonstrations, whenever possible. Students also will work on projects related to image collection and processing, as applied to data from works of cultural value.

INGS(101)-Global Studies

Credit Hours: 3

Description: Within the past three decades, planetary computerization, burgeoning media industries, and other global processes have significantly altered the ways in which we experience our local and global worlds. Global reconfigurations of time and space change our consciousness, sense of self and others, and the material realities in which we live and work. This course provides conceptual tools to assess emerging global processes, interactions and flows of people, ideas and things that challenge historical patterns of international studies and relations. The course will introduce you to international and global processes in areas such as global cultural economies, global cities, new forms of democracy and civil society, global religions, sexualities, health, and environments, increased competition for resources, political conflict, war and terrorism. Beyond understanding the causes and consequences of global change, this course will introduce you to ethical dilemmas in global justice movements, and in transferring ideas and technologies in new global contexts.

ISTE(99)-School of Information Second Year Seminar

Credit Hours: 0

Prerequisite: This class is restricted to undergraduate students with at least 2nd year standing.

Description: This course helps students prepare for cooperative employment by developing job search approaches and material. Students will explore current and emerging aspects of IST fields to help focus their skill development strategies. Students are introduced to the Office of Career Services and Cooperative Education and learn about their professional and ethical responsibilities for their co-op and subsequent professional experiences. Students will work collaboratively to build résumés, cover letters, and prepare for interviews.

ISTE(100)-Computational Problem Solving in the Information Domain I

Credit Hours: 3

Description: A first course in using the object-oriented approach to solving problems in the information domain. Students will learn to design software solutions using object-oriented approach, to visually model systems using UML, to implement software solutions using a

contemporary programming language, and to test these software solutions. Additional topics include thinking in object-oriented terms, and problem definition.

ISTE-101 Computational Problem Solving in the Network Domain-II

Credit Hours: 3

Prerequisites: ISTE-100 or ISTE-202 or equivalent course.

Description: A second course in object-oriented problem solving in the network domain. Students will learn to develop software for the applications layer of the protocol stack. Topics include data structures, network processes, network protocols, and network security. Programming projects will be required.

ISTE(140)-Web & Mobile I

Credit Hours: 3

Description: This course provides students with an introduction to internet and web technologies, and to development on Macintosh/UNIX computer platforms. Topics include HTML and CSS, CSS3 features, digital images, web page design and website publishing. Emphasis is placed on fundamentals, concepts, and standards. Additional topics include the user experience, mobile design issues, and copyright/intellectual property considerations. Exercises and projects are required.

ISTE(200)-Java for Programmers

Credit Hours: 3

Description: An intensive review of object-oriented design and the Java programming language for students with prior programming background. This course covers the creation of application programs using Java. Topics include: Java and the Java environment, object-oriented design, GUI interfaces, exception handling, threads, and the client/server environment. Programming projects will be required. (Prerequisite: Object Oriented programming experience, such as an OO course, or work as an OO programmer). (Prerequisites: IGME-102 or IGME-106 or equivalent course.)

ISTE(230)-Introduction to Database and Data Modeling

Credit Hours: 3

Prerequisite: ISTE(120)-Computational Problem Solving in the Information Domain I

Description: A presentation of the fundamental concepts and theories used in organizing and structuring data. Coverage includes the data modeling process, basic relational model, normalization theory, relational algebra, and mapping a data model into a database schema.

Structured Query Language is used to illustrate the translation of a data model to physical data organization. Modeling and programming assignments will be required. Note: students should have one course in object-oriented programming.

ISTE(240)-Web and Mobile II

Credit Hours: 3

Prerequisite: ISTE(140)-Web & Mobile I

Description: This course builds on the basics of web page development that are presented in Web I and extends that knowledge to focus on theories, issues, and technologies related to the design and development of web sites. An overview of web design concepts, including usability, accessibility, information architecture, and graphic design in the context of the web, will be covered. Introduction to web site technologies, including HTTP, web client and server programming, and dynamic page generation from a database also will be explored. Development exercises are required.

ISTE(252)- Foundations Of Mobile Design

Credit Hours: 3

Prerequisite ISTE(240)-Web and Mobile II

Description: This course is an introduction to designing, prototyping, and creating applications and web applications for mobile devices. These devices include a unique set of hardware and communications capabilities, incorporate novel interfaces, are location aware, and provide persistent connectivity. Topics covered include user interaction patterns, connectivity, interface design, software design patterns, and application architectures. Programming projects are required.

ISTE(260)-Designing The User Experience

Credit Hours: 3

Prerequisite: ISTE(140)-Web & Mobile I

Description: The user experience is an important design element in the development of interactive systems. This course presents the foundations of user-centered design principles within the context of human-computer interaction (HCI). Students will explore and practice HCI methods that span the development lifecycle from requirements analysis and creating

the product/service vision through system prototyping and usability testing. Leading edge interface technologies are examined. Group-based exercises and design projects are required.

ISTE(262)-Foundations of Human Centered Computing

Credit Hours: 3

Description: This course explores how the fields of psychology, digital design, and computing converge in the design, development, and evaluation of new technologies that people find effective and enjoyable to use. Students will investigate the field of human-computer interaction (HCI), with a focus on how users' various sensory, motor, and cognitive abilities are essential to their successful use of technology. Students will be exposed to modern research methods and paradigms in the field of human-computer interaction, including predictive modeling, heuristic evaluation, interpretive methods, and experimental user testing. Students will learn key design principles and guidelines and apply them to analyze existing designs and conduct a design process that is centered on human users of technology. (Prerequisite: ISTE-140 or IGME-230 or NACA172 or equivalent course.)

ISTE(340)-Client Programming

Credit Hours: 3

Prerequisite: ISTE(240)-Web and Mobile II

Description: This course will explore the analysis, design, development, and implementation of client-side programming in the context of Internet technologies, mobile devices, Web-based client systems, and desktop applications. Students will learn to design and build usable and effective interactive systems, clients, and interfaces. Key features addressed will include browser and platform compatibility, object reusability, bandwidth and communications issues, development environments, privacy and security, and related technologies and APIs. Programming is required.

ISTE(341)-Server Programming

Credit Hours: 3

Prerequisite: ISTE(340)-Client Programming and ISTE(230)-Introduction to Database and Data Modeling and SWEN(383)-Software Designs Principles and Patterns

Description: This course provides in-depth work in server-side programming. Students will develop dynamic, data centric web pages and systems, and server-side information services that will be available to clients implemented in a variety of software technologies. Topics include XML parsing, generation, and consumption; web configuration and security; design patterns; web service structures, and application security. Programming projects are required.

ISTE(430)-Information Requirements Modeling

Credit Hours: 3

Prerequisite: ISTE-230 or CSCI-320 or equivalent course.

Description: Students will survey and apply contemporary techniques used in analyzing and modeling information requirements. Requirements will be elicited in a variety of domains and abstracted at conceptual, logical, and physical levels of detail. Process, data, and state modeling will be applied in projects that follow a systems development lifecycle. Object-oriented modeling will be explored and contrasted with data and process-oriented modeling. Individual and team modeling assignments will be required.

ISTE(499)-Undergraduate Co-op

Credit Hours: 0

Prerequisite: Enrollment in this course requires permission from the Co-Op and Career Office.

Description: Students perform paid, professional work related to their program of study. Students work full-time during the term they are registered for co-op. Students must complete a student co-op work report for each term they are registered; students also are evaluated each term by their employer. A satisfactory grade is given for co-op when both a completed student co-op report and a corresponding employer report that indicates satisfactory student performance are received.

ISTE(500)-Senior Development Project I

Credit Hours: 3

Prerequisite: This course is restricted to CMITKO-BS, and 2 ISTE-499 completed.

Description: The first course in a two-course, senior level, system development capstone project. Students form project teams and work with sponsors to define system requirements. Teams then create architectures and designs, and depending on the project, also may begin

software development. Requirements elicitation and development practices introduced in prior coursework are reviewed, and additional methods and processes are introduced. Student teams are given considerable latitude in how they organize and conduct project work.

ISTE(501)-Senior Development Project II

Credit Hours: 3

Prerequisite: ISTE-500 or equivalent course.

Description: The second course is a two-course, senior level, system development capstone project. Student teams complete development of their system project and package the software and documentation for deployment. Usability testing practices introduced in prior course work are reviewed, and additional methods and processes are introduced. Teams present their developed system and discuss lessons learned at the completion of the course.

MATH(90)-Algebra

Credit Hours: 0

Description: This course covers operations involving polynomials, algebraic fractions, factoring, exponents and radicals, solutions of linear and quadratic equations, and graphing linear equations.

MATH(111)-Precalculus

Credit Hours: 3

Description: This course provides the background for an introductory level, trigonometry-based calculus course. Topics include functions and their graphs, with an emphasis on functions that commonly appear in calculus including polynomials, rational functions, trigonometric functions, exponential functions, and logarithmic functions. The course also includes the analytic geometry of conic sections. One hour each week will be devoted to a collaborative learning workshop.

MATH(131)-Discrete Mathematics

Credit Hours: 4

Prerequisite: MATH-111, and placement exam scores of at least 60.

Description: This course is an introduction to the topics of discrete mathematics, including number systems, sets and logic, relations, combinatorial methods, graph theory, regular sets, vectors, and matrices.

MATH(161)-Applied Calculus

Credit Hours: 3

Prerequisite: C- or better in MATH-101, MATH-111, MATH-131, NMTH-260, NMTH- 272 or NMTH-275 or Math Placement Exam score greater than or equal to 45.

Description: Study of functions and graphs, limits, continuity, the derivative, derivative formulas, applications of derivatives, the definite integral, the fundamental theorem of calculus, basic techniques of integral approximation, exponential and logarithmic functions, basic techniques of integration, an introduction to differential equations, and geometric series. Applications in business, management sciences, and life sciences will be included with an emphasis on manipulative skills.

MATH(171)-Calculus A

Credit Hours: 3

Prerequisite: Completion of the math placement exam or C- or better in MATH-111.

Description: This course includes a study of precalculus, polynomial, rational, exponential, logarithmic and trigonometric functions, continuity, and differentiability. Limits of functions are used to study continuity and differentiability. The study of the derivative includes the definition, basic rules, and implicit differentiation. Applications of the derivative include optimization and related-rates problems.

NSSA(102)-Computer Systems Concepts

Credit Hours: 3

Description: This course teaches the student the essential technologies needed by NSSA majors, focused on PC and mainframe hardware topics. They include how those platforms operate, how they are configured, and the operation of their major internal components. Also covered are the basic operating system interactions with those platforms, physical security of assets, and computing-centric mathematical concepts.

NSSA(220)-Task Automation Using Interpretive Languages

Credit Hours: 3

Prerequisite: GCIS-124 or ISTE-121 or ISTE -200 or CSCI-142 or CSCI-140 or CSCI-242 or equivalent course.

Description: An introduction to the Linux operating system and scripting in high-level and shell languages. The course will cover basic user-level commands of the Linux operating system, followed by basic control structures, and data structures in both high-level and shell languages of choice. Examples will include interfacing with the underlying operating system and processing structured data. Students will need one year of programming in an object-oriented language.

NSSA(221)-System Administration I

Credit Hours: 3

Prerequisite: NSSA-241 and (NSSA-220 or CSCI-141 or GCIS-123) or equivalent courses.

Description: This course is designed to give students an understanding of the role of the system administrator in large organizations. This will be accomplished through a discussion of many of the tasks and tools of system administration. Students will participate in both the lecture section and a separate lab section. The technologies discussed in this class include operating systems, system security, and service deployment strategies.

NSSA(241)-Introduction to Routing and Switching

Credit Hours: 3

Prerequisite: NSSA-102

Description: This course provides an introduction to wired network infrastructures, topologies, technologies, and the protocols required for effective end-to-end communication. Basic security concepts for TCP/IP based technologies are introduced. Networking layers 1, 2, and 3 are examined in-depth using the International Standards Organization's Open Systems Interconnection and TCP/IP models as references. Course topics focus on the TCP/IP protocol suite, the Ethernet LAN protocol, switching technology, and routed and routing protocols common in TCP/IP networks. The lab assignments mirror the lecture content, providing an experiential learning component for each topic covered.

NSSA(242)-Wireless Networking

Credit Hours: 3

Prerequisite: NSSA-241 or equivalent course.

Description: This course is designed to provide the student with an understanding of the protocols, principles and concepts of radio communication as they apply to wireless data networking (802.11) for local area networks and peripherals. As its basis it uses the fundamental concepts and technologies learned in Introduction to Routing and Switching, and expands upon them to include other contemporary and emerging technologies. Topics including WLANs, wireless network operation, network integration, construction, and network design will be discussed. Modulation techniques, measurement standards, nomenclature, equipment and theory behind transmissions in this portion of the electromagnetic spectrum will be examined.

NSSA(245)-Network Services

Credit Hours: 3

Prerequisite: NSSA-241 and (NSSA-220 or CSCI-141 or GCIS-123) and NSSA-221 or equivalent courses.

Description: This course will investigate the protocols used to support network-based services and the tasks involved in configuring and administering those services in virtualized Linux and Windows internetworking environments. Topics include an overview of the TCP/IP protocol suite, in-depth discussions of the transport layer protocol, TCP and UDP, administration of network-based services including the Dynamic Host Configuration Protocol (DHCP), Domain Name Service (DNS), Secure Shell (SSH), and Voice Over IP (VoIP). Students completing this course will have thorough theoretical knowledge of the Internet Protocol (IP), the Transport Control Protocol (TCP), and the User Datagram Protocol (UDP), as well as experience in administering, monitoring, securing and troubleshooting an internet work of computer systems running these protocols and services.

NSSA(370)-Project Management

Credit Hours: 3

Prerequisite: This class is restricted to students with at least 3rd year standing.

Description: This course teaches students essential project management principles and prepares them to be effective members of a project team. Topics include business drivers for project selection, project management methodologies, and practical implementation of project management principles across the Information Technology spectrum.

PHIL(102)-Introduction to Moral Issues

Credit Hours: 3

Description: This course examines ethical questions that arise in the course of day-to-day individual and social life. Some consideration will be given to ethical theory and its application to such questions, but emphasis will be on basic moral questions and practical issues. Examples of typical issues to be examined are: What are the grounds for moral obligations like keeping promises or obeying the law? How do we reason about what to do? Examples of typical moral issues that may be introduced are capital punishment, euthanasia, abortion, corporate responsibility, the treatment of animals, and so forth.

PHIL(304)-Philosophy of Law

Credit Hours: 3

Description: An introduction to philosophical analysis centering on the nature, extent and justification of law, the nature of legal thought, and the problems and theories of justice and the relationship between law, ethics and morality.

POLS(110)-American Politics

Credit Hours: 3

Description: This course examines the basic principles, themes and institutions of American politics. The course will approach the study of American politics from four interrelated topics: 1) American political values and constitutional foundations; 2) mass politics and political socialization; 3) political institutions; and 4) public policy. Current events will be discussed throughout the course in an effort to promote responsible citizenship. In addition to providing a basic overview of American politics, this course seeks to develop critical thinking, group dynamic and communication skills that are transferrable outside the classroom.

POLS(120)-Introduction to International Relations

Credit Hours: 3

Description: The purpose of this course is to provide a basic knowledge of the field of international relations. Among the topics to be addressed are key theoretical concepts, themes and controversies in the field such as important state and non-state actors in international politics, security, economic relations between states, levels of analysis, and schools of thought.

POLS(200)-Law & Politics

Credit Hours: 3

Description: This course focuses on the relationships between law and other social institutions and examines the values and interests that are expressed in law and shaped by legal structures and processes. This course takes an explicit interdisciplinary approach to understanding law and is designed for those interested in a critical inquiry of the nature of law within a framework of a broad liberal arts education.

POLS(205)-Ethics in International Politics

Credit Hours: 3

Description: This course examines the role of ethics in international politics. It will address topics such as humanitarian intervention, just war, the ethics of immigration, international economic justice, accountability in international development aid, and the ethical role of international organizations and non-state actors. Special attention will be given to thinkers who discuss the promises and limits of ethics in international politics and who give an account of the force of international law in establishing ethical norms throughout international political history.

POLS(210)-Comparative Politics

Credit Hours: 3

Description: The course provides a mode of analysis for the study of political systems. Basic concepts of political science are utilized to present a descriptive and analytical examination of various political systems that can be classified as liberal democracies, post-communist, newly industrializing countries, and Third World. Particular attention is paid to the governmental structure, current leadership, and major issues of public policy of those selected political systems under review.

POLS(220)-Global Political Economy

Credit Hours: 3

Description: Examines the interplay between states and markets, as well as the interaction of the global economy and international politics. The course will cover political economy, political ideology, global trade, international capital investment, debt, the integration of national financial markets, and the impact of globalization on society and the environment.

POLS(280)- Artificial Intelligence and the Political Good

Credit Hours: 3

Description: This course examines the political promises and challenges of artificial intelligence (AI) through the consideration of the technological trajectories and possible scenarios of advanced AI. Possible discussion topics may include: The compatibility of AI with the political principles of liberty, equality, and the pursuit of happiness to understanding what an AI arms race between countries might entail. Domestically, will the prospect of greater job automation produce mass unemployment with severe consequences? Globally, will the weaponization of AI make going to war easier? Questions like these are inherently political and the movement toward greater AI capabilities raises the more general question of whether humanity will be able to regulate, both domestically and globally, a technology that promises to surpass all technology that has gone before it. This course will seek to anticipate and prepare for the risks that advanced AI poses to domestic and global politics. The goal will be to think about how advanced AI can be prudentially oriented toward beneficial practices for the sake of the political good.

POLS(320)-American Foreign Policy

Credit Hours: 3

Description: A study of the formulation and execution of American foreign policy, including the examination of the instruments, procedures, and philosophies shaping the development of foreign policy.

POLS(325)-International Law & Organizations

Credit Hours: 3

Prerequisite: POLS-120 or equivalent course.

Description: International Law and Organizations is the study of justice and government among nations. The course covers a range of theoretical and substantive topics, including theories of international law, the ethical foundations that underlie these theories, the historical development of international law, and the historical development and effectiveness of international organizations. There is a focus on the historical development of international law, examining the ethical dilemmas it presents, and exploring how these dilemmas manifest themselves in the United Nations and other international organizations. The course addresses various substantive issues such as war, sovereignty, natural law, humanitarianism, the ethical implications of existing international organizations and proposed reforms, and the influence of hegemonic power.

POLS(330)-Human Rights in Global Perspectives

Credit Hours: 3

Description: This course explores the theoretical meaning, both domestically and internationally, and the institutional and political aspects of human rights. Issues covered include the definition of human rights; the relationship between civil and political rights and economic, social and cultural rights; the meaning and impact of humanitarian and international human rights law; the impact of cultural relativism in the definition and assessment of the promotion and protection of human rights; the significance of different religious perspectives; the question of the legitimacy of humanitarian interventions and the effects of globalization on human rights perceptions and practices.

POLS(333)-The Rhetoric of Terrorism

Credit Hours: 3

Description: This class examines the history of terrorism (both the concept and the term), definitions of terrorism and attempts to explain the root causes of terrorism through rhetorical and ethical analysis of narratives written by historians, journalists, and terrorists themselves. Students will read and discuss charters, manifestoes and messages (terrorism texts) of domestic and foreign, regional and global, non-state entities motivated by politics or religion to commit violence, as well as the efforts of analysts to explain and contextualize their activities.

POLS(335)-Politics in Developing Countries

Credit Hours: 3

Description: This course explores the ways in which the historical, cultural, economic and political contexts of societies of Africa, Asia and Latin America determine the patterns of their political processes. Focus is directed to such factors as history, religion, economic underdevelopment, and culture and their impact on the efforts to promote liberalization and democratization, economic and social modernization, and political and social stability.

POLS(345)-Politics and Public Policy

Credit Hours: 3

Description: A study of the politics of the policy process covering these basic questions: How do public problems get onto the agenda of government? How does the government formulate policy alternatives? How does the government legitimate public policy? How does the government implement public policy? How does the government evaluate public policy?

POLS (360)-International Political Thought

Credit Hours: 3

The course provides a general overview of international themes, ethical principles, and issues that are taken into consideration in international political thought. Possible topics may include theoretical analyses of the ideas of sovereignty, nationalism, hegemony, imperialism, global civil society, political theology, balance of power, collective security, just war, perpetual peace, and human rights. Guiding themes of the course will be a reflection upon the nature of political legitimacy in the international context and the tension between political justifications based upon necessity and those based upon justice. In reading the major political thinkers students will be encouraged to reflect upon the challenge of reconciling ethical obligations to one's own community with those of humanity in general.

POLS(370)-Cyberwar, Robots & Conflict

Credit Hours: 3

Description: This course examines how advances in computer science, robotics, biotechnology and other emerging technologies are being applied to organized violence. Emphasized are the ways that lethal uses of unmanned aerial vehicles (drones), warbots with artificial intelligence, cyber-attacks, and other emerging technologies are changing or will change the character of war and the societies that enact it. Special attention is given to the ethical and legal dilemmas these technologies present to citizens, states, and the international community, assessing both the harm and the good that they make possible.

POLS(425)-Constitutional Law

Credit Hours: 3

Description: A study of the Constitution of 1787 and the manner in which it was written. The focus of the course is on the way the people have, through the Constitution, delegated powers and responsibilities of government to the Congress, the President, the Courts and the States. Selected Supreme Court opinions will be considered to shed light on how the Constitution has been read and how thoughtful citizens might read it.

POLS(435)-American Political Thought

Credit Hours: 3

Description: Provides a general overview of the political ideas, concepts, issues and principles which taken together compose the stream of American political thought. Examines major controversies, which have marked the developing body of literature by examining the contributions of major political thinkers.

POLS(440)-War and the State

Credit Hours: 3

Description: Explores the enduring reality of war through an analysis of regional and global conflicts since the establishment of the modern international system. Key concepts include deterrence, appeasement, offensive-defensive military strategies, and international balance of power. These will be applied to several historical cases to explain why wars occur and how they might be avoided.

POLS(445)-Terrorism & Political Violence

Credit Hours: 3

Description: This course examines the causes, methods, and responses of non-state groups attempting to establish new political orders. The combined use of violence with the tactic of terror distinguishes these groups from others seeking political change. Special attention will be given to national and international efforts attempting to resolve such conflicts.

POLS(525)-ST: Political Science(Balkan Studies)

Credit Hours: 3

Description: Special topics will examine a political theme, issue or problem at an advanced undergraduate level. The subject matter examined will vary from year to year according to the availability of faculty and the interests of students. The course is designed especially for those whose interest in politics goes beyond the requirements of the liberal arts curriculum.

POLS-541 Peacekeeping and Conflict Transformation

Credit Hours: 3

This course will provide an introduction to the dynamics of post-war stabilization and reconstruction. It will address the complexities of the transformation from war to peace, including

interdependent politics, security, legal and economic elements. Students will discuss these patterns in the cases in Eurasia, the Middle East and Africa. Students will learn about analysis, planning, operations, and reporting used in national and multilateral agencies.

POLS-542 War, Diplomacy, and State-Building

Credit Hours: 3

This course will explore the process by which states disintegrate and fail, the armed conflicts that follow, and international peacekeeping and subsequent efforts to build institutions at the

end of armed conflict. It will consider cases that might include the wars of Yugoslav Succession, conflicts in Iraq, Afghanistan, Africa, Syria and others. Students will consider the role of domestic and international actors, such as NATO, the US Government, the UN, and others. They will explore these efforts in readings, class discussion, debates, presentation of research, and roleplaying exercises.

PROF(206)-Managing the Workforce

Credit Hours: 3

Prerequisites: This class is restricted to undergraduate students with at least 2nd year standing.

Description: A general introduction to concepts in managing individuals, groups, and teams. Topics include motivation, the influence of culture and demographics, communication, conflict resolution, and decision-making. Extensive use is made of learning groups in which students work together to discuss and apply concepts. *Note: The course is open only to students at the American University in Kosovo (AUK)*.

PROF(221)-New Venture Development

Credit Hours: 3

Description: The course presents factors to be considered by those interested in the ownership and management of small business enterprises. Includes who should be an entrepreneur, guidelines for starting a new business, basic legal considerations, and approaches for obtaining capital and credit. The revised course includes staffing, purchasing, supplier relations, cash flow management, and managerial skills needed to run any business or corporate department.

PROF(261)-Principles of Marketing

Credit Hours: 3

Description: This course focuses on the function of marketing and how marketing relates to other areas of business. Topics include the marketing concept, developing a product strategy, behavioral aspects of consumer marketing, the marketing mix, segmentation, and current marketing issues. *Note: The course is open only to students at RIT Kosovo.

PROF(263)-Advertising Principles

Credit Hours: 3

Prerequisite: PROF(261)-Principles of Marketing

Description: Students learn the social, economic and mass communication concepts of advertising with emphasis on the role of advertising in the marketing mix. Special topics include agency/client relationship, ratings, history of advertising, the creative process and psychographics.

PROF(324)-Introduction to Logistics & Transport

Credit Hours: 3

Prerequisites: This class is restricted to undergraduate students with at least 3rd year standing.

Description: The course studies the logistics and transportation industry as part of the growing emphasis on distribution technologies. Introduces basic understandings of the function areas of logistics management and their interrelationships and how transportation and distribution play a significant role in the success of a business.

PROF(510)-Project Management

Credit Hours: 3

Prerequisites: A minimum of 3rd year standing is required to enroll.

Description: This course addresses project management from a multidisciplinary perspective, covering the fundamental nature of and techniques for managing a broad range of projects. Topics cover the Project Management Life Cycle from Planning to Termination. It also addresses the behavioral and quantitative facets of project management, as well as the use of methods, tools, and techniques for the initiation, planning, and execution of projects. Introduces the standard framework, processes and knowledge areas of A Guide to the Project Management Body of Knowledge (PMBOK®Guide) as defined by the Project Management Institute (PMI). Project Management is available on campus and online formats. *Note: BUSI-510 may not be substituted for BUSI-710 in a SOIS graduate subplan or the SOIS advanced certificate in project management. Additionally, a student may not register for and receive credit for both BUSI-510 and BUSI-710, whether taken as an undergraduate or graduate student. *

PSYC(101)-Introduction to Psychology

Credit Hours: 3

Description: Introduction to the field of psychology. Provides a survey of basic concepts, theories, and research methods. Topics include thinking critically with psychological science; neuroscience and behavior; sensation and perception; learning; memory; thinking, language,

and intelligence; motivation and emotion; personality; psychological disorders and therapy; and social psychology.

PSYC(223)- Cognitive Psychology

Course Hours: 3

Description: This course examines how people perceive, learn, represent, remember, and use information. Contemporary theory and research are surveyed in such areas as attention, pattern and object recognition, memory, knowledge representation, language acquisition and use, reasoning, decision making, problem solving, creativity, and intelligence. Applications in artificial intelligence and human/technology interaction may also be considered. (Prerequisites: PSYC-101 or PSYC-101H or completion of one (1) 200 level PSYC course.)

PSYC(226)- Developmental Psychology

Course Hours: 3

Description: This course explores the process of human development, from conception through adolescence and continuing through later adulthood. The developmental approach integrates many areas of psychology, including perception, cognition, social and emotional development, personality, morality, human factors, and neuroscience. Topics will include such things as infant brain plasticity, the development of identity in adolescence, and memory changes in adulthood. In addition, experimental methods of developmental research will be introduced and practiced, including issues specific to studying children and adults. (Prerequisites: PSYC-101 or PSYC-101H or completion of one (1) 200 level PSYC course).

PSYC(241)- Health Psychology

Course Hours: 3

Description: A majority of serious diseases today are caused by or exacerbated by behavior and many are preventable. This course provides an introduction to the role of behavior in health. Students will learn about the role of psychology in studying and promoting good health behaviors. Topics include the impact of stress and coping on health, psychological variables related to chronic disease, drug addiction, promoting healthy behavior (e.g. exercise, diet, sleep, sexual health), positive psychology, pain management, critical thinking about health product and alternative medicine claims, and research approaches in health psychology. Students who might elect to take this course include students majoring in related fields who wish to learn more about health behavior (e.g. healthcare technology), students majoring, minoring, or immersing in Psychology, and students looking for a Liberal Arts

Elective. (Prerequisites: PSYC-101 or PSYC-101H or completion of one (1) 200 level PSYC course).

PSYC(255)- Behavioral Science Research Methods

Course Hours: 3

Description: This course introduces the fundamentals of quantitative and qualitative research methods to equip students to understand and critically assess behavioral science research literature. Students learn about empirically grounded approaches to knowledge, ethical issues in research, experimental and non-experimental methods, threats to validity and generalizability, general protocols for data-analysis, and standard formats for reporting research. (Pre-requisites: PSYC-101 and (STAT-145 or MATH-251) or equivalent courses.)

PUBL(101)-Foundations of Public Policy

Credit Hours: 3

Description: This interdisciplinary course introduces the student to the key concepts of public policy, the policymaking process, the role of stakeholders and interest groups, and the basic dimensions of policy analysis. These concepts are then applied through a range of issues, such as the environment, clean energy, climate change, healthcare, cybersecurity, employment, privacy, telecommunications, and innovation, at local, state, federal, and international levels.

PUBL(201)-Ethics, Values and Public Policy

Credit Hours: 3

Description: This course focuses on the connections and interplay between personal and social values, ethics, and public policy. It explores how values and norms influence public policies and how the resulting expressions of values through public policies impact the implementation and effectiveness of policy choices. It also delves into how different countries make widely different policy choices based on their citizens' values and social norms. The course also considers how new developments in science and technology influence the interplay between values, ethics, and policy across multiple issues. In addition, this course explores how to formulate values-based explanations of certain public policy preferences. Topics range across the policy issue spectrum.

PUBL(210)-Introduction to Qualitative Policy Analysis

Credit Hours: 3

Description: This course teaches the practical aspects of doing theoretically informed qualitative social research with policy applications. Special attention is given to the processes

by which research problems are formulated, research designs selected, data gathered and interpreted, and inferences and conclusions drawn. A variety of tools, such as surveys, interviewing, and content analysis, will be applied to specific case studies covering multiple policy issues.

PUBL(301)-Public Policy Analysis

Credit Hours: 3

Prerequisite: PUBL(101)-Foundations of Public Policy.

Description: This course provides students with the necessary tools to help them become effective policy analysts. The course places particular emphasis on understanding the policy process, the different approaches to policy analysis, and the application of quantitative methods, such as cost-benefit analysis, sampling designs, and decision trees. Students will apply these tools to contemporary public policy decision making.

PUBL(520)- Information & Communications Policy

Credit Hours: 3

Description: This course examines how federal and international policies are developed to influence innovation in, and regulation of, information, computer, and telecommunications technologies. In particular, the course will examine such topics as privacy, freedom of speech, cyber security, copyrights, and intellectual property rights, access to information technology, and the regulation of the Internet.

PUBL(530)-Energy Policy

Credit Hours: 3

Description: This course provides an overview of energy resources, technologies, and policies designed to ensure clean, stable supplies of energy for the future. The course evaluates the impacts of fossil fuel, renewable energy, and hydrogen technologies on society and how public policies can be used to influence their development. The development of U.S. energy policy is of particular concern, although a global perspective will be integrated throughout the course.

PUBL(531)-Climate Change: Science and Technology Policy

Credit Hours: 3

Description: This multidisciplinary course will provide students with diverse perspectives on global climate change issues, providing a survey of important aspects of the problem. Topics include atmospheric chemistry, climate modeling, ecological impacts and feedback,

economics of climate change, international climate policies, and social and environmental justice. The course will include a variety of instructors and guest lecturers, providing an overview of the complex and interrelated nature of global climate change. (This class is restricted to undergraduate students with at least 3rd year standing.)

SOCI(102)-Foundations of Sociology

Credit Hours: 3

Description: Sociology is the study of the social world and socialization processes. Sociologists study the broader picture of how societies are structured and organized through a macro-sociological analysis as well as how individuals create their own social reality symbolically through their interactions with others in a micro-sociological analysis. Students in this course will learn the fundamentals of each approach and come away with a sociological framework which they can critically apply to their own lives.

SOCI(225)-Social Inequality

Credit Hours: 3

Description: This course examines various forms of social inequality, including economic, political, health, higher education, race and sex inequality. It uses a variety of sociology's ideas to explain why these kinds of inequality exist, how they persist and what can be done about them

SOCI(235)-Women, Work, and Culture

Credit Hours: 3

Description: In this course, we analyze historical and contemporary patterns of gender, race/ethnicity, sexuality, and the organization of work. Using the theoretical perspectives, we analyze the work historically undertaken by women in societies and its relationship to broader political and economic structures. While our primary focus is on the U.S., we will also conduct a cross-cultural analysis of gender and work in developing and industrializing societies. Specific issues include gender discrimination (e.g., wage discrimination, sexual harassment), sexuality, reproduction, and women organizing to control their work and working conditions.

SOFA(121)- Animation I

Credit Hours: 3

Description: This class will introduce students to the gamut of animation thinking and making through classroom instruction and hands-on practical experience. The lecture and readings will emphasize the process, theory, and practice of animated filmmaking with extensive film

screenings to illustrate each technique and related aesthetics. Hands-on supervised studio sessions will guide students to an intuitive understanding of the process of producing animation, and students will use this understanding to analyze various animated works. Each student will develop their personal vision through assigned projects utilizing the material discussed in class.

SOIS(211)-Exploring Innovation

Credit Hours: 3

Prerequisite: This class is restricted to undergraduate students with at least 2nd year standing.

Description: Innovation of some type occurs in all fields and disciplines. This course, which helps students develop an innovative mind set, discusses the nature of innovation, including what innovation is, the goals and objectives of innovation, how innovation happens, and reasons that innovations succeed or fail. Case studies in a variety of disciplines are explored to further understanding of innovation.

SOIS(231)-Contemporary Science: Biology

Credit Hours: 3

Description: An introduction to the fundamental principles of biology for non-science majors and the application of these concepts to areas of compelling interest in our contemporary, technological society. Topics include cells, genes, evolution, and ecology with specific attention to stem cells, cancer, DNA technology, and other contemporary issues. Students apply biology concepts using a laboratory kit.

SOIS(232)-Contemporary Science: Chemistry

Credit Hours: 3

Description: An introduction to the fundamental principles of chemistry for non-science majors and the application of these concepts to areas of compelling interest in our contemporary, technological society. Topics discussed include environmental chemistry, water and air purity, chemistry of prescription drugs, old and new energy sources, green gases, atomic theory, chemical compounds and reactions, nutrition, biological chemistry, plastic and macromolecular chemistry. This course includes an online lab component.

SOIS(235)-Contemporary Science: Physics

Credit Hours: 3

Description: An introduction to the fundamental principles of physics for non-science majors, and the application of these concepts to areas of interest and concern in our contemporary technological society. The conceptual basis for the phenomena of heat, light, sound, mechanics, electricity and magnetism is discussed and related to such topics as astronomy, space exploration, lasers, and environmental concerns. This course includes an online lab component.

SOIS(299)-Special Topics(Commodity Market Analysis)

Credit Hours: 3

Description: Commodity Market Analysis is dedicated to developing a thorough understanding of commodity groups, their supply and demand characteristics, associated import/export policies and contractual environment. Students will be introduced to the application of computerized information and trading systems.

SOIS(325)-Business Communication

Credit Hours: 3

Prerequisite: This class is restricted to undergraduate students with at least 2nd year standing.

Description: This course focuses on the development of communication skills essential to functioning effectively in the business world. Students learn the process of analyzing communication situations and responding to them. Topics include an overview of business communication, writing well, delivering business communications, tools for talking in crucial conversations, oral and interpersonal communication including listening skills, public speaking, -cultural communication, communicating in the digital age and teamwork.

SOIS(335)-Global Forces and Trends

Credit Hours: 3

Description: This course focuses on the understanding of the global forces and trends that impact countries, organizations, and people across many dimensions. Students will learn concepts about global issues and examine the financial, cultural, political, environmental, military, technical, economic and demographic trends and forces affecting today's and tomorrow's organizations. Students learn to use critical thinking, analytical, and problem-solving skills to envision the future and challenge thinking patterns. Readings, discussions, written assignments, and tests are part of the class.

SOIS(365)-Video Productions

Credit Hours: 3

Prerequisite: UWRT(150)-FYW: Writing Seminar

Description: Students will use video editing software and basic moving media design principles to create market ready deliverables for web and broadcast. Students will organize, design, story board, and implement authentic projects in individual and team environments. Students will explore current and historic creative trends in moving media production. Students will apply principles of design and effective moving media communication to produce authentic projects.

SOIS(411)-The Practice of Innovation and Invention

Credit Hours: 3

Description: This course comprehensively examines how innovation translates new ideas or inventions into practical use in the form of products, markets or services, concepts or systems. The practice of innovation requires understanding different innovation paradigms; the role of creativity, discovery and invention; entrepreneurialism as an implementation strategy; intellectual property issues; team building and collaboration; and experience. Selected case studies and exemplary problems are explored to illustrate the principles and to acquire the skills of innovation. (Prerequisite: SOIS-211 or equivalent course.)

SOIS (432) – Managing Organizational Change

Credit Hours: 3

Prerequisites: A minimum of 3rd year standing is required to enroll.

Description: Sooner or later all organizations change in certain to many respects and for several reasons. This is true for organizations in profit, non-profit, and government sectors which all have many things in common. Ongoing organizational success frequently depends on how well change is managed given new opportunities, challenges, or threats faced by organizations. Managing organizational change requires knowledge of things in an organization that may need to be changed including an organization's mission, goals, fiscal health, budget, operations and/or production/service capabilities, facilities, unit structure, personnel, culture, technology and other resources. Effective management of organizational change also requires knowledge of and skills in ways to introduce, guide, support, monitor and evaluate changes once they are implemented. This course takes an interdisciplinary applied approach to managing organizational change teaching SOAR-based strategic planning, SWOT analysis, total quality management (TQM) and continuous quality improvement (CQI) among other change models and methods.

SOIS(441)-Creative Critical Thinking and Problem Solving

Credit Hours: 3

Description: An interdisciplinary approach to the generation and evaluation of ideas and solutions. Includes analysis of the conditions limiting creativity and the development of a toolkit of strategies and techniques for discovering, inventing and assessing new, unique and useful ideas, applications and solutions. Applicable to a range of life and work situations, from complex environmental concerns to competitive business challenges to family disputes

SOIS(442)-Learning Organization

Credit Hours: 3

Description: This interdisciplinary course focuses on theory and techniques for building and sustaining an efficient, creative organization that promotes problem solving and collaborative learning. Learning organization principles of systems thinking personal mastery, mental models, shared vision, and team learning are studied. Included is an analysis of the conditions limiting an organization's capacity to learn and remediation of organizational learning disabilities

SOIS(499)-Co-Op: Applied Arts & Science

Credit Hours: 0

Description: One semester or summer block of paid work experience in a position commensurate with the student's approved plan of study.

SOIS(510)-Multidisciplinary Life

Credit Hours: 3

Description: A capstone class for students in the Individualized Program Bachelor of Science degree program. Course provides students an opportunity to reflect upon and enhance the many aspects of their individualized educational programs and focus on future goals.

STAR(550)-Topics in Studio Arts

Credit Hours: 3

Description: This course will focus on traditional or contemporary processes, techniques, media, or materials used in the creation of artwork. The topic will be determined by the faculty teaching the course. A topic course description will be published each term the course is offered. This course can be retaken, but individual topics may not. (This class is restricted to students with majors in CAD and at least 3rd year student standing.)

STAT(145)-Introduction to Statistics I

Credit Hours: 3

Prerequisite: Any 100 level MATH course.

Description: This course introduces statistical methods of extracting meaning from data, and basic inferential statistics. Topics covered include data and data integrity, exploratory data analysis, data visualization, numeric summary measures, the normal distribution, sampling distributions, confidence intervals, and hypothesis testing. The emphasis of the course is on statistical thinking rather than computation. Statistical software is used.

STSO(201)-Science and Technology Policy

Credit Hours: 3

Description: Examines how local, state, federal and international policies are developed to influence innovation, the transfer of technology and industrial productivity in the United States and other selected nations. It provides a framework for considering the mechanisms of policy as a form of promotion and control for science and technology, even once those innovations are democratized and effectively uncontrollable. Further focus is dedicated to the structure of governance inherent in U.S. domestic policy, limits of that approach, the influences of international actors, and utilizing case studies to demonstrate the challenges inherent in managing differing types of technology.

STSO(330)-Energy and the Environment

Credit Hours: 3

Description: This course will examine contemporary energy issues, with particular emphasis placed on the environmental implications associated with energy consumption and production. Students will learn about various energy technologies and fuels (including nuclear, coal, oil, natural gas, solar, biomass, and wind) and the environmental tradeoffs associated with each of these energy systems.

STSO(421)-Environmental Policy

Credit Hours: 3

Description: This course introduces students to federal, state, and local environmental policies and the various policy paths leading to their establishment. Students will understand how societal values inform the content of environmental policies and the impacts, in turn, of these policies on society. In addition, the class will explore how environmental economics informs the new tools of environmental policy. The course covers a range of environmental

policies at the U.S. and international levels addressing problems such as air and water pollution, climate change, energy use, and community sustainability.

SWEN(383)-Software Design Principles and Patterns

Credit Hours: 3

Prerequisite: ISTE-240 or equivalent course.

Co-requisite: ISTE-340 or equivalent course.

Description: Quality software designs and architectures reflect software engineering principles that represent best contemporary practice. This course focuses on explicating these fundamental principles, examining a set of design and architecture patterns that embody the principles, and applying patterns appropriate to a design problem in a given context. Restricted to IST majors only.

TCOM(361)-Research Techniques

Credit Hours: 3

Description: This course offers exposure to and experience with electronic and traditional resources for information generation. Student assignments include fact-finding assignments and culminate in an extended research project of the student's choice. Students use problem-solving strategies, assess project requirements, collect data, report periodically on their progress, and formally present their results. A variety of research methodologies are introduced, including accessing digital databases, interviewing skills, developing and using questionnaires, and review and use of literature.

TCOM(365)-Video Production

Credit Hours: 3

Description: Students will use video editing software and basic moving media design principles to create market ready deliverables for web and broadcast. Students will organize, design, story board, and implement authentic projects in individual and team environments. Students will explore current and historic creative trends in moving media production. Students will apply principles of design and effective moving media communication to produce authentic projects.

TCOM(380)-Design for Print and Web

Credit Hours: 3

Description: Students use vector and bit-map imaging software to design a range of graphic projects suited to web and print formats. Projects include photographic imaging, layout,

vector editing, digital painting and retouching, typography, internet graphics, and collaboration. Class discussions cover current professional design topics.

TCOM(381)-Photo Imaging I

Credit Hours: 3

Description: Students will use photographic imaging software to create, combine, and modify graphic imagery. Topics will include retouching, tonal adjustments, custom brushes and patterns, raster text, spatial illusion, masking techniques, animation, and compositing. Students will research and discuss professional design, effective visual communication, copyrights, and photographic illustration.

TCOM(382)-Photo Imaging II

Credit Hours: 3

Description: Students will use photographic imaging software to create, combine, and modify graphic imagery. Topics will include retouching, tonal adjustments, custom brushes and patterns, raster text, spatial illusion, masking techniques, animation, and compositing. Students will research and discuss professional design, effective visual communication, copyrights, and photographic illustration.

UWRT(150)-FYW: Writing Seminar

Credit Hours: 3

Description: Writing Seminar is a three-credit course limited to 20 students per section. The course is designed to develop first-year students' proficiency in analytical and rhetorical reading and writing, and critical thinking. Students will read, understand, and interpret a variety of non-fiction texts representing different cultural perspectives and/or academic disciplines. These texts are designed to challenge students intellectually and to stimulate their writing for a variety of contexts and purposes. Through inquiry-based assignment sequences, students will develop academic research and literacy practices that will be further strengthened throughout their academic careers. Particular attention will be given to the writing process, including an emphasis on teacher-student conferencing, critical self-assessment, class discussion, peer review, formal and informal writing, research, and revision. Small class sizes promote frequent student-instructor and student-student interaction. The course also emphasizes the principles of intellectual property and academic integrity for both current academic and future professional writing.

VISL(100)-Introduction to Visual Arts

Credit Hours: 3

Description: This course will develop students' ability to perceive worth in objects of art through consideration of fundamental concepts in painting, sculpture and architecture, involving analysis, interpretation and principles of aesthetics.

YOPS(10)-RIT 365: RIT Connections

Credit Hours: 0

Prerequisite: This class is restricted to incoming 1st year or Global campus students.

Description: RIT 365 students participate in experiential learning opportunities designed to launch them into their career at RIT, support them in making multiple and varied connections across the university, and immerse them in processes of competency development. Students will plan for and reflect on their first-year experiences, receive feedback, and develop a personal plan for future action in order to develop foundational self-awareness and recognize broad-based professional competencies.

Student Support

Academic and Faculty Advising

Academic advising is an integral part of a student's education at RIT Kosovo. Our goal at RIT Kosovo is to enable students to derive the greatest possible benefit from their educational experience by making academic advising a continuous, active process involving the student, advisor, and institution. Academic advising is a continuous, proactive process where advisors and student's partner to review each student's individualized curriculum goals and build connections and networking opportunities with RIT Kosovo faculty, staff, and the rest of RIT community.

The Academic Advising Team utilizes a student-centered approach that enriches learning and facilitates student development in preparation for success within a diverse society. Academic advisors empower students to make decisions that enhance their educational, personal, and professional growth and development.

Upon entering the RIT Academic Program at RIT Kosovo, each student is assigned to an academic advisor at RIT Kosovo. Along with an academic advisor, each student is also assigned to a faculty advisor.

Academic Advisors provide personalized advising, helping students make informed decisions regarding course selection, degree requirements, and academic goals. Academic advisors can help a student with:

- Course registration
- Dropping or withdrawing from a course
- Calculating your GPA
- Transferring credit
- Determining how many classes you have left in your degree
- Substituting one course for another course that you have taken or would like to take
- Seeking information and advice about any other issues related to your academic course of study
- Retrieving a transcript or Letter of Confirmation
- Plans of Study
- Exchange Semesters abroad
- Any other academic questions/concerns.

Faculty advisors provide advice to their students and help assist them in choosing degree programs, course selections, and career opportunities. Faculty advisors, amongst other services, they mainly provide:

- Program (sub-plan) guidance and support,
- Advising relevant to career growth and respective professional field,
- Provides students with perspectives on research opportunities and work environment(s) related to their major/subplan,
- Monitor progress toward educational/career goals and meet at least once each semester to review the progress toward completing the proposed academic program and to discuss grades and other performance indicators,
- Collaborate and share any necessary curricular and student information with academic advisors to ensure seamless support of students, and
- Partner with academic advisors around student issues related to RIT policies and the implications of non-academic factors/decisions/influences on specific students.

Academic Support Center

The mission of the Academic Support Center (ASC) at RIT Kosovo (A.U.K) is to assist and empower students to achieve academic success. The ASC offers a variety of initiatives and services to students, faculty, and staff. ASC peer consultants work directly with students and are available for consultations for a wide range of courses and assignments, enhancing academic experience. All undergraduate students at RIT Kosovo are encouraged to visit the ASC learning space and sign up for consultation sessions with the various peer specialists.

One of the hallmarks of the ASC is its tailored assistance for students seeking supplemental guidance with coursework related to math, financial accounting, technology, and writing, among other academic fields. The ASC offers one-on-one individualized peer tutoring, small and large group workshops, and study group sessions across a broad range of subjects based on student and faculty demand. Students receive personalized coaching on writing strategies, along with other course assignments. Support focuses on developing academic strengths and cultivating integrity in academic work.

Further, select courses on the RIT Kosovo campus also feature ASC peer consultants and/or student facilitators embedded into the class structure. Faculty interested in this support model are encouraged to reach out to the ASC.

Counseling and Wellness Services

At RIT Kosovo, mental health is a top priority for our entire University community. We are committed to providing resources and support that promote well-being, academic success, and personal growth. Our goal is to ensure that every student has access to the help they need to thrive, both inside and outside the classroom.

University life is a time of excitement, exploration, and self-discovery. However, it can also come with emotional, academic, social, and financial challenges that may interfere with your ability to function well during your time at the university. In response to these needs, since April 2023, RIT Kosovo has implemented a dedicated **Student Counseling and Wellness Service**, located in **Office 307 on the third floor**, and led by a licensed clinical psychologist and neuropsychologist. Additional consultation space is available online for your convenience.

We believe that everyone deserves to be heard and supported in a climate of trust, confidentiality, and compassion. Our counseling services are guided by this ethos and aim to create a safe and supportive environment for all students.

What We Offer:

- **Free and confidential counseling sessions** tailored to student needs.
- **Evidence-based psychotherapy**, including:
 - **Cognitive Behavioral Therapy (CBT)**
 - **Intrapersonal Therapy**
 - **Mindfulness and Guided Meditation practices**
- **Psychological assessments**, including evaluations of:
 - Learning processes
 - Intelligence (IQ)
 - Executive functioning
 - Working memory
 - Processing speed, and more
- **Virtual Reality Exposure Therapy (VRET):**
A cutting-edge tool available at the Wellness Office using VR headset to help students confront and reduce various phobias and anxieties, such as **glossophobia** (fear of public speaking), **acrophobia** (fear of heights), and others, in a safe, controlled, and interactive virtual environment.

- **Augmented Reality Experiences** for mental and physical engagement, including interactive **games** such as basketball, archery, and football among others, designed to promote stress relief, focus, and emotional regulation.

Our Commitment to You:

No one is immune to life's challenges, and seeking support is a sign of strength, not weakness. Whether you are feeling overwhelmed, anxious, uncertain, or simply need someone to talk to, we are here to help. Our services are here to empower you to manage difficulties, build resilience, and enhance your overall well-being.

How to Reach Us:

If you wish to learn more or book an appointment, you can:

- Visit us in **Office 307 (Wellness Office - 3rd floor)**
- Book an appointment directly **Online via the following link HERE!**
- Reach out through the **Office of Academic Affairs**

We are here to support you, your well-being, and mental health matters.

Disability Services

RIT Kosovo is committed to providing students with disabilities with equal access to programs, services, and physical facilities, and to fostering an environment where all community members are welcomed, valued, and respected.

Students who would like to request accommodation due to a disability should contact the Office of Admission or the Office of Academic Affairs at RIT Kosovo. The directors will review the request for accommodation and supporting documentation and recommend appropriate and reasonable accommodation as needed.

Computer Accounts

Every RIT Kosovo student is provided with two computer accounts: an RIT Kosovo account (Local Account) and an RIT Rochester account. The local account is utilized for accessing the RIT Kosovo domain, email, and network resources. Students can check their email via the RIT Kosovo webmail platform at <https://outlook.office365.com/mail/>.

For technical support or to address any network, computer, or system issues, contact the RIT Kosovo IT Department. The IT Department is responsible for maintaining the stability and security of our network.

Two-Factor Authentication (2FA)

Local accounts have active Two-Factor Authentication (2FA) to enhance security. Students will be informed on how to activate 2FA. This additional layer of security helps protect your account from unauthorized access. Detailed instructions for setting up 2FA will be provided via email and are available on the RIT Kosovo website.

Once assigned, it is crucial to remember and securely store your RIT Kosovo username and password. In the event of a forgotten password, please note the following restoration times:

- **RIT Rochester Account:** Restoration may take up to 24 hours.
- **RIT Kosovo Account:** Restoration typically occurs within minutes during regular working hours, handled by the RIT Kosovo IT department.

You are responsible for securing your accounts and promptly reporting any misuse.

Laptop Computer Program

RIT Kosovo provides a Laptop Computer Program for every full-time undergraduate student. Each student receives a laptop computer for use throughout their four-year education at RIT Kosovo. Students are required to adhere to the rules regarding the care, use, and responsibility for any damage or loss of laptops. These rules are detailed in the Laptop Policy Agreement, which students sign upon receipt of their laptops.

Please be aware that updates or additions to the Laptop Policy may occur periodically. Such changes will be communicated via email and will also be accessible on the RIT Kosovo website.

Printing

There are two printers available for student use: one in the library and another on the second floor close to the elevator. Each student has an individual printing account. Printing costs are covered by prepaying into this account at a rate of 1.5 cents per page. Payments can be made at the IT Office.

LIBRARIES

RIT Kosovo Irwin Metzger Memorial Library

Irwin Metzger Memorial Library at RIT Kosovo was established in February 2007.

Our mission involves working closely with student representatives, faculty and academic administration, RIT Main Library and Instructional Technology Services at RIT Kosovo to provide resources (print, electronic, hardware) as well as research to support effective faculty teaching and student learning within the institution.

RIT Libraries

The Rochester Institute of Technology is known for the high quality of its library resources. Its complete, electronic library is available 24/7 to RIT Kosovo students on campus and off-campus. Through your RIT account, staff, faculty, and students can search for books, articles, images, videos, tutorials, patents, etc. and explore 230+ databases at any time.

The mission of RIT Libraries is to develop its collections and staff in support of the teaching and research activities of the university through innovative tools, processes, and partnerships for equitable access to information and scholarship.

The librarian at RIT Main in charge of RIT Kosovo is Mr. Ryan Tolnay rgtwml@rit.edu

Student Life

University Governance

Academic Senate

The Academic Senate is primarily an instrument for the faculty of RIT Kosovo. However, the interests of students and administration are considered in the deliberations of the Academic Senate through the participation of non-voting, ex-officio members representing these stakeholders. The RIT Kosovo Academic Senate is committed to ensuring the academic integrity of the institution and enhancing the role of the faculty in academic and professional matters.

Student Government

The Rochester Institute of Technology Kosovo (A.U.K.'s) Student Government (SG) is the governing body that represents all students attending RIT Kosovo (A.U.K.) and is elected by and for the students. The SG serves as a bridge of communication between students, faculty, and staff and gives students a voice to address concerns, make suggestions, and offer students' perspectives on a variety of different topics. However, outside of fulfilling this role, the SG also plans, organizes, and facilitates a variety of different events and activities on and off campus to ensure that student life is engaging, fun, and sociable.

Student Clubs

Student clubs are an important aspect of life at RIT Kosovo as it gives students an opportunity to engage with one another and the community. Whether you are into sports, chess, volunteering, music, art, etc., there is a club for you at RIT Kosovo. However, if you want to create a new club – the process is quite simple. New clubs must go through club registration, which consists of ensuring that the following criteria are fulfilled:

- Must have at least 10 members (not including club leadership, i.e. President, Vice President, Secretary, and Treasurer).
- Must complete the club registration form online
- Must have an approximate budget in mind for the academic year
- Must provide a brief plan indicating what types of events will be organized throughout the year and when/where these events will take place

Fulfill all of the criteria and voila! Your knitting and sewing club will officially be recognized.

The currently active student clubs at RIT Kosovo are:

RIT Kosovo Arts Club: The RIT Kosovo Arts Club is a vibrant platform for students passionate about the arts. We welcome all levels of expertise and offer workshops and events in various artistic disciplines. Join us to express yourself creatively, collaborate on exciting projects, and showcase your artwork in exhibitions and performances. Unleash your artistic talents and be part of our dynamic community!

RIT Kosovo Charity Club: The RIT Kosovo Charity Club is a compassionate and dedicated community of students committed to making a difference in the world. Our club aims to create positive social change through various charitable initiatives. We organize fundraisers, volunteer opportunities, and awareness campaigns to support causes that matter. Join us in making a meaningful impact and spreading kindness both locally and globally.

RIT Kosovo Debate Club: The Debate Club at RITK is an intellectually stimulating community for students passionate about the art of argumentation and public speaking. The club provides a platform for members to hone their critical thinking, research, and communication skills through structured debates on a wide range of topics. With regular practice sessions, inter-college competitions, and workshops, students develop confidence and expertise to present well-reasoned arguments and engage in respectful discourse. Notable events include debate tournaments and public speaking contests that challenge members to think on their feet and sharpen their persuasive abilities.

RIT Kosovo Economists' Club: The RIT Kosovo Economists' Club provides a space for passionate students to explore the world of economics. Engage in stimulating discussions, craft stand-up comedy skits and videos, enhance your knowledge, and develop valuable skills for your academic and professional journey.

RIT Kosovo Esports Club: The RIT Kosovo Esports club shares a love for esports and a desire to compete at the highest level. Our club was founded on the belief that esports are a legitimate sport and a rapidly growing industry. We believe that by coming together and sharing our love for competitive gaming, we can create a supportive and inclusive environment where members can develop their skills and connect with other esports enthusiasts.

RIT Kosovo Energy Club: The RITK Energy Club is a student-driven organization dedicated to exploring the dynamic field of energy and its role in shaping a sustainable future. The club provides a platform for students to engage in discussions, projects, and initiatives related to renewable energy, energy efficiency, and environmental sustainability. Through workshops, guest lectures, and collaborations with industry professionals, members of the RITK Energy Club gain valuable insights into the latest energy trends and technologies, while fostering innovation and solutions for a greener tomorrow.

RIT Kosovo Journalism & Press Club: The RIT Kosovo Journalism & Press club is a community of students passionate about journalism, media, and storytelling. Our club provides a platform for aspiring journalists, writers, and communicators to develop their skills, explore new perspectives, and make an impact through the power of storytelling. As a member, you will have the opportunity to engage in hands-on journalism projects, workshops, and guest speaker events. We cover a wide range of topics, including news writing, investigative journalism, and multimedia storytelling.

RIT Kosovo MUN Club: The RIT Kosovo MUN (Model United Nations) Club is a student-led organization that simulates the workings of the United Nations. Through these simulations, you will develop skills in diplomacy, public speaking, research, and consensus-building. It provides a platform for students to engage in debates, negotiations, and diplomatic discussions on global issues.

RIT Kosovo Fred C. Cuny Peace and Conflict Club: The Fred C. Cuny Peace and Conflict Club at RITK is a thoughtful and engaging community dedicated to exploring the complexities of peacebuilding and conflict resolution. The club provides a space for students to discuss global and local issues related to conflict, human rights, and peace initiatives. Through discussions, workshops, and collaborations with experts, members gain a deeper understanding of the challenges and strategies involved in creating peaceful solutions. Key events include guest lectures, peace-building simulations, and community outreach projects, where students can actively participate in promoting positive change. The club encourages critical thinking, empathy, and global awareness, empowering students to contribute to a more peaceful and just world.

RIT Kosovo Political Science & International Affairs Club: The RIT Kosovo Political Science & International Affairs Club is a dynamic community of students passionate about politics, global affairs, and diplomacy. Our club provides a platform for students to engage in thought-provoking discussions, explore international relations, and deepen their understanding of political systems.

RIT Kosovo Sports Club: The RIT Kosovo Sports Club is a dynamic community of students passionate about athletics, teamwork, and healthy competition. Our club offers a diverse range of sports and activities, providing opportunities for students to engage in physical fitness, skill development, and a vibrant sporting community.

RIT Kosovo Cyber Security Club: The Cyber Security Club at RITK is a dynamic community for students interested in the rapidly evolving field of cybersecurity. The club offers a platform for members to develop essential skills in protecting digital systems, networks, and data from cyber threats. Through hands-on workshops, expert-led seminars, and collaborative projects, students gain practical knowledge in areas such as ethical

hacking, network security, and data protection. Notable events include Capture the Flag (CTF) competitions and cybersecurity challenges that provide a fun yet educational environment for members to test their skills.

RIT Kosovo Women in STEM (WiSTEM) Club: The Women in STEM club aims to create a more inclusive community where female students interested in science, technology, engineering, and mathematics (STEM) fields can thrive and excel. With a growing emphasis on diversity and inclusion in STEM, there is a pressing need to provide targeted support and opportunities for women and girls to pursue their interests and careers in these fields, and especially RIT Kosovo (A.U.K.).

RIT Kosovo Women in Business Club: The Women in Business Club at RITK is a dynamic community dedicated to empowering and supporting female students pursuing careers in business and entrepreneurship. The club offers a platform for members to develop their leadership, networking, and professional skills through workshops, mentorship opportunities, and industry events. By fostering a collaborative and inclusive environment, the Women in Business Club aims to inspire and equip women to succeed in the competitive business world.

RIT Kosovo Intercultural Club: The Intercultural Club at RITK is a vibrant community that celebrates diversity and fosters cross-cultural understanding. The club provides a welcoming space for students from all backgrounds to share their traditions, experiences, and perspectives through events, cultural exchanges, and collaborative activities. By promoting inclusivity and global awareness, the Intercultural Club encourages members to explore and appreciate different cultures, while building meaningful connections across borders.

RIT Kosovo Mental Health Club: The Mental Health Club at RITK is a compassionate community committed to promoting mental well-being and encouraging open discussions about mental health. The club offers a safe and supportive environment where students can share experiences, access resources, and participate in activities that foster emotional resilience and self-care. Through workshops, events, and peer support programs, the Mental Health Club works to break down stigma, provide coping strategies, and raise awareness of mental health issues.

RIT Kosovo Photography Club: The Photography Club at RITK is a vibrant community for students who have a passion for photography. The club provides opportunities for members to explore all aspects of photography, from mastering technical techniques to expressing their creativity through images. With a variety of workshops, photo walks, and collaborative projects, students can refine their skills, showcase their work, and draw

inspiration from other photographers. Key events include photography exhibitions and themed competitions that highlight the club's diverse talents.

Social Events/Gatherings

Potlucks, concerts, game nights, Spring Fest, stand-up comedy, and so much more! Students at RIT Kosovo know how to have fun and unwind.

The Student Government, in collaboration with students and clubs, organizes various events throughout the year that are bound to pique your interest. Speak to your elected representative in the SG, the Student Life Coordinator, or even students around campus to learn more about what events are coming up.

New Student Orientation

RIT Kosovo provides all entering students with programs designed to prepare them for a successful transition and adjustment to university life and further acquaint them and their families with the RIT Kosovo community. New Student Orientation provides the opportunity to:

- meet with their fellow students
- meet the faculty
- learn about student services, library, IT and other services offered on campus.

During Orientation Day, students will engage in a comprehensive program designed to equip them for their academic journey. This includes:

Information Offered to Students:

- Detailed presentations on academic policies, course registration procedures, and academic advising.
- An overview of campus resources, including the library, IT services, career services, and counseling.
- Introduction to student life activities, clubs, organizations, and athletic opportunities.
- Guidance on navigating the campus, understanding the academic calendar, and accessing online student portals.
- Sessions on student code of conduct and campus safety protocols.
- Opportunities to interact with current students and alumni who can share their experiences and insights.

Information and Documents Required from Students:

- Student Information Forms which collect your essential personal and demographic details to create your official university record and ensure accurate communication.
- Signed Honor Code by which you formally agree to uphold the university's principles of academic integrity and respectful conduct in all your studies.
- Student Records Confidentiality Release Waiver Form which requires a student's explicit written consent for the university to disclose their educational records to third parties, including parents, once the student is 18 or attends a post-secondary institution, with exceptions for health/safety emergencies.
**In case a contact is not provided, we will use this information as emergency contact.*
- Emergency contact information in cases of an articulable and significant threat to a student's or others' health or safety (i.e., serious accident, hospitalization, or mental health crisis), staff may contact individuals, including parents, whose knowledge is necessary to respond, even without prior consent.
- Contract on provision of higher education services: four copies two of each language, Albanian and English, signed by the student or student legal representative and guarantor (parent).

Admissions Hold for Late Submission - Students are required to submit all requested information and documents by the deadlines communicated prior to or during Orientation Day. Failure to submit the necessary information and documents on time will result in an admissions hold being placed on the student's account. This hold will prevent students from enrolling in courses for the upcoming semester and may jeopardize their enrollment at RIT Kosovo. It is crucial for all new students to prioritize the timely submission of all required materials to ensure a smooth transition into their studies.

Residence Life

RIT Kosovo provides housing and accommodation for its students. The hostile, located within the campus, offers comfortable living areas for our students. The comfort, safety, and security of our students are very important to us. As such, to have a pleasant time while living on campus, students have to conform to certain rules and regulations described below. Let campus housing be one of many positive and rewarding experiences for you here at RIT Kosovo.

Apartment Facilities

There are eight apartments available in the university hostel. Each one of the apartments has the capacity to accommodate three to four students. Within the apartment, there is a sleeping

area, a shared hall, a kitchen, and a bathroom.

There is no specific area for studying, since the hostel is located within the campus, and students have easy access to the University library.

Each apartment has three to four beds, each with a set of sheets, a pillow, blanket and quilt, wardrobe, fully equipped kitchen, living space with satellite TV, cleaning equipment, Wi-Fi connection.

Eligibility for Apartment Facilities

Students who are eligible to take advantage of this opportunity are female students. The selection of the residents will be based on the distance of their hometowns from Prishtina. With limited hostel accommodation, we wish to help those students with the greatest need to be on campus. We anticipate that the accommodation will primarily be for those students who are new to living in Kosovo.

Parking and Transportation Services

RIT Kosovo provides twenty-four-hour on-site parking to its students, faculty, and staff.

Public Forum

This series is a regular feature of RIT Kosovo and is open to the public. Prime ministers, political party leaders, the President of the Kosovo Assembly, policy analysts, diplomats, poets, authors, business leaders, artists, and media personalities have all addressed our students and faculty.

This exchange enriches students' understanding of events and issues that affect their lives and gives them an opportunity to interact with experts from different areas.

Public Safety

The Public Safety Department is open 24 hours a day and is located at the main entrance of RIT Kosovo. The department encourages the RIT Kosovo community to take responsibility for their safety by staying informed of these services and reporting suspicious activity. Since each individual is ultimately responsible for their own personal safety, learning and practicing basic safety precautions can enhance one's well-being.

Academic Processes

The Grading System

At the commencement of the course, and as appropriate throughout the course, it is the instructor's responsibility to:

- Define criteria for evaluation.
- State the process for converting the professor's evaluation criteria to the RIT refined grading system.¹

The Refined (plus/minus) Grading System (RGS)

By adding five +/- marks to the former grading system, referred to here as the Whole Letter Grading System (WLGS), the RGS allows faculty to provide a more accurate measurement of student work. As shown in Table 1, quality points for the A, B, C, D and F grades are the same in both grading systems.

1: *RGS (plus/minus) and WLGS (whole letter) quality points compared.*

RGS Grade	Quality Points	
	RGS	WLGS
A	4.000	4.0
A-	3.667	
B+	3.333	
B	3.000	
B-	2.667	3.0
C+	2.333	
C	2.000	
C-	1.667	2.0
D	1.000	
F	0.000	

¹ From the fall of 2014, the Refined Grading System (RGS) is the only grading system in use at RIT Kosovo.

2: Additional grades and notations that may be found on a student term record or transcript.

Grade	Definition
	Blank -that is, the grade has not yet been assigned, or no grade is expected.
R	Registered -a permanent grade used in graduate coursework indicating that a student has registered for a given course but has yet to meet the total requirements for the course or has continuing requirements to be met. The grade is given in graduate thesis work. Completion of this work will be noted by having the approved/accepted thesis or dissertation title, as received by the registrar from the department, added to the student's permanent record. Full tuition is charged for these courses. "R" graded courses are allowed in the calculation of the residency requirement for graduate programs; however, they do not affect GPA calculations. A student may receive a grade of "U" or "I" in each term of an "R" graded course. A "U" grade in this case carries no credit, and the course must be repeated.
W	Withdrawn -a grade that indicates an official course of withdrawal has been
S	Satisfactory-(undergraduate) -A satisfactory grade may only apply to acceptable completion of cooperative work experience, internships, courses bearing course numbers of 099 or below, and study abroad courses offered by affiliated programs. With the exception of studying abroad, such courses do not count toward residency requirements, earn credit hours, or affect grade point average calculations. In the case of study abroad courses, credits covered by the "S" grade will count toward residency requirements and will earn credit hours. The "S" grade will not affect the grade point average.

I	Incomplete-When an instructor observes conditions beyond the control of a student such that the student is unable to complete course requirements in the given term or session, the instructor may assign an Incomplete notation ("I") to a student. The instructor determines and advises the student of the due date not to exceed two terms including summer session but excluding intersession, by which the student must complete course requirements. If the registrar has not received a "Change of Grade" form from the professor after two terms including summer session but excluding intersession, then the Incomplete becomes an "F" grade or a "U" grade if the "I" was associated with an "R" or "S" graded graduate course. An extension of time may be granted at the discretion of the instructor. Credit hours are not earned, and the GPA is not affected until a permanent grade is assigned. If there are extenuating circumstances which render an instructor unable to assign a grade or evaluate a student's work and assign a grade to replace an "Incomplete" notation, the head of the academic unit in which the course was taught will select an instructor to act in the place of the original instructor. After an appropriate evaluation of the student's work, that instructor will assign a grade in place of the "Incomplete" notation.
U	Unsatisfactory (graduate)-a permanent grade used in certain graduate coursework indicating that a student made unsatisfactory progress towards completing the course requirements. No credit hours are earned for a "U" grade, and the "U" grade does not affect the calculation of quality points or GPA. A "U" grade in an "R" or "S" graded course carries no credit, and the course must be repeated.
WV	Waived courses-those courses eliminated from the list of requirements that a student must take to graduate. For undergraduate students, only physical education courses and cooperative work experience may be waived because of previously completed experience.
X	X Grade-Assigned for successful completion of various assessments as defined in. "X" grade has three purposes: • indicate credit by exam (undergraduate), • indicate credit for non-traditional learning (undergraduate), and • indicate Credit by Competency (graduate) "X" graded courses do not count towards the residency requirement and do not affect GPA calculations. Credit hours are included as hours earned.

AU	Audit indicates a student has officially registered for the course with no credit. Courses available for audit are at the discretion of the college or academic unit. With the permission of the instructor, the student may elect to take examinations and do course assignments. Audited courses do not count towards residency or other degree requirements. Credit hours are not earned, and GPA calculations are not affected. A student may register for an audit at any time during the official registration period for the term. However, a student may not change from audit to credit or credit to audit after the official add/drop period (first seven calendar days, excluding Sundays and holidays, of the full fall, spring terms and summer session.) Changes from audit to credit must be accompanied by full payment of tuition. Excluding audit courses, undergraduate students enrolled for less than 12 credit hours or graduate students enrolled for less than 9 credit hours may take any additional hours for audit at a charge of one-half the normally assessed tuition rate.
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Grade Point Average (GPA)

There will be two methods of grade point average calculation that appear on student grade reports and transcripts:

1. Term
2. Cumulative

The term grade point average reflects a single term of academic activity. The cumulative grade point average reflects the sum total of course work completed at RIT Kosovo and is updated each term the student is in attendance. All GPA calculations are carried out to two decimal places. Rounding will be done by adding .005 to the unrounded results and truncating after the second decimal place.

In the case of a repeated or excluded course, the student's permanent academic record will show a notation indicating the course has been repeated or excluded from both GPA calculations. The notation will not affect previously posted academic actions (such as probation or suspension).

A student who completes undergraduate studies and then engages in graduate study at RIT will begin a new graduate cumulative GPA when re-classified as a graduate student.

Changing Grades

Once a grade has been officially reported by an instructor, it is normally not the right of any person to change the grade unless an actual error has been made in computing or recording it. If an error has been made, the instructor must complete the Change of Grade/Extension or Incomplete Form, and the completed form must be approved by the Dean of Faculty. When approved by both individuals, the form is to be forwarded to the Registrar's Office.

In extraordinary circumstances and at his or her discretion, the Dean of Faculty may, without violating the student's right to confidentiality and after consultation with the instructor in which the course was taken, settle special cases of an appeal of an assigned grade by administratively removing a student's name from an official course roster and removing the student's assigned grade from the student's official transcript. The Vice President will inform the instructor of this action and, if giving such information does not violate the student's right to confidentiality, explain the reason for it.

Repeating Courses to Raise Low Grades

A student may repeat a course to raise their grades. If a student repeats a course, the last grade will stand as final even if the last grade earned is lower than the grade previously earned.

Courses taken at other institutions cannot be considered repeats. Credit earned by examination/experience cannot be used to repeat previous course work. This process only applies to coursework in undergraduate programs.

Student Grade Disputes

In instances where a student has significant reasons for disputing a final course grade and has consulted with the instructor and the Head of RIT Kosovo Academic Services, but still considers more attention needs to be given to his/her grade appeal, the student may present his/her case to the RIT Kosovo Final Course Grade Dispute Committee.

The Final Course Grade Dispute Committee shall consist of three instructors (full-time senior faculty) and may be part of the same pool of instructors who sit on the Academic Conduct Committee. The Dean of Faculty will appoint instructors to the ad hoc committee on a case-by-case basis provided that they are not directly or indirectly involved in the specific case. Instructors should recuse themselves based on case involvement or bias, and alternates will be appointed. The student bringing the case to the Committee may also provide justification to request an alternate member of the Committee, based on case involvement or bias. A

student may only appeal for a final course grade in instances where the grade was submitted for the previous semester. A student may appeal for a final course grade, but the appeal process must be initiated within two weeks of the date the grades are officially posted. Final course grade appeals will not be considered for grades submitted in earlier semesters (Link: <https://www.rit.edu/academicaffairs/policiesmanual/d170>).

Student Records and Transcripts

Confidentiality of Student Records

RIT Kosovo students have the right to inspect, review, and challenge the accuracy of their official educational records. Students are also given the right to receive a formal hearing if dissatisfied with responses to questions regarding the content of the record.

RIT Kosovo policies ensure that only proper use is made of them. Therefore, apart from copies made for internal use (those provided to faculty and staff who have a legitimate need to know their contents), no copy of a student's academic record (transcript) or other nonpublic information from student records will be released to anyone without the student's written authorization.

Transcripts

An RIT Kosovo student's official academic record is maintained by the RIT Office of the Registrar and is normally reflected through a transcript. All requests for transcripts must be in writing and should include the student's full name (or name used while at RIT Kosovo), student identification number, dates of attendance, and signature to assure proper identification of the record requested. Transcripts are usually prepared and available within one week after the request is received.

Under no circumstances will a partial transcript be issued, nor will a transcript be issued to a student who is indebted to RIT Kosovo. Copies of transcripts from high schools and universities that have been received in support of admission applications and/or transfer credit evaluation will not be reissued by RIT Kosovo.

Dean's List Eligibility

Full-time degree-seeking undergraduate students will be placed on the Dean's List if their term GPA is greater than or equal to 3.40; they do not have any grades of "Incomplete", "D" or "F", (including wellness and any other non-credit but required courses); and they have registered for, and completed, at least 12 credit hours.

Degree-seeking undergraduate students who maintain less than 12 credit hours in each term in which they are enrolled during the academic year may qualify for Dean's List if they have completed at least 9 credit hours during the academic year (fall, intersession, spring, and summer term).

The Dean's List evaluation will occur at the end of the summer term or during the degree certification term. Placement on Dean's List is noted on the student's official transcript.

Graduating with Honors

Degree honors are applicable to undergraduate students only. Honors posted to the academic record will be based upon the student's cumulative grade point average upon completion of the degree requirements. The registrar will post honors to the student's academic record, and they will be reflected on the official transcript. The numerical criteria for graduation with honors are as follows:

- summa cum laude -3.80 cumulative GPA
- magna cum laude -3.60 cumulative GPA
- cum laude -3.40 cumulative GPA

Honors reported for inclusion in the Commencement Book must be based on a minimum of 30 credit hours earned (see residency requirement for graduation) and the student's cumulative GPA. In addition, the Commencement Book will only reflect honors earned by the end of the fall term.

The GPA calculation will be carried out in two decimal places. Rounding will be done by adding .005 to the unrounded results and truncating after the second decimal place.

The dean (or department head for any degree granting programs outside the college structure) may, in extraordinary circumstances, act to grant graduation with honors to students who do not meet all the criteria listed. A copy of the notice of exception, with reason, is to be sent to the registrar to become part of the student's academic record.

Valedictorian Selection Policy

Valedictorian is an academic title given to the first highest ranked graduate of the entire graduating class of the university. The title has been established to recognize excellence in academic achievement by students. The achievement is recognized at the commencement

ceremony of the respective graduating class and is communicated to the graduating class prior to the end of each academic year.

1. Eligibility Criteria:

To be eligible for consideration in the Valedictorian selection process, students must meet the following criteria:

- Must have completed 105 credit hours of work as of the Fall term of senior year
- A Grade Point Average (GPA) of 3.90 or above as of the Fall term of senior year
- Grade Point Average will be calculated using the letter grade in case the student has used Alternate Grading Option

2. Identification of Candidates:

The Academic Affairs Office will identify three students with the highest GPAs who meet the specified eligibility criteria.

3. Notification and Documentation:

Eligible students will be promptly informed of their qualification for Valedictorian recognition. To proceed in the selection process, they must submit a brief biography, not exceeding 500 words.

4. Faculty Evaluation:

Faculty members will actively participate in the selection process by casting votes for one of the three identified students. Their decision-making process will be informed by the submitted biographies and personal experiences with the students.

5. Valedictorian Selection:

The student who receives the highest number of votes from the faculty will be officially designated as the Valedictorian for the graduating class. In the event of a tie in the outcome, where two or more students receive an equal number of votes as the top candidates, an additional round of voting will be conducted.

6. Announcement Protocol:

An official announcement email will be disseminated to both the selected Valedictorian and the broader community, formally declaring and celebrating the chosen individual for this esteemed honor.

Leave, University Withdrawal. Suspension, Probation, Conditional Probation

Leave of Absence

A leave of absence is a temporary separation from the university. If approved, a leave of absence may not exceed three (3) consecutive terms of non-enrollment, including summer. A student who is having serious problems (whether medical, family, or employment) to the extent that it interferes with his or her ability to function as a student may request a Leave of Absence.

University Withdrawal

A university withdrawal is a permanent separation from the university. Any student who plans to leave the university on a permanent basis must formally withdraw. Any student who has withdrawn from the university and then wishes to return is required to go through the Admissions process.

Requesting Leave of Absence or University Withdrawal

An official Institute Withdrawal or Leave of Absence Form must be submitted to Academic Services. Documentation may be required to support the claim, and the decision will be made by the Head of Academic Services, in consultation with Academic Services. Under certain conditions, a partial refund of tuition may be available. (See Financial Information in this Bulletin).

Returning to the University

- A. **Return from Leave of Absence:** To return from a leave of absence, a student must contact their academic department and request a return from a leave of absence.
- B. **Returning to the University after University Withdrawal:** Students who have formally withdrawn from RITK and decide to return to the University must apply for readmission through the admissions office.

Medical Leave

In some cases, RIT Kosovo may place a student on Medical Leave. A Medical Leave will be used only in circumstances where a student is deemed unable to function successfully at RIT

Kosovo as a result of medical, psychological, or related personal situations and is unable or unwilling to request a Leave of Absence. The Medical Leave is intended to provide students with time to resolve their circumstances in a satisfactory manner without seriously undermining their ability to successfully complete their academic programs and without compromising the safety and welfare of the RIT Kosovo community.

Medical Leave can be granted for no more than five (5) consecutive semesters (eight (8) for part-time students) including summer. If the conditions are not achieved or complied with in this time period, the student will have to reapply for admission in accordance with readmission procedures. In some extraordinary cases, stipulated conditions may be attached to Medical Leave that would extend the period of the leave beyond five/eight semesters. An Initiated Medical Leave will be imposed by the Head of Academic Services (or his/her designee) only after appropriate discussion with the necessary RIT Kosovo parties and discussion with the student and -in appropriate circumstances -the student's family.

Conditions for Academic Probation/Suspension

All students at RIT Kosovo are expected to meet or exceed certain minimal academic standards. Failure to do so will result in being placed on academic probation or suspension. All such actions are taken by Academic Services, under the direction of the RIT Kosovo Head of Academic Services at the end of each semester; once the action is made, it may be changed or revoked only by the Dean of Faculty at RIT Kosovo.

Grade Point Average (GPA) Undergraduate Standards

- Semester GPA = average grade of all courses taken in a semester that are applicable to a student's degree requirements.
- Cumulative GPA = average grade of all course work taken as an undergraduate.

An undergraduate student must maintain a cumulative and term Grade Point Average (GPA) of 2.00 or above at RIT in order to remain in good academic standing. RIT has set standards to help students maintain satisfactory academic performance, and serve to identify, warn, and provide timely intervention to students experiencing academic difficulty. Probation and suspension outlined below are academic actions.

In addition to the RIT requirements outlined below, individual colleges and/or programs may define more rigorous requirements for maintaining good academic standing. Such requirements must be approved by the Provost's Office, clearly defined within published college policy, and communicated in the university bulletin.

All probation and academic suspension actions are taken at the end of the fall, spring and summer terms. Students who attempt fewer than 9 credits in a term, and earn a term GPA less than a 2.0, but whose cumulative GPA is 2.0 or higher may be subject to academic action at the discretion of the college.

Probation

Probation refers to the academic action taken when a student is not in good academic standing. A student placed on probation is expected to sufficiently raise their GPA so as to return to good academic standing in the succeeding term. Students placed on probation will be required to complete an academic success plan. Without consultation with their advisor and written permission from the dean of the college, students on probation may enroll in no more than 16 credits. In some circumstances, a student will also be required to satisfy specific conditions required by the home program. Failure to meet the terms of probation may result in suspension. A student can be placed on probation for no more than two terms during a given undergraduate degree level (i.e., associate or bachelor) at RIT. Students on probation who fail to return to good academic standing will be placed on academic suspension through the upcoming fall or spring term, at a minimum.

Academic Suspension

Academic Suspension refers to the academic action taken when a student is not permitted to enroll in courses at RIT for a minimum of two semesters. Students who qualify for academic suspension at the end of a spring term will be suspended for the following summer and fall terms. An appeal form can be used by a student to appeal against an academic suspension decision.

Deferred Suspension

Deferred Suspension refers to the academic action taken when a student appeals for academic suspension, and the appeal is granted. Students placed on deferred suspension will have one term to return to good academic standing and will be required to complete an academic success plan with their home program. A student on deferred suspension, enrolled in summer term, and taking 12 or more credits will be subject to the academic action policy and subsequent academic success plan.

Academic Success Plan

Academic Success Plan is an agreement between a student and the student's academic program designed to facilitate success in the program. Students should consult with their

academic program to determine the appropriate number of credits per term. Failure to complete the academic success plan may result in suspension.

Suspension

Suspension refers to the academic action taken when a student is not permitted to enroll in courses at the university for a period of one calendar year.

1. Any degree-seeking undergraduate student whose term or cumulative grade point average falls below a 2.00 (C average) will be placed on probation.
2. Any student who is on probation according to 1. above and who is not removed from probation in the two succeeding terms (including summer session) in which credit is attempted will be suspended from RIT for a period of one calendar year.
3. Any student who has been placed on probation after having been removed from probation and whose cumulative grade point average is below 2.00 will be suspended.
4. Any student who has been placed on probation after having been removed from probation and whose cumulative grade point average is 2.00 or above will be granted one term to be removed from probation before suspension from RIT.
5. Any student whose term grade point average falls below 1.00 will be suspended from RIT for a period of one calendar year.
6. Students with 3 reported instances of Academic Dishonesty in their file will be placed on suspension automatically.
7. Students who have been readmitted to their original program after having been suspended and then qualify for probation will be suspended from RIT.
8. A suspended student cannot enroll in any credit or non-credit course at RIT while on suspension.
9. A suspended student may appeal a suspension decision.
10. A suspension may be waived upon a written appeal from the student. Final suspension waiver requires the Dean of Faculty (or designee) approval. For programs housed outside the college structure, the approval of the director of the academic unit in which the enrollment is requested is required.
11. A suspended student may be required to satisfy specific academic conditions imposed by the university to be considered for readmission to his/her program.
12. A suspended student may be admitted to another program if it is approved by the Dean of Faculty (or designee) of the college in which enrollment is requested. For programs housed outside the college structure, the approval of the director of the academic program in which the enrollment is requested is required.

Students must apply through undergraduate admissions for re-admission at the end of their suspension. Such re-admission must be approved by the Dean of Faculty (or his/her designee) of the college for which they are requesting enrollment (this may be the original college or another). For programs housed outside the college structure, the re-admission must be approved by the program head (or designee) of the academic unit for which they are requesting enrollment.

Conditional Academic Contracts

Students who have been suspended may appeal to the Dean of Faculty for RIT Kosovo-RIT Academic Affairs to have the suspension temporarily waived and to be placed on a “Conditional Academic Contract.” Conditional contracts will be awarded to students who can demonstrate (with the appropriate documentation) that:

- Extended illness or other hardships have caused their academic performance to be sub-standard;
- A general trend of improvement in their academic performance over time exists; and/or
- The desire and capability to meet the expectations of the Conditional Contract Semesters is demonstrated.

Conditional contracts are awarded at the discretion of the Dean of Faculty for RIT Kosovo-RIT Academic Affairs, in consultation with Academic Services. Failure to meet any of the contract conditions results in immediate suspension from RIT Kosovo without any tuition reimbursement. Contact Academic Services for the appropriate procedure.

Please note: Academic Warning and Academic Suspension are related to your GPA, which summarizes your academic performance.

Transfer of Non-RIT Kosovo Credits

Transfer Credit Overview

Advanced planning is required when considering taking a course outside of RIT Kosovo. Credit and a specific course of articulation is not guaranteed without advanced approval from the RIT Transfer Credit Unit.

Please note: The Office of the Registrar will obtain the course's articulation decision, but this does not guarantee that the course will fulfil the requirement. Students should work with their academic department to ensure that the course articulation will fulfill a requirement in the student's degree.

To complete this process:

Meet with your Academic Advisor to review which requirements you are considering completing with transfer credit and what external courses you are anticipating taking and why.

1. Complete the Transfer Credit Articulation Request form, attach required course documentation and submit to academicaffairs@auk.org. All forms must be signed and submitted electronically via this email by the student making the request.
2. Make the payment of €40 per credit (i.e. €120 for a 3 US credit course) processing fee at the Finance Office and send payment proof to academicaffairs@auk.org in addition to the above-mentioned documentation. This fee applies only to current RIT Kosovo students.
3. After reviewing with the appropriate RIT academic department, the Academic Affairs Office will email you and your academic advisor with the articulation determined. This process takes up to four weeks. Please note that if applying late, there is no guarantee of a timely evaluation.
4. Complete the course and have the final official transcript sent to the Academic Affairs Office. The transfer of the course takes up to six months from the day RIT Kosovo receives the official transcript. Late submission of the transcript may result in a delay in graduation.
5. This process excludes students that have been selected to participate in any of the exchange programs approved by RIT Kosovo.

Please be advised of the following:

- Credit hours for courses taken at another institution may transfer, but grade(s) will not appear on your RIT transcript.
 - Grades earned at another institution must be equivalent to a “C” or better.
 - Credits earned in the last 7 years can be considered for transfer
 - No more than 10 of a student’s final 30 semester hours may be transferred from another institution.
 - Responses to articulation requests typically take a minimum of 4 weeks. The response can take longer if multiple units need to review the course.
 - The more materials/information you can provide regarding the course, the quicker the review process can begin.
-
- This process excludes students that have been selected to participate in any of the official exchange agreements between RIT Kosovo and an external institution.

Notable Restrictions on Transfer Credit

1. Only courses with 6 (six) ECTS credits and the above will be taken into consideration for transfer. All courses with 6 (six) ECTS credits and above will be considered for a 3 (three) semester credit hour transfer. Courses with less than 6 (six) ECTS credits will not be considered.
2. Work must be in a curricular area generally recognized for credit at RIT Kosovo.
3. Courses taken from other schools during the three-week summer programs cannot be used for credit at RIT Kosovo.
4. No credit for English language courses will be accepted.
5. Course credits that RIT Kosovo seems to be professional in nature will be accepted on a case-by-case basis. These include, but are not limited to, courses in areas such as information technology, business management, and public policy.
6. No course credits will be transferred from a local or regional non-accredited institution not accredited by CHEA.
7. Courses that are not offered by RIT Kosovo, which are needed as requirements, prerequisites and/or graduation, may be substituted by a transfer from another accredited university, only upon the approval of RIT Kosovo.
8. Students must have completed at least 60 semester credit hours (SH) at RIT Kosovo and have their professional sub-plans declared prior to applying for credit transfer.

Timeline

Note that the approval for credit transfer takes on average 60 days from the application day (including communication between your academic adviser at RIT Kosovo, transfer officials at RIT, your institution of interest, and the review of your study plan).

Residency and minimum earned hours

At least 30 of the credit hours used toward a degree program must be earned by successfully completing RIT courses. Credit earned through transfer, credit by exam/experience, College-Level Examination Program (CLEP), Advanced Placement (AP), International Baccalaureate (IB), or audit is excluded from these residency calculations. RIT academic programs vary as to the total number of credit hours required; however, under no circumstances will a student be allowed to graduate with a bachelor of science degree in Individualized Program with fewer than 120 cumulative earned hours, 60 cumulative earned hours for associate degree in Applied Arts and Sciences, and 126 cumulative earned hours for bachelor of science degree in Computing and Information Technologies. Cumulative earned hours include RIT courses, transfer credit, credit by exam/experience, CLEP, AP, and IB credits.

More information can be found [here](#).

Appeal Procedure

If some courses do not transfer and the student questions a decision, the student should consult the academic adviser with whom they worked to complete the transfer evaluation. Further appeal can be directed to the RIT Transfer Officer.

The policy does not apply to incoming transfer students or students transferring credits from partner universities (such as Erasmus partners).

Graduation Requirements

General Requirements

Upon successful completion of degree requirements, students earn a Bachelor of Science (BS) degree from The Rochester Institute of Technology in Rochester, NY, U.S.A. To earn any academic credential from RIT, students must satisfy several graduation requirements, which may vary significantly from program to program. All students should seek out and use the academic advising resources at RIT Kosovo to assist them in planning their academic program of study. In general, students should expect to satisfy the following requirements before they can graduate:

Completion of Academic Curricula

Students must satisfactorily complete all of the courses in their academic program at RIT Kosovo. General education requirements and specific course requirements for each program are identified earlier in this bulletin. This bulletin and careful consultation with an academic adviser provide the best resources for planning and completing all of the requirements necessary for graduation.

The curriculum in effect at the time of admission into a program will normally be the curriculum one must complete to graduate. Occasionally, with departmental approval, course substitutions and other minor curricular modifications may occur. Although there is no time limit within which students must complete their course requirements, the curriculum under which a student is certified to graduate must be no more than seven years old.

Grade Point Average Standard

Successful candidates for an undergraduate degree must have a program cumulative grade point average of at least 2.0, specifically a minimum GPA of 2.0 in each of the Professional Core Sub-plans is required. The Minor GPA must also be at least 2.0 in order to be certified. Graduation honors are conferred on those who achieve a 3.40 or higher program cumulative GPA.

Demonstration of Writing Skills

Students must demonstrate the writing skills necessary for successful entry into their chosen careers.

Fulfillment of Financial Obligations

Students must fulfill all financial obligations to RIT Kosovo before they can be certified to graduate.

Graduation Requirements for Undergraduate Programs (Checklist)

- ✓ Completion of Academic Curricula (completion of at least 120 semester credit hours² in case of BS in Individualized Program; 60 semester credit hours in AAS in Applied Arts and Sciences, and 126 semester credit hours in BS in Computing and Information Technologies)
- ✓ Professional Core (Sub-plans) declaration
- ✓ Immersion declaration
- ✓ Minor declaration³
- ✓ Residency requirement - minimum 30 credits taken through RIT along with 20 of the last 30 credits taken through RIT courses
- ✓ A cumulative GPA of 2.0 or above
- ✓ A GPA of 2.0 or above in each professional sub-plan and Minor
- ✓ Fulfillment of financial obligations
- ✓ Application for Graduation completed

² Students may end up graduating with more than 120 credits, especially in case of course transfer.

³ For students choosing to graduate with a Minor

Instructions for Class Enrollment

1. Use this URL to access the RIT Student Information System (SIS) webpage:
<https://www.rit.edu/infocenter/>

The screenshot shows the RIT Student Information System (SIS) homepage. At the top, there is a navigation bar with links for FUTURE STUDENTS, CURRENT STUDENTS, PARENTS, FACULTY AND STAFF, ALUMNI, PARTNERS, REQUEST INFO, VISIT, APPLY, and GIVE. Below this is the RIT logo and the text "Rochester Institute of Technology". The main heading is "Student Information System". To the right of the heading are links for News, Directory, and myRIT. Below the heading are two dropdown menus: "Public Class Search" and "Public Course Catalog". A yellow banner at the top of the main content area states: "The next SIS planned maintenance starts 9/22/23 at 10:00pm ET until 9/23/23 at 11:00am ET. Starfish is also accessible to users through myCourses." Below the banner are six main sections: Students, Student Apps, Financial Aid & Scholarships, Institute Calendars & Registration Policies/Procedures, Help & Troubleshooting, and System Hours. Each section contains links to various services and resources.

Students

These services require an RIT computer account.

- **Student Info System**
- myCourses (includes access to Starfish)
- Alternate Grading Option Request Form
- Alternate Grading Option Information
- Enrollment Verification
- eServices

Student Apps

These applications have been designed and developed by RIT Students in partnership with ITS.

Tiger Center - A tool that allows RIT students to search for classes, view important academic information, and download their class schedule in iCal format. Additional features are in development to improve the student experience. To receive support or provide feedback, please visit **Tiger Center Talk**.

→ **Tiger Center**

Financial Aid & Scholarships

Visit **eServices** to:

- Check the status of your financial aid application
- View your financial aid award letter
- Get a detailed explanation of each type of award offered
- Notify Financial Aid & Scholarships of enrollment changes

Institute Calendars & Registration Policies/Procedures

- Non-Degree Enrollment Form (Visiting Student)
- 2022-2023 Academic Calendar (pdf)
- 2023-2024 Academic Calendar (pdf)

Help & Troubleshooting

- Questions / Problems

RIT Service Center: (585) 475-5000

System Hours

SIS is available 24/7 except during planned maintenance. If you experience an outage that is not during planned maintenance, please report a problem to the **RIT Service Center**

2. Log in with your RIT username and password

The screenshot shows the RIT login page. At the top is the RIT logo. Below it is the text "Login to campus.ps.rit.edu". There are two input fields: "Username" and "Password". Below the "Password" field is a "Login" button. At the bottom, there are links for "Forgot Username?", "Forgot Password?", and "Change Password". A note at the bottom states: "Need assistance? Please contact the RIT Service Center at 585-475-5000 or visit help.rit.edu".

RIT

Login to campus.ps.rit.edu

Username

RIT Username

Password

Password

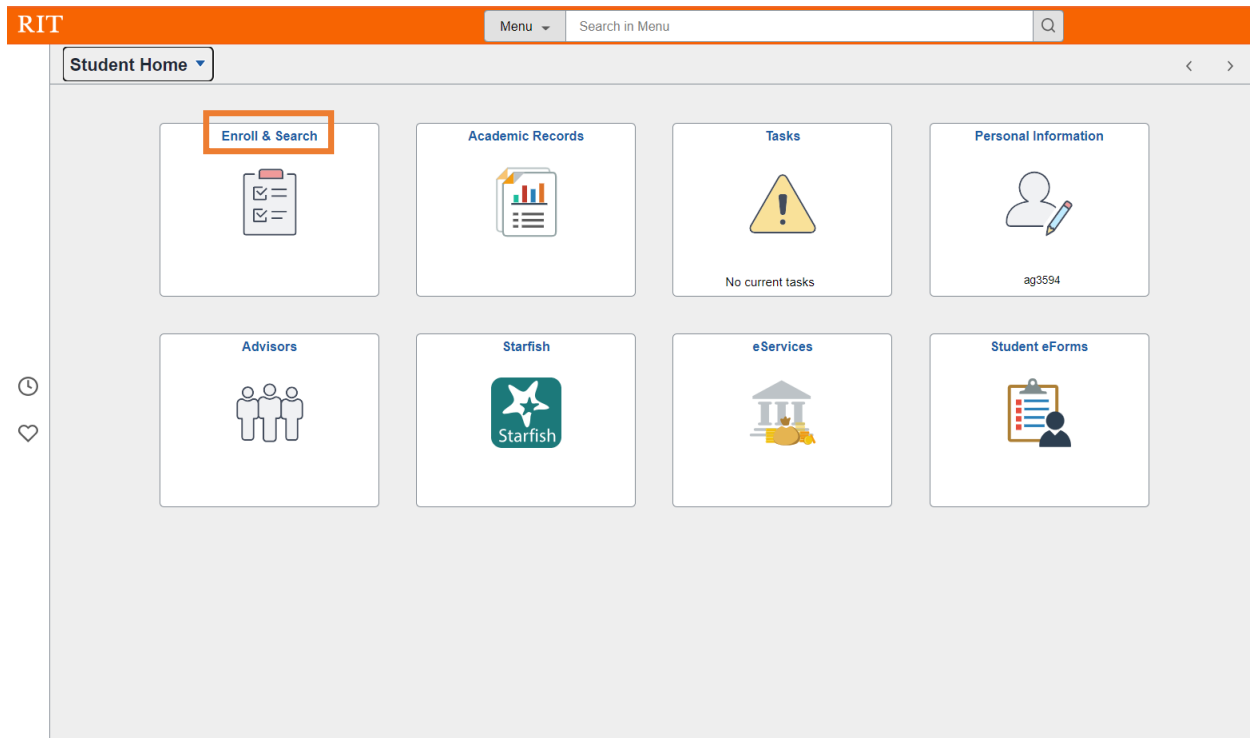
Login

Forgot Username? | Forgot Password?

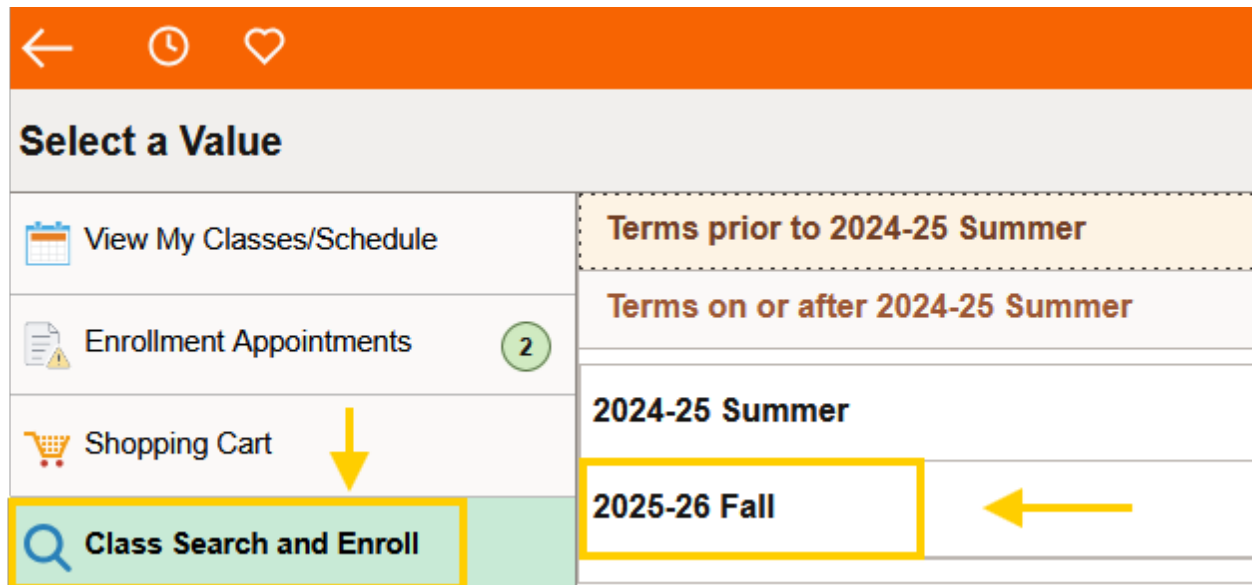
Change Password

Need assistance? Please contact the RIT Service Center at **585-475-5000** or visit **help.rit.edu**

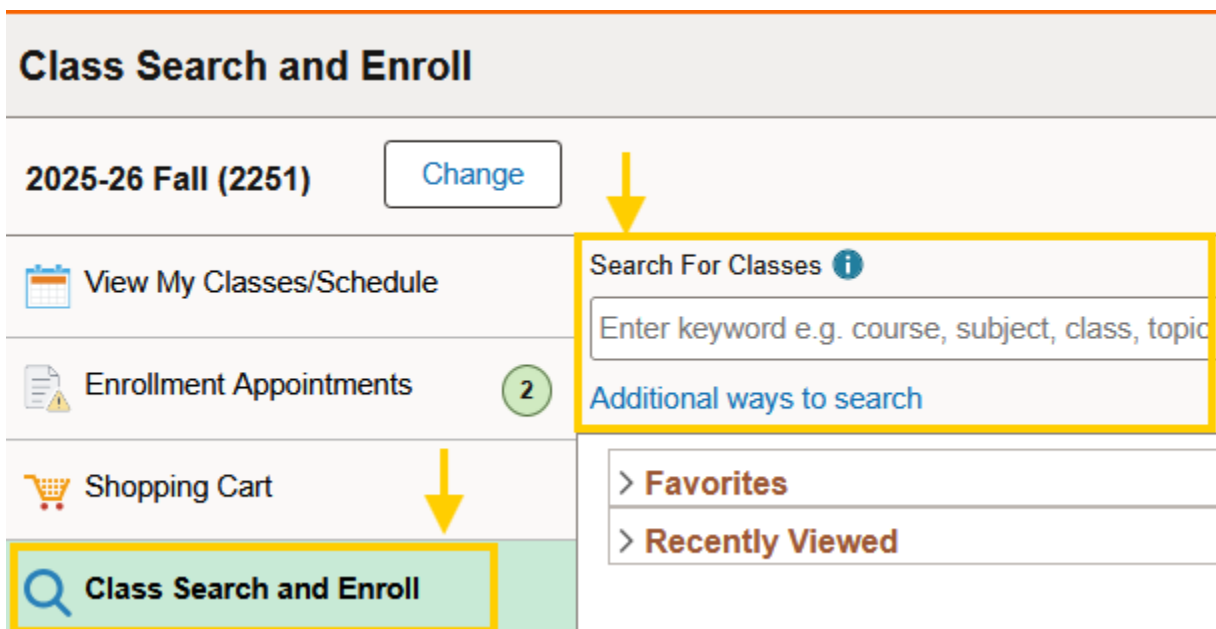
3. Click on the “*Enroll & Search*” section:



- Click on “Class Search and Enroll” section from the left list. Then, click on the term you want to enroll classes in (e.g. 2025-26 Fall).



- Use keywords such as course name, subject, class, topic to search for classes



6. There are also additional ways to search with more detailed information about the course:

The screenshot shows a web application interface for 'Class Search and Enroll'. A modal window titled 'Additional ways to search' is displayed over the main content. The modal contains the following search criteria:

- Available Subjects:** A dropdown menu.
- Catalog Number:** A dropdown menu with 'contains value' selected, followed by a text input field.
- Instructor Last Name:** A dropdown menu with 'contains word' selected, followed by a text input field.
- Search Class Attributes:** A dropdown menu.
- Campus:** A dropdown menu.

At the bottom of the modal are two buttons: 'Search' (blue) and 'Cancel' (white with blue border).

7. Example of a class search: Visual Arts. After you have written the keywords for your search, press Enter or the button on the right.

Class Search and Enroll	
2025-26 Fall (2251)	Change
 View My Classes/Schedule	Search For Classes  Visual Arts Additional ways to search > Favorites > Recently Viewed
 Enrollment Appointments 2	
 Shopping Cart	
 Class Search and Enroll	

8. Use the list on the left to choose your desired filters for the class. Choose RIT Kosovo in the “Location” and “Campus” sections to search for classes offered in our campus. Then, click on the class name field.

← ⌚ ❤

Class Search Results

▼ **Class Status**

☐ Open Classes

▼ **Course Career**

☐ Undergraduate

▼ **Subject**

☐ VISL/Visual Culture

▼ **Number of Units**

☐ 1-3 Units

▼ **Location**

☒ RIT Kosovo

▼ **Campus**

☒ RIT Kosovo

▼ **Academic Session**

☒ Kosovo

9. Click on the class.

Class Search Results

View Search Results

1 Course with keyword: Visual Arts

RIT Kosovo (x) RIT Kosovo (x) Kosovo (x) [Clear All](#)

VISL 100
Introduction to Visual Arts
5 Class Options Available

↕

10. Check the course information and click on one of the class options that fits your schedule and preference:

[View My Classes/Schedule](#)
[Enrollment Appointments](#) 2
[Shopping Cart](#)
[Class Search and Enroll](#)
[Drop Classes](#)
[Update Classes](#)
[Swap Classes](#)
[Browse Course Catalog](#)
[Planner](#)
[Enroll by My Requirements](#)
[View My Exam Schedule](#)

2025-26 Fall (2251)

VISL 100

Introduction to Visual Arts

★ [Add to favorite courses](#)

> [Course Information](#)

▼ [Class Selection](#)

Select a class option

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	Regular Academic Session	Lecture - 15499-01	08/25/2025 - 12/08/2025	Tuesday Thursday 3:30PM to 4:45PM	SH Explore & Devel (SHD)-3300	Robert Gordon-Fogelson	Open Seats 56 of 80
2	Open	Kosovo	Lecture - 16965-500	09/08/2025 - 12/12/2025	Monday Wednesday 12:30PM to 1:50PM	AUK 406	Xhevahir Kolgjini	Open Seats 17 of 23
3	Open	Kosovo	Lecture - 16966-501	09/08/2025 - 12/12/2025	Monday Wednesday 2:00PM to 3:20PM	AUK 406	Xhevahir Kolgjini	Open Seats 20 of 23
4	Open	Kosovo	Lecture - 16967-502	09/08/2025 - 12/12/2025	Tuesday Thursday 12:30PM to 1:50PM	AUK 406	Xhevahir Kolgjini	Open Seats 19 of 23
5	Open	Kosovo	Lecture - 16968-503	09/08/2025 - 12/12/2025	Tuesday Thursday 2:00PM to 3:20PM	AUK 406	Xhevahir Kolgjini	Open Seats 19 of 23

11. Review your class selection and press the “Next” button on the upper-right corner if you like to continue:

Class Search and Enroll

2025-26 Fall (2251)
Undergraduate
Rochester Institute of Technology

1 **Review Class Selection**
Visited

2 **Review Class Preferences**
Not Started

3 **Enroll or Add to Cart**
Not Started

4 **Review and Submit**
Not Started

Step 1 of 4: Review Class Selection

You have selected

VISL 100 Introduction to Visual Arts

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 15499-01	Regular Academic Session	08/25/2025 - 12/08/2025	Tuesday Thursday 3:30PM to 4:45PM	Open Seats 56 of 80

[Next >](#)

12. Review Class Preferences. If you would like to be added to the waitlist if class is full, then click the highlighted button and press Accept.

Class Search and Enroll

2025-26 Fall (2251)
Undergraduate
Rochester Institute of Technology

< Previous

1 Review Class Selection
Complete

2 Review Class Preferences
In Progress

3 Enroll or Add to Cart
Not Started

4 Review and Submit
Not Started

Step 2 of 4: Review Class Preferences

VISL 100 Introduction to Visual Arts
Lecture - 15499-01 - Open

Add to waitlist if class is full?

☐ No

Permission Number

Enter Permission Number

Accept

13. Choose the “Add to Shopping Cart” option if you wish to add the class to your Shopping Cart and click the “Next” button on the upper-right corner to continue.

Class Search and Enroll

2025-26 Fall (2251)
Undergraduate
Rochester Institute of Technology

< Previous Next >

1 Review Class Selection
Complete

2 Review Class Preferences
Complete

3 Enroll or Add to Cart
Visited

4 Review and Submit
Not Started

Step 3 of 4: Enroll or Add to Cart

Do you wish to enroll or add the class to your Shopping Cart?

☐ Enroll

☒ Add to Shopping Cart

14. Or choose the “Enroll” option if you wish to enroll in the class and click the “Next” button on the upper-right corner to continue.

Class Search and Enroll

2025-26 Fall (2251)
Undergraduate
Rochester Institute of Technology

< Previous Next >

1 Review Class Selection
Complete

2 Review Class Preferences
Complete

3 Enroll or Add to Cart
Visited

4 Review and Submit
Not Started

Step 3 of 4: Enroll or Add to Cart

Do you wish to enroll or add the class to your Shopping Cart?

☒ Enroll

☐ Add to Shopping Cart

15. Review the class details and click the “Submit” button on the right to finish.

2025-26 Fall (2261)
Undergraduate
Rochester Institute of Technology

1 Review Class Selection
Complete

2 Review Class Preferences
Complete

3 Enroll or Add to Cart
Complete

4 Review and Submit
Visited

Step 4 of 4: Review and Submit

You have selected to enroll in

VISL 100 Introduction to Visual Arts

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 15499-01	Regular Academic Session	08/25/2025 - 12/08/2025	Tuesday Thursday 3:30PM to 4:45PM	Open Seats 56 of 80

> Class Preferences

Submit

Adding and Dropping Courses

Add/Drop is available in the first week of the semester. During this time, you can change your schedule by either adding or dropping a class online. No record of this appears on your transcript. However, you must obtain the signature/ approval of the academic advisor for any class that is closed, and you wish to add.

Add/Drop forms are available in Academic Services.

PLEASE NOTE

- Not attending a class does not constitute an official drop. You could end up getting a failing grade for a course you did not think you were on.
- Attending a class does not mean you are officially registered for it unless you have successfully completed the online registration and submitted the required form if necessary.

Before you drop one course to take a different course, be certain that you have obtained permission from the academic advisors. There may not be room in that course section, and your schedule may prohibit you from taking a different section – make certain there are no conflicts with any other courses for which you have already registered.

Course Withdrawal

Students are strongly advised to consult with their academic advisor and instructor before withdrawing from any courses. A student may not use the drop with a grade of “**W**” option to avoid charges of academic dishonesty or after the instructor has officially submitted the final grade.

Prior to the end of the eleventh week of fall or spring term, a "W" will be assigned upon the student's online request. Students are strongly advised to consult with their academic advisor and instructor before they withdraw from any courses. In processing the request, the student, course instructor, advisor and the home program or department head will be notified via e-mail.

After the eleventh week and up to the last official class day of fall or spring term, a "W" will be assigned only with the approval and written signatures of the student, course instructor, the home program or department head, and the dean from the student's home college. For a student whose program is housed outside the college structure, the approval of the director or director's designee of the student's academic unit is required.

In all other academic sessions and courses offered in time frames different from standard terms, course withdrawal is available upon the student's request until 80% of the session or course as determined by the Registrar's Office has been completed. After this point and up to the last official class day, a "W" will be assigned only with the approval and written signatures of the student, course instructor, the home program or department head, and the dean from the student's home college. For a student whose program is housed outside the college structure, the approval of the director or director's designee of the student's academic unit is required.

In unusual situations, a "W" may be granted after the last official class day. Such extraordinary requests are administered through the Provost's Office, in consultation with (if possible) the student, course instructor, home program or department head, and dean from the student's home college. For a student whose program is housed outside the college structure, the approval of the director or director's designee of the student's academic unit is required.

While a "W" will appear on the student's transcript, it carries no credit and does not affect GPA.

When a student chooses to drop a course with a grade of "W", full tuition is charged. Courses with a "W" assigned do not count toward the residency requirement.

Impact of Multiple Withdrawals

1. Students can withdraw from courses at any time before the last day of the withdrawal period. Please refer to the Withdrawal and Refund Policy for additional information.
2. All withdrawals are marked "W" on student academic transcripts.

3. An accumulation of W's can have a negative effect on your acceptance into graduate programs.
4. Consult with your advisor and instructor before withdrawing courses.

Impact of Withdrawals on Scholarships and Financial Aid

The following conditions apply to all students who receive any form of scholarship, financial aid, or tuition reduction assistance directly from RIT Kosovo. The conditions may not apply to any form of scholarship or aid award received from a third-party institution or private individual.

If at any point during a student's enrollment at RIT Kosovo, the student accrues one "W" on the official RIT transcript as a result of withdrawing from a course, the student's scholarship or aid award will remain unaffected. Furthermore, the student will remain eligible to apply for any future aid programs offered by RIT Kosovo.

If at any point during a student's enrollment at RIT Kosovo the student acquires two "Ws" on his or her official RIT transcript as a result of withdrawing from multiple courses, the student's scholarship or aid award will be decreased by exactly half the original amount awarded for the remainder of the student's enrollment at RIT Kosovo. Furthermore, the student will forfeit his or her eligibility to apply for any future aid programs offered by RIT Kosovo. However, if the student is the recipient of a multi-year scholarship award, the student will continue to receive funding (reduced by half) as stipulated in the original award for subsequent years.

If at any point during a student's enrollment at RIT Kosovo the student acquires three "Ws" on his or her official RIT transcript because of withdrawing from multiple courses, the student's scholarship or aid award will be cut and he or she will no longer receive any financial support from RIT Kosovo. Furthermore, the student will forfeit his or her eligibility to apply for any future aid programs offered by RIT Kosovo.

Before 80% of the Term is Completed:

Students are strongly advised to consult with their academic advisor and instructor before they withdraw from any courses. A student may not use the drop with a grade of "W" option to avoid charges of academic dishonesty or after the instructor has officially submitted the final grade.

Prior to the end of the last day of withdraw period of the term, a "W" will be assigned upon a full-time student's request, providing the student maintains full-time credit status. In

processing the request, the student, course instructor, advisor, and the home program or department head will be notified via e-mail.

For a full-time undergraduate student to withdraw below full-time status, a student must request special permission from a primary program or department of leadership. Undergraduate seeking students who are enrolled less than full-time may not withdraw from any courses without the approval of primary program or department leadership.

If approved, the student, advisor, and course instructor will be notified. If denied, the student has the right to appeal the decision in accordance with the college's appeal process.

After 80% of the Term is Completed:

After the last day of withdraw period and up to the last official class day of a term, a "W" will be assigned only with the approval and written signatures of the student, course instructor, the home program or department head, and the dean from the student's home college. For a student whose program is housed outside the college structure, the approval of the director or director's designee of the student's academic unit is required.

In all other academic sessions and for courses offered in time frames different from standard terms, course withdrawal is available upon the student's request until 80% of the session or course as determined by the Registrar's Office has been completed, providing undergraduate students enrolled full time maintain the credit status outlined above in A.1. After this point and up to the last official class day, a "W" will be assigned only with the approval and written signatures of the student, course instructor, the home program or department head, and the dean from the student's home college. For a student whose program is housed outside the college structure, the approval of the director or director's designee of the student's academic unit is required.

In unusual situations, a "W" may be granted after the last official class day, but this must occur before a final grade is posted. Such extraordinary requests are administered through the Provost's Office, in consultation with (if possible) the student, course instructor, home program or department head, and dean from the student's home college. For a student whose program is housed outside the college structure, the approval of the director or director's designee of the student's academic unit is required.

While a “W” will appear on the student's transcript, it carries no credit and does not affect GPA.

When a student chooses to drop a course with a grade of “W”, full tuition is charged. Courses with a “W” assigned do not count toward the residency requirement.

Institutional Policies

Attendance Policy

Absences for whatever reason do not relieve students of their responsibility for fulfilling normal requirements in any course. It is the student's responsibility to make individual arrangements in advance of missing class due to personal obligations such as religious holidays, job interviews, athletic contests, etc., in order that he or she may meet his or her obligations without penalty for missing class.

Responsibilities, Effects on Grades, Notification of Faculty, Faculty Responsibilities, Withdrawal, and Punctuality

1. Responsibilities: Absences for whatever reason do not relieve students of their responsibility for fulfilling normal requirements in any course. In particular, it is the student's responsibility to make individual arrangements in advance of missing class due to personal obligations such as religious holidays, job interviews, athletic contest, etc., in order that he or she may meet his or her obligations without penalty for missing class.
2. Effects on Grades: A student may have no more than three unexcused absences in a given course before their grade is affected. Each unexcused absence after three will lower the student's course grade by one letter grade using the refined grading system (example: and B will become a B- after the fourth absence, a B- will become a C+ after the 5th absence and so on). This is mandatory.
3. Notification of Faculty: It is the student's responsibility to notify the faculty member in advance of any planned absence.
4. Faculty Responsibility: Instructors are responsible for either excusing or not excusing a student for class, allowing or not allowing make-up or alternate dates for tests and classes. RIT Kosovo will inform instructors about events (recruitment drives, media events, co-op interviews) for which students may request an excuse from classes, but the final decision to grant an excuse rests with the instructor. RIT Kosovo will support the faculty member's class policy with regard to testing and attendance.
5. Withdrawal: Non-attendance does not constitute an official withdrawal and may result in a failing grade.
6. Punctuality: Faculty and students are expected to follow the class schedule: begin and end class and any breaks on time. ☒

Library Policies

Silence

1st Floor Library: Mandatory

Silence is required for productive study. Everyone must show respect for those who are reading and working. Cell phones should be put on silent mode and not used within the quiet area. If headphones are used, the volume should be set in such a manner that it doesn't disturb others.

Note: Users of the library, especially groups that keep disturbing others, will be asked to leave the library (and we'll be happy to have them back on another occasion).

Student Lounge: Group Study Area

Space within the Student lounge is designated for a more relaxed studying setting, including group assignments and consultations. Silence is not required here.

Study Area Maintenance

Each user of the library should keep the place where s/he is studying clean. After finishing use of the table, any remains (e.g. used paper with notes not needed anymore, pens, erasers, etc.) or waste (e.g. chewing gum, used plastic bottles, boxes, covers of different kinds, etc.) should be taken and thrown away in a trash bin.

Loaning Materials and Overdue Fines

Users can loan library materials for a certain period. Loaning timings vary depending on the collection to which an item is located.

Collections MAIN, KOSOVO/BALKAN, SUMMER PROGRAM, TRAVEL, STOCK:

You'll find books from these collections on shelves in the library. The books are freely available for browsing by users. These books can be loaned for 2 weeks, and then the hold can be renewed again if needed.

If a book is not returned on time, fines accrue at: € 0.50 per item per day from the due date.

Collection ON RESERVE

Ask for these books at the Circulation desk. Books in the collection ON RESERVE are textbooks and must be returned during the same day, until the closing hours of the library.

If a book is not returned on time, finer accrue at: €10 per item per day from the due date.

Note: Small number of textbooks can be loaned for a longer time. The number of days will be indicated on the book cover label (usually 3 or 7 days).

Collection CALCULATORS

Ask for a calculator at the Circulation desk. Calculators should be returned during the same day until the closing hours of the library.

If a calculator is not returned on time, finer accrue at: € 0.50 per item per day from the due date.

Collection REFERENCE MATERIALS

This is a collection of encyclopedias and dictionaries that we have. These books should be used only in the library, and they cannot be loaned out.

Important: If you have received an overdue fine notice by mistake, or if there is a record of a material that you haven't checked out, you have 14 days, from the day when you receive the email, to write to the library's email (library@auk.org) and explain your case. After this period, we will consider the fine ratified.

Working Hours

Monday – Friday: 8:00am – 8:00pm

Saturday: 10am – 3pm

Sunday: Closed

Pre-final Exam Week

One week prior to the final exam week, the library is open during the whole week as follows:

Monday – Sunday: 8:00am – 9:00pm

Week of Final Exams

The library continues longer hours until the last day of finals. On the weekend after finals, the library is closed.

8:00am – 9:00pm

Summer Working Hours

Summer working hours start from the Summer Semester and continue until the end of August. (Notice: if there are classes held after 4pm, the library will work one hour after the last class.)

Monday – Friday: 8.00am – 4:00pm

The student lounge is open 24/7

Residential Facilities Policies

1. Rental Conditions

- 1.1. Apartments are rented for a 9-month period, starting in September. The final date for booking a place for the RIT Kosovo apartments is August 5. The final date when students leave the RIT Kosovo apartments is May 31.
- 1.2. During the winter break, students can leave the apartment. Though the apartments will not be used during the break, students are advised to remove their belongings before leaving for the break.

2. Security

- 2.1. The security of the building is the responsibility of the RIT Kosovo Security Unit. The RIT Kosovo Housing building is equipped with security cameras and fire alarms.
 - 2.2. Moreover, there are a minimum of two guards per shift that take care of the safety and security of the campus, including the living area. RIT Kosovo Security does not guarantee the security of items within the rooms.
3. Visitors and Guests: For security reasons, no visitors or guests are allowed in the RIT Kosovo hostile. If the students living there need to meet with their family or friends, they can use the cafeteria or the RIT Kosovo Garden. Family wishing to see apartments can do so with prior approval of the RIT Kosovo security unit.
 4. Keys: RIT Kosovo provides a key to every student in the hostile world. If keys are lost or stolen, students must report the loss to the administration and pay EUR 5 for a replacement key.
 5. Smoking: The entire campus of the RIT Kosovo is smoke free, including the hostel hallways, common areas and apartments. In case a smoking incident happens in the apartments, the smoking detectors will be activated. In such a situation, the student may be punished for losing her/his right to live on campus.
 6. Cleaning: While cleaning the common areas of the RIT Kosovo hostile is an RIT Kosovo responsibility, the cleanliness of the apartments and the bathrooms is the resident's responsibility. RIT Kosovo provides laundry facilities, but residents must provide their own laundry supplies.
 7. Damages: Residents are responsible and liable for all damage and/or loss of RIT Kosovo property in their living and study area. Residents may also be subject to charges for any damage resulting from unauthorized use, or alterations of, rooms, equipment and buildings.
Removal of RIT Kosovo furniture or placement in hallways, stairways or other common areas is subject to full replacement value charges. If RIT Kosovo cannot determine responsibility for damage to public or semi-private areas, all residents will be jointly responsible. RIT Kosovo will set the date that payments are due.
 8. Liability: RIT Kosovo is not liable for loss of money or valuables or damage to any property belonging to residents or their guests in or around the residences. RIT Kosovo

expects students to take reasonable precautions against theft of personal property by locking their doors whenever they leave their room. Residents are liable for damages to RIT Kosovo property.

9. Quiet Hours: From 10:00PM until 07:00AM, please make sure not to disturb other residents.
10. Pricing:
 - 10.1. The cost of living in the RIT Kosovo hostile is 90 EUR /month.
 - 10.2. This cost includes electricity, heating, water, wireless, and parking expenses.
11. Payment: Students must pay the rent for the hostile at the beginning of each month through the bank.

Withdrawal and Refund Policy

The acceptable reasons for withdrawal with full refund during the semester are:

1. Active military service: A student called to active military service during the first eight weeks of the term may receive a full tuition refund. If called after the eighth week, he or she may elect to complete the course by making special arrangements with both the instructor and department or may withdraw and receive a full tuition refund. If he or she withdraws, the course must be repeated at a later date.
2. Academic reasons: Students sometimes register before grades for the previous semester are available. If such, a student later finds that he or she is subject to academic suspension or has failed prerequisites, the student will be given a full refund upon withdrawal.
3. Part-time students: If part-time students drop a course during the official drop/add period (first six days of classes in any semester), they may contact the Business Office for a full refund for the course dropped.

A full-time student must officially withdraw from all courses or take a leave of absence in order to be eligible for a partial tuition refund. Students must complete a leave of absence or withdrawal, which can be initiated with the Academic Department. A partial refund will be made during a semester if withdrawal/leave of absence is necessitated for one of the following reasons:

1. Illness, certified by the attending physician, causing excessive absence from classes.
2. Withdrawal for academic or disciplinary reasons at the request of RIT Kosovo (A.U.K) during a semester.
3. Transfer by employer, making class attendance impossible; or
4. Withdrawal for academic, disciplinary, or personal reasons at the request of the student, approved by the student's adviser and the Business Office.

Partial refund schedule for tuition Partial refunds will be made according to the following withdrawal schedule and percentage of tuition reduction:

1. During official drop/add period (first six days of classes)—100 percent tuition reduction

2. From the end of the official drop/add period through the end of the second week of classes—70 percent tuition reduction
3. During the third week of classes—60 percent tuition reduction
4. During the fourth week of classes—50 percent tuition reduction
5. During the fifth week of classes—25 percent tuition reduction
6. Sixth and subsequent weeks—no tuition reduction

NOTE: NON-ATTENDANCE DOES NOT CONSTITUTE AN OFFICIAL WITHDRAWAL.

A student is not “officially withdrawn” until he or she receives a copy of the withdrawal form. The date on which a withdrawal form is properly completed will be the date of official withdrawal, used to determine the refundable amount.

If the student drops his or her course load from full-time (12 or more credits) to part-time (less than 12 credits) status during the official drop/add period, he or she may contact the Business Office for a refund based on the difference between the fulltime tuition charge and the total per-credit charge for the part-time load.

No refund will be made for classes dropped after the official drop/add period unless the student is officially withdrawing from the RIT Kosovo (A.U.K).

The student is also responsible for any unpaid balance at the time of withdrawal. For further information or comments regarding refund policies and specific withdrawal dates, contact Academic Services.

The procedure of University Withdraw/Leave of Absence as well as request for refunding is as follows:

1. Notification of Non-Attendance:

- Students must notify the Academic Affairs Office in writing if they realize they will not be attending classes and have missed the official withdrawal deadline. The official email of the Academic Affairs Office is: academicaffairs@auk.org.

2. Official submission of the request:

- Student submits an official request for University Withdraw/Leave of Absence through the Student Information System under E-Forms.

3. Verification of Last Day of Attendance or Non-Attendance:

- The institution will verify non-attendance through class rosters, instructor reports, and other relevant documentation.
4. **Refund Request:**
- Students must submit a refund request email to the Finance Office (finance@auk.org), while providing the reason for non-attendance and any supporting documentation.
5. **Review and Decision:**
- The refund request will be reviewed by the Refund Committee, comprising representatives from the Academic Affairs Office and the Finance Office.
 - The decision will be communicated to the student within 15 business days of receiving the request.
6. **Refund Issuance:**
- Approved refunds will be processed within 30 business days after the decision has been communicated.

Exceptions:

- Extenuating circumstances, such as medical emergencies or personal crises, may be considered on a case-by-case basis. Documentation must be provided, and the Refund Committee will review these requests separately

Appeal Process:

- Students who are not satisfied with the Refund Committee's decision may appeal in writing to the Dean's Office within 10 business days of receiving the decision. Dean's decision will be final.

Online Course Policy

Students interested in taking global campus online classes must meet with their home campus advisor and get approval to enroll in such courses. Approval to enroll students may be dependent on available course enrollment. If a course is full, the academic advisor may not request a course to overload or add students to a waiting list. The academic advisor must follow all course pre-requisites and restrictions unless otherwise approved by the RIT academic department. Enrollment in online courses will not be considered after the online classes begin.

Students can take up to 6 semester credit hours (2 courses) online at RIT Main throughout their studies with RIT Kosovo tuition fee.

- For any RIT Main online course after the second course, the student will be charged with RIT Main tuition fee.
- RIT Main online classes might have financial implications which RIT Kosovo tuition fee does not cover, such as:
 - Books, applications and other study materials which are at the discretion of the faculty teaching the course

Students that take RIT Main online classes earlier than their fourth year of studies might risk graduating on time – it has happened before.

Walking the Commencement Ceremony Policy

Commencement is a celebration for students who have completed all requirements for graduation. The student's academic advisor decides whether a student has completed all requirements and clears the student for graduation and participation in Commencement. The diploma will not be awarded until the final course is completed successfully and recorded.

To be eligible to walk the commencement:

- Students must have a cumulative GPA of 2.0 or higher.
- Students must have no more than 3 courses left to graduate.

A degree candidate who, due to extenuating circumstances, cannot participate in the graduation ceremony held at the end of the academic year may petition the Academic Services Office to participate in the next graduation ceremony held the following year.

Students who wish to appeal for permission to participate in commencement must submit their appeal no later than April 1st. Appeals must include a strong and well-documented justification for participation. All appeals will be reviewed by the Commencement Appeals Committee, which consists of two representatives from the RIT Kosovo Institutional Student Appeals Senate and one representative from the Academic Affairs Office. The committee will evaluate each case carefully and provide a final decision within two weeks of the submission deadline.

Final Exam Policy

For all courses other than those taught online, professors will be present at RIT Kosovo and available for questions from the students for at least 24 hours after they have published the final course grade to the students. If students have any questions about their final exam or final grade, they should ask them at this time. Professors (not RIT Kosovo administration) make the final decision about the students' grades.

Student Opportunities

Work-Study

Various positions are available on campus for students to earn additional funds while studying.

1. Policy and Procedural Details

- 1.1. At the beginning of each Academic Year, the Co-op & Career Services Office collects the applications of all interested students to work within RIT Kosovo departments for the coming academic year.
- 1.2. The RIT Kosovo departments consider the applications sent from Co-op & Career Services to fill any open work-study positions during the year. When positions with specific projects become available, an announcement shall be sent by the Co-op & Career Services Office.
- 1.3. Each RIT Kosovo department may have its own selection criteria to fill open work-study positions.
- 1.4. If no applicant fulfills the criteria, a specific announcement shall be sent from the Co-op & Career Services Office.

2. Recruiting Procedure

- 2.1. Each RIT Kosovo department recruits work-study students for each Academic Year. The procedure for recruiting RIT Kosovo for work-study takes place through the Co-op & Career Services Office.
- 2.2. Every current work-study student must re-apply annually to work within the same or other RIT Kosovo departments.
- 2.3. Each work-study student shall fill in the working hours sheet available from the Co-op & Career Services Office.
- 2.4. No work-study student may work in more than one department, unless there is a special project/event in each case extra working hours shall be added to the final working hours. Work-Study positions are approved as first Co-ops only.

3. Taxation

Based on Kosovo Personal Income Tax Law, the government counts the work-study job earnings as a regular income; hence, gross income would be reduced by tax withholdings to increase students' net earnings and reduce RIT Kosovo's pension expense, the amount earned from work-study will be applied against tuition invoice, thereby reducing the work-study student's tuition fees.

RIT Kosovo SOIS Honors Society

Objectives of the Honors Society

The objectives of the RIT Kosovo (RIT-K) Honors Society are to recognize RIT-K's most outstanding students and to promote academic and professional skills as well as civic and institutional involvement. In this sense, members of the Honors Society are expected to demonstrate not only exemplary academic accomplishments but also take a leading role in the advancement of university life and contribute to the wider community. Students invited into the RIT-K Honors Society will be required to have a cumulative GPA of 3.9+ in the spring semester of their Junior Year as well as throughout the remainder of their program at RIT-K. There will be 3 semester credit hours for the Honors Project. Junior year students with a 3.9+ GPA will have the option of whether to join the Honors Society. Students invited to join the RIT-K Honors Society become potential Honors students in Fall 2025, and their projects will be assessed during the academic year 2025/2026. To attain an Honors status by May 2026, students must successfully pass through stages 1-5 (section D: *Attaining the Honors Status*), attain an average score of at least 95%, and demonstrate research and writing skills that go above and beyond the typical Capstone project.

Eligibility for RIT Kosovo Honors

During the spring semester, all potentially eligible junior year students will be evaluated for invitation to the RIT-K Honors Society. Membership is available by invitation only. Students are eligible for membership in the RIT-K Honors Society if they are currently enrolled as full-time students and approved by unanimous decision by the RIT-K Standing Committee. If for any reason, a student is not invited to become a member of RIT-K Honors Society, it should be student's responsibility to follow up with Academic Affairs Office and RIT-K Honors Standing Committee as to why the invitation was not extended to them.

Honors Society eligibility is based on the criteria listed below:

- A cumulative GPA of 3.9 and above
- The academic status of a junior regular full-time student or having earned a minimum of 75 semester credits by the immediate previous December. The transfer credits shall be earned from the RIT-K partner Institutions, and if not, the case shall be evaluated by the RIT-K Standing Committee.
- No more than 2 Withdrawals, no Incompletes, no Pass/Fail.
- In the senior year there is no Withdraw from any class.
- Never disqualified by any academic dishonesty.

By the immediate previous December students should have no pending holds, financial or academic.

RIT-K Honors Project Requirements & Supervision

Senior RIT-K Honors Society students will be required to conduct an Honors Project during their senior year, Fall-Spring semesters. They will have a full-time faculty member as their project supervisor, who they will consult on a scheduled weekly basis. Honors project students are also recommended to have a technical advisor. If the student plans to spend a semester abroad during her/his senior year of studies, it is the student's responsibility to get approval from the Honors project supervisor at RIT-K and pre-arrange deadlines accordingly. The ultimate responsibility to meet all deadlines lies with the student.

Attaining the Honors Status

To attain the status of an Honors student in May 2026, potential Honors students must successfully pass the following stages:

Stage 1: Submit a project proposal in week 3 of the Fall semester and present their proposal in the beginning of week 4. To pass stage 1, students should attain a score of 90%+. The evaluation of the proposal is done by the standing Honors committee, and the final graded score will be an average of individual scores. Only students who successfully passed stage 1, will be eligible to continue into stage 2 of the Honors program and start working on their Honors projects. Potential Honors students who do not pass stage 1, continue to take the regular Senior Capstone course.

Stage 2: Submit the first draft of Honors project by the end of December 2025 (December 31, 2025). To continue further through the process, students should attain a score of 90%+ on their first drafts, which will be an average of the scores from each Honors committee member. The evaluation of the first draft is done by the standing Honors committee as well as ad-hoc Honors committee members who will represent RIT-K sub-plans. Only students who successfully passed stage 2, will be eligible to continue into stage 3 of the Honors program and finalize their Honors projects.

Stage 3: Submit the final drafts in week 8 of the spring semester. To pass the third stage of the Honors program, students should attain a score of 90%+, which will be an average of the scores from each Honors committee member. The evaluation of the final draft is done by the standing Honors committee as well as ad-hoc Honors committee members who will represent RIT-K sub-plans. Students whose final projects passed stage 3, will be eligible to present their research projects in stage 4.

Stage 4: Deliver a final presentation in week 12 and a poster presentation during the RIT-K Research Day (May 2026). The final presentation is to be developed and delivered using available media resources at RIT-K. The presentations will be evaluated by the standing Honors committee as well as ad-hoc Honors committee members who will represent RIT-K sub-plans. To pass the third stage of the Honors program, students should attain a score of 90%+, which will be an average of the scores from each Honors committee member.

Stage 5: Students who successfully completed stages 1-4 and made the necessary changes to their final drafts will attain the status of an Honors student in May 2026 and their final projects will be published into RIT digital library.

RIT Kosovo CIT Honors Society

A. OBJECTIVES OF THE CIT HONORS SOCIETY

The RIT Kosovo (A.U.K) – Department of Computing and Information Technologies (CIT) Honors Society is established to recognize and celebrate the highest-achieving CIT students who exhibit exceptional academic performance, research aptitude, and a commitment to innovation and ethical computing practices.

Our objectives extend beyond recognizing excellence. We aim to:

- Foster original research and applied projects in computing fields such as software development, cybersecurity, databases, and artificial intelligence.
- Encourage leadership in tech-related campus activities and clubs.
- Promote civic responsibility and the application of computing knowledge for the betterment of the community.

Membership in the CIT Honors Society reflects not only a commitment to academic excellence (a cumulative GPA of 3.9 or higher by the spring of junior year) but also a proactive and ethical approach to solving real-world problems through technology. Honors students are expected to lead by example, inspire their peers, and engage in projects that go above and beyond a traditional Capstone.

CIT Honors students will earn **3 semester credit hours** for the Honors Project. Invitations to join the Society are extended to **Spring 2025**, with project work carried out during the **2025–2026 academic year**. Honors distinction will be awarded in **May 2026** upon successful completion of all evaluation stages (see Section D), an overall project score of 95% or higher, and demonstrable excellence in research, technical skills, and communication.

B. ELIGIBILITY FOR CIT HONORS

Membership in the CIT Honors Society is by **invitation only** based on academic achievement, conduct, and a demonstrated capacity for independent, critical, and creative thinking in computing.

Eligible students must:

- Have a **cumulative GPA of 3.9+** by the end of the Spring semester of their junior year.
- Be **regular full-time juniors** or have earned **at least 75 semester credits** by the previous December (including approved transfer credits).

- Have **no more than 2 Withdrawals**, and **no Incompletes or Pass/Fail grades**.
- Maintain a clean **academic integrity record**.
- Have **no pending academic or financial holds**.

CIT Honors students are encouraged to take initiative through active involvement in tech-related events such as hackathons, coding competitions, research projects, and clubs.

C. CIT HONORS PROJECT REQUIREMENTS & SUPERVISION

CIT Honors students will complete an Honors Project during their senior year (Fall–Spring), under the supervision of a full-time CIT faculty member assigned as their project supervisor.

Honors Project Guidelines:

- Must demonstrate **advanced programming, technical depth**, and **original problem-solving**.
- Should apply **ethical computing principles**.
- Must include a **prototype, dataset, software system**, or **published tool** where applicable.
- Students must meet with their mentor **weekly** and maintain progress logs.
- A **technical advisor** (internal or external) is recommended for domain-specific support.

Students studying abroad during their senior year must **obtain prior approval** from their Honors supervisor and the CIT Honors Committee. Meeting deadlines is solely the student's responsibility.

D. HONORS STATUS EVALUATION STAGES

To graduate with Honors in **May 2026**, students must complete all five stages and meet the requirements below:

Stage 1: Project Proposal (Fall Semester, Week 3–4)

- Submit a proposal outlining objectives, research questions, relevance to CIT, methodology, and expected deliverables.
- Deliver a short presentation to the **CIT Honors Standing Committee** and one **ad-hoc member** with relevant technical expertise.
- Minimum score: **90%+** (average of all evaluators).
- Only students passing Stage 1 may continue with the Honors track. Others proceed with the regular Capstone.

Stage 2: First Draft Submission (by December 31, 2025)

- Submit a draft including a comprehensive literature review, system architecture, research methodology, early implementation, and testing framework.
- Evaluated by:
 - *Standing Honors Committee*
 - *Ad-hoc reviewers from CIT* (one per subplan: e.g., AI, databases, UX, cybersecurity).
- Minimum score: 90%+ (average of all evaluators).

Stage 3: Final Draft Submission (Spring Semester, Week 8)

- Submit a polished, near-final version of the project with fully documented code, results, and evaluations.
- Reviewed by:
 - *Full CIT Honors Board* (standing + ad-hoc).
- Emphasis on:
 - Technical soundness
 - Ethical and responsible design
 - Communication of complex ideas
- Minimum score: **90%+** to proceed.
- Students whose final projects passed stage 3 will be eligible to present their research projects in stage 4.

Stage 4: Final Presentation & RIT Kosovo Research Day (Spring Semester, Week 12)

- Deliver a final presentation using live demos, visualizations, and/or multimedia.
- Participate in **RIT Kosovo Research Day 2026** with a printed **poster** and project summary.
- Evaluated by:
 - *CIT Honors Standing Committee*
 - *Ad-hoc reviewers*
 - *External reviewer from industry or academia* (optional but encouraged)
- Minimum score: **90%+**

Stage 5: Publication & Distinction

- Incorporate final revisions and submit a finalized version.

Students who successfully completed stages 1-4 and made the necessary changes to their final drafts will attain the status of an Honors student in May 2024 and their final projects will be published into RIT digital library.

Outstanding Undergraduate Scholar Award

One of the traditional concerns of colleges and universities is the definition and recognition of excellence. The Outstanding Undergraduate Scholar Award has been established to recognize excellence in academic achievement by students. Those selected to receive the award are designated RIT Scholars in perpetuity. The achievement is noted in the Scholar's transcript and recognized through a specially designed medallion symbolic of high academic achievement. The awards are presented either at a special convocation held prior to the end of each academic year or at a Commencement ceremony.

A. The procedure for the selection of award winners is: Maximum number of students eligible:

- The maximum number of recipients of the award in any year will not exceed one (1) percent of the full-time equivalent enrollment of RIT Kosovo in the preceding fall term.
- It is the intent of this policy that each college, including RIT Kosovo, will be permitted to nominate at least one student for the award although the college may choose not to do so.
- It is the intent of this policy that transfer students, and part-time students will be eligible to receive the award.
- It is the intent of the policy that generally the award be limited to those registered at RIT during the fall term. However, students identified by a college as not currently enrolled, but who are actively pursuing the completion of degree requirements can be added to the list of candidates.
- B. Minimum University Requirements: Must have completed 83 credit hours of work, of which not less than 45 hours must be in RIT grade-bearing courses. Must have a cumulative GPA of 3.85 for all work completed as of the previous spring term.

Selection Process

A committee will be responsible for selecting the recipients of the award in each college. In making its decision, the committee will give careful attention to the academic achievements and activities of the student and to factors that in the judgment of the committee are closely related to such academic achievements and activities. Examples include, but are not limited to, the following: creative work, employment, student committees, civic activities, and independent research projects.

The committee is free to call upon other people from the faculty, staff or student body for help in reaching a decision. Students being considered may be asked to interview the committee members.

On the basis of these deliberations the committee will choose or will decide not to choose one or more recipients of the award, but the number is not to exceed one (1) percent of the college's FTE enrollment of the previous fall semester.

The names of students chosen to receive the award must be accompanied by:

- a. a brief biography and resume of the student.
- b. a personal statement (up to one page) from the student.
- c. a statement from the selection committee giving reasons for its choice of the student.
- d. statement(s) from at least one non-sub-plan instructor in support of making the award to that student.

Study Abroad & Exchange Opportunities RIT Kosovo offers a robust array of Study Abroad & Exchange Opportunities aimed at enriching students' academic and cultural experiences on a global scale. Through RIT Global Exchanges, students can choose from a variety of international campuses affiliated with the Rochester Institute of Technology (RIT), including:

1. Rochester Institute of Technology (RIT), Rochester, New York, USA (Main Campus)
2. RIT Dubai
3. RIT Croatia (Zagreb and Dubrovnik)

In addition to RIT Global Exchanges, students can explore ERASMUS+ Partnership exchanges, which vary based on available grants and include opportunities for academic exchanges with prestigious European institutions. These programs enable students to broaden their cultural and academic perspectives while pursuing their educational goals.

Undergraduate Admission

Prospective students should check the RIT Kosovo website for information regarding undergraduate admissions [here](#) and/or contact the Admissions Office at +383 (0) 38 66 00 00 or email: admissions@auk.org.

Admission application checklist:

- ✓ Online application ([here](#));
- ✓ Admission Essay;
- ✓ Entrance Exams (dates can be found [here](#));
- ✓ Two Recommendation Letters;
- ✓ High School Diploma & Grade Certificates, Matura Score Certificate (notarized/hard copy);
- ✓ Copy your ID or Passport (scanned).

In order to be considered for admission at RIT Kosovo students need to demonstrate their proficiency in English and Math, as well as proof of successful completion of high school at a high standard.

Students are classified in different enrollment categories based on the entrance exam results as follows:

Admission

Students who have demonstrated above-average knowledge in English and Mathematics are granted direct enrollment at RIT Kosovo. At this level, they start directly with the Writing Seminar and Pre-Calculus Math classes, which are considered to be the highest-level classes for a freshman student. In addition, they are allowed to register for up to three other RIT-credited classes.

Conditional Admission

The Conditional Admission status provides the opportunity for students who would otherwise not meet the admissions criteria at RIT Kosovo, due to their low score(s), to improve their English and/or Math skills sufficiently to meet the academic requirements of RIT Kosovo.

Students accepted at the Conditional Admission level will be allowed to take up to five courses, like all other students, during their first semester at RIT Kosovo. Based on their entrance exam scores students can be placed into Intro to Academic English and/or Algebra classes. Students placed in only one of the above-mentioned classes (Intro to Academic English or Algebra) are eligible to take 4 other classes as assigned by the academic advisors. Students enrolled in both Intro to Academic English and Algebra classes are eligible to take two other classes as assigned by the academic advisors.

Note: The non-credit bearing Intro to Academic English and Algebra classes do not count toward graduation. Students taking Preparatory English and/or Math courses will be able to graduate on time only if they create an effective study plan with their academic advisor. When starting their academic life at RIT Kosovo, students who are admitted conditionally will be behind in terms of credits earned; however, this can be compensated if the students are willing to take summer courses during their time at RIT Kosovo. In cases where the student does not want to compensate in that manner, the student may find it necessary to enroll for an additional semester at RIT Kosovo.

Alternative Admission

The Alternative Admission Process is an opportunity for students who wish to apply at RIT Kosovo, who due to different circumstances are unable to physically attend the Mathematics exam and/or submit standardized tests results.

This option is similar to the regular admission process but with two main differences in English and Mathematics criteria evaluation:

- Instead of taking the SAT or TOEFL, IELTS (standardized exams of English proficiency), students will have the opportunity to be evaluated through an online interview with the Admission Committee (English criteria);
- Instead of taking the SAT or the Institutional Math Exam, students will have the opportunity to submit their Mathematics Grades from High School (Math criteria).

Application Steps for Alternative Admission:

- Submit the online Application Form
- Submit your Admission Essay
- Submit two Letters of Recommendation
- Submit high school certificates
- Undergo the interview with the Admissions Committee
- Submit your Extracurricular Activities Certificates (optional)

Note: *Students who receive admission through this process will NOT be eligible to apply for a merit-based scholarship at RIT Kosovo. They will ONLY be eligible to apply for a need-based scholarship.*

Transfer Admission

Students of other colleges and universities who wish to transfer to RIT Kosovo should contact the RIT Kosovo Undergraduate Admissions Office at +383 (0) 38 66 00 00 or email: admissions@auk.org for information.

Performance and Evaluation

ELCA (62)- Intro to Academic English and AMTH (90)- Algebra are RIT Kosovo courses, hence academic policies regarding course performance, testing, and evaluation apply as for all other courses. The passing grade for the courses is a D and above (60 and above).

Admissions Hold

Students must submit all required documents by the communicated deadlines to avoid admissions hold. Admissions hold will prevent students from enrolling in classes for the upcoming semester. To avoid or have the hold lifted, all outstanding documents must be submitted to the respective departments by the end of the first week of classes.

Documents to submit to admissions office:

- Official Transcripts
- High School Diploma
- Two copies of signed contracts by parents/legal guardians

** Admission hold refers to those documents listed above.*

Additionally, the following documents need to be submitted to the academic affairs office:

- Signed Honor Code
- Completed Student Information Form
- Student Record Release Authorization Form
- Emergency contact information

Financial Information

How to Pay Your Tuition?

Tuition for students inside Kosovo and outside Kosovo is paid directly to the RIT Kosovo (A.U.K) bank accounts. For more details regarding the bank account information, please refer to the following link: <https://www.rit.edu/kosovo/financial-office#bank-details>

There you can find payment instructions for inside and outside Kosovo.

Students cannot register for classes until the payment is made. Tuition and fees payment for full-time students are as follows:

TUITION GUIDELINES - ACADEMIC YEAR 2025/2026

Early Bird Registration (Due dates: Fall - June 15, 2025; Spring - November 1, 2025)		
	Semester	Year
Tuition	3,250.00 €	6,500.00 €
Student Activity Fee	20.00 €	40.00 €
Technology Fee	150.00 €	300.00 €
Total:	3,420.00 €	6,840.00 €

***Early bird registration** is not available to students who pay with short- and long-term loans, payment plan A, or receive any type of scholarship or financial aid.

Regular Registration (Due dates: Fall – August 1; Spring - November 15)		
	Semester	Year
Tuition	3,300.00 €	6,600.00 €
Student Activity Fee	20.00 €	40.00 €
Technology Fee	150.00 €	300.00 €
Total:	3,470.00 €	6,940.00 €

Late Registration (Fall - after August 1; Spring - after November 15)		
	Semester	Year
Tuition	3,400.00 €	6,800.00 €
Student Activity Fee	20.00 €	40.00 €
Technology Fee	150.00 €	300.00 €
Total:	3,570.00 €	7,140.00 €

PAYMENT PLAN PER ACADEMIC YEAR/ PAYMENT ARRANGEMENTS OPTION A: A payment plan request needs to be submitted *		
Payment plan A Tuition: 6,800.00 € Student Activity Fee: 40.00 € Technology Fee: 300.00€ Total: 7,140.00€	Payable in 4 installments per year	The payment amount per semester is 3,570.00€
Students may apply for short-term student loans in PCB for up to 12 months of loan maturity, and also for long-term loans up to 7 years (NLB Bank) with a grace period of up to 2 years.		

The following guidelines are used to determine individual tuition:

IP students

Full time:

- Tuition and fees for the regular registration category is 6,940.00€ which covers up to 120 required academic credits for completion of BS in SOIS degree.
- Full-time SOIS student is defined as any student that takes 12-15 credits per semester for the duration of their studies.
- The price for 1-semester credit for full-time students taking above 15 credits (per semester) is 275.00€.
- The price for 0 credit preparatory English and Math classes is equivalent to a 3-credit class.

Part-time:

- The price for 1-semester credit for part-time students is 330.00€, plus the student activity fee for part-time students is 10.00€ per semester.

CIT students

Full-time:

- Tuition and fees for the regular registration category are 6,940.00€ which covers up to 127 required academic credits for completion of BS in CIT degree. Full-time CIT Student is defined below:
 - Students enrolled in 12-17 credits in the Fall and/or Spring of their freshmen year.
 - Students enrolled in 12-18 credits in only one of the semesters of the remaining academic years.
 - Students enrolled in 12-15 credits in all other semesters of their academic years.

- The price for 1-semester credit for full-time students taking above the listed number of credits (per semester) is 275.00€.
- The price for 0 credit preparatory English and Math classes is equivalent to a 3-credit class.

Part-time:

- The price for 1-semester credit for a part-time student is 330.00€, plus the student activity fee for a part-time student is 10.00€ per semester.

Tuition Payment and Procedures

The Finance Office is responsible for student billing and cash collection. In addition to collecting and posting payments on student's accounts, the Finance Office oversees installment payment plans, financial aid refunds, and the collection of past due tuition. Payment instructions can be found on the RIT Kosovo (A.U.K) website. Due dates are clearly designated in the Tuition Guidelines on our website.

- If your semester tuition and fees payment is received no later than the 15th of June for the Fall semester and no later than the 1st of November for the Spring semester you will be categorized in an early bird registration and 50 Euro will be deducted from your Tuition and fees per semester.
- If your semester tuition and fees payment is received no later than the 1st of August for the Fall semester and not later than November 15th for the Spring semester, you will be categorized in a regular registration plan.
- If your semester tuition and fees payment is received later than the 1st of August for the Fall semester and later than November 15th for the Spring semester you will be categorized in a late registration plan and an additional 100 Euro will be added to your Tuition and fees per semester.
- Students with outstanding dues will not be allowed to register until all dues have been settled.
- Early bird registration is not available if you choose a payment agreement such as a student's short-term or long-term loans or payment plan A.
- Early bird registration is not available to scholarship recipients.
- To students who chose payment plan A, a late registration fee will not be applied.
- A hold will apply in a student RIT account if there is a tuition debt, which means a student cannot register for classes or request any official document from RIT Kosovo (A.U.K) and RIT.
- All students must have their financial obligations settled to have the name included in the Commencement Program and to walk in the Commencement Ceremony.
- Early Bird or Regular Registration payment will be qualified as an option only when the bill is 100% settled based on due dates set

- Students are required to pay for each class they retake.

** RIT Kosovo (A.U.K) reserves the right to change its prices and pricing policies without prior notice. Students will not receive their diplomas or transcripts until full payment has been made.*

** As part of the admissions procedures, freshmen or transfer students need to pay a Reservation Fee of 500 euros (non-refundable) upon submitting an Acceptance Letter. This fee is used to confirm their admission and order their laptops. This fee is then deducted from the first installment of their Tuition Fee Payment.*

RIT Kosovo (A.U.K) Family Tuition Reduction Plan

The purpose of this plan is to ease the financial burden of families sending more than one student to RIT Kosovo (A.U.K). Whenever two or more dependents from the same family are in attendance at RIT Kosovo (A.U.K) as full-time undergraduate students in the same semester, a special Family Tuition Reduction policy will apply. Each student will receive a 10%* discount on the total tuition charges. Also, Alumni will enjoy the benefit of 10% tuition discount for siblings and children at any time. In case of scholarship rewards, the amount rewarded will be deducted from tuition charges and a 10% discount will be applied to the due balance.

* Please be aware that this discount is only applicable to the regular semesters (Fall & Spring).

* 10% discount will be applied to the tuition after scholarship deduction.

To apply for this discount, you must complete the Family Tuition Reduction Form and submit it to the Finance Office. This form can be found on the Web Site under the Finance Office. *Recipients of Family Tuition Reduction must remain full-time students.*

Preferred Student Loans

RIT Kosovo (A.U.K) students may apply for a low-interest student loan. For more information, consult with the Finance Office or see the information in this link:

<https://www.rit.edu/kosovo/scholarships-and-loans#undergraduate-student-loans>

Scholarships

RIT Kosovo is committed to giving every student the opportunity to take advantage of a high-quality American education style and assist them based on merit and need through a unique scholarship program.

In addition to freshman students, RIT Kosovo's student body (sophomores, juniors, and seniors) benefits each year from a wide variety of scholarships that can cover up to 100% of the tuition. Although it is a highly competitive process, the scholarship committee comprised of members of RIT Kosovo staff, faculty, donors, and board members, awards each year numerous scholarships to current and incoming students based on academic records and performance as well as financial need.

Freshman Scholarship Program 2025-2026

As the leading higher education institution in Kosovo, RIT Kosovo continually seeks to attract Kosovo's brightest high school graduates. For the 2025-2026 academic year, RIT Kosovo shall award scholarships up to a total of **EUR 220,000** for freshmen students.

RIT Kosovo Scholarship Program

Board of Trustees Regional Scholarship- 7 full scholarships

Basis: This scholarship is awarded to distinguished candidates from Kosovo's seven main administrative regions for the purpose of ensuring equality between different areas. Awards will be distributed on the basis of matrix selection criteria that include: TOEFL and RIT Kosovo mathematics test scores, high school grade point average, and involvement in extracurricular activities. Preference may be given to students supplying SAT or ACT scores and to those with financial needs.

Continuation: Students awarded a full scholarship for their freshmen year will be eligible for continuation at half the amount (50%) for three additional years provided they remain full-time students and maintain an overall RIT Kosovo grade point average of at least 3.80.

Check the region list [here](#).

President's Partial Scholarships- 60 scholarships of 20% up to 75%

Basis: This scholarship is awarded based on merit (TOEFL, RIT Kosovo mathematics test scores, SAT, high school grade point average, involvement in extracurricular activities, or other qualifiers set by the scholarship committee) and financial need.

Continuation: Students who are awarded partial scholarships are eligible to apply for continuing student scholarships offered through the Current Scholarship Program at RIT

Kosovo. This program awards students taking courses during their 2nd, 3rd, and 4th academic year at RIT Kosovo.

Deadline: The applications are received on a rolling basis, and awards are granted in the first come first serve model until the depletion of the scholarship fund. Early application is highly recommended.

Diversity Scholarship- 15 scholarships of 50% up to 80%

Basis: Awards for the Campus Diversity Scholarship Program will be granted to distinguished candidates from Kosovo and neighboring countries that contribute to enrichment of student life through their involvement in on-campus activities, in the classroom and through their participation in the Kosovo community.

Awards will be distributed on the basis of matrix selection criteria that include Admission Exams (TOEFL and Mathematics, or SAT, or ACT), diverse ethnic background that is currently underrepresented in campus, member of a socially excluded group in society, etc. The Campus Diversity Scholarship Program gives preference to those who are/have:

- From neighboring countries: Albania, Serbia, Macedonia, Montenegro, Turkey, Bulgaria and Greece;
- From Kosovo marginalized groups, such as: Ethnic Minorities, People with Disabilities and LGBTIQ+ community.

Continuation: Students who are awarded partial scholarships are eligible to apply for continuing student scholarships offered through the Current Scholarship Program at RIT Kosovo. This program awards students taking courses during their 2nd, 3rd and 4th academic years at RIT Kosovo.

More information about this program please check [here](#).

Named Scholarship Awards- 25 scholarships of 20% up to 100%

Awards for the Named Scholarship Program will be granted to distinguished candidates that meet the academic standards of RIT Kosovo and demonstrate financial aid needs.

The following Named Scholarships will be awarded to freshmen students for the Academic year 2025/2026:

US KDOM Scholarship

Preference is given to students from Kosovo rural areas of Drenica, Dukagjin, Pashtrik, Shala and Llap.

Wesley K. Clark Scholarship

Awarded on the basis of need and merit, with special attention to minority applicants and applicants from rural areas.

Cami Family Scholarship

Preference is given to students from the region of Dibra, Macedonia.

Lukaj Family Scholarship

Preference is given to students from the region of Ulqin, Montenegro.

Ralitsa and Elvin Guri Scholarship

A scholarship supporting Freshmen year of studies.

Shita Family Scholarship

In memory of Vehap Shita, this full scholarship covers four years of undergraduate studies at RIT Kosovo, and preference is given to students from Gjakova.

Xhorsi Leka Scholarship

For this full scholarship, preference is given to Albanian descent who is a citizen of the Republic of Albania.

AUK Friends and Supporters

Preference is given to outstanding seniors from Kosovo High Schools including but not limited to:

- “Sami Frashëri” Gymnasium
- “Mehmet Akif College”
- “Gjon Buzuku” Gymnasium
- “American School of Kosova”
- “Xhevdet Doda” Gymnasium
- “Mileniumi i Tretë”
- “Frang Bardhi” Gymnasium
- “Prishtina High School”
- “Bedri Pejani” Gymnasium
- “Hajdar Dushi” Gymnasium
- “Zenel Hajdini” Gymnasium
- “Kuvendi i Arbërit” Gymnasium

Alumni Scholarship

Preference is given to talented yet economically disadvantaged prospective students.

Scholarships funded by corporations/companies

Preference is given to talented yet economically disadvantaged prospective students.

Meridian Express Scholarship

One (1) full scholarship.

Zagragja & Associates Scholarship

Two (2) partial scholarships.

TIVE Excellence Center Scholarship

Four (4) partial scholarships.

Buçaj

One (1) partial scholarship.

Scholarships can be used to cover tuition expenses only and are applicable for RIT Kosovo for home campus studies.

Feel free to contact the Admissions Office at admissions@auk.org or +383(0)38 66 00 00 if you need further details.

Continuing Scholarship Programs

GPA scholarship

Students must apply each year for the RIT Kosovo Student Scholarship award. If no application is received, then the student will receive no scholarship at all.

Note: Students are eligible to receive only one merit-based scholarship. If students are recipients of any of the aforementioned merit-based scholarships, they may select only one from among them

Ambassadors Scholarship

Six scholarships worth EUR 2,200 will be awarded to two students from each sophomore, junior, and senior years, based on (a) academic merit and (b) outstanding extracurricular or community engagement.

Students applying must fulfill the following criteria:

- Be a full-time student at RIT Kosovo
- Be at least a sophomore student with academic credits earned at RIT Kosovo
- Have a GPA of 3.6 or higher
- Have no more than one withdrawal or retake of classes
- Have demonstrated community involvement through, for example, RIT Kosovo student clubs, representing RIT Kosovo in different events, involved in RIT Kosovo student government projects.

Best in Generation Scholarship

Six scholarships, each worth EUR 3,300, will be awarded to two students from sophomore, junior, and senior years, based on merit.

Students applying must fulfill the following criteria:

- Be a full-time student at RIT Kosovo
- Be at least a sophomore student with academic credits earned at RIT Kosovo
- Have a GPA of 3.7 or higher
- Be nominated by (a) Faculty instructing in the specific generation and (b) Student Government
- Have no withdrawal or retake of classes
- Have demonstrated community involvement through, for example, RIT Kosovo A.U.K) student clubs, representing RIT Kosovo in different events, involved in RIT Kosovo student government projects.

Outstanding Student Scholarship

One full scholarship will be awarded to the single most outstanding student of the university.

Students applying must fulfill the following criteria:

- Be a full-time student at RIT Kosovo
- Be at least a sophomore student with academic credits earned at RIT Kosovo
- Have a GPA of 3.85 or higher
- Be nominated by (a) Faculty Unit Heads and (b) Student Government
- Have no withdrawal or retake of classes
- Submit a motivational essay
- Have demonstrated leadership potential through:
 - Academic Research Projects
 - Initiatives in and outside school
 - More than 50 hours of volunteer work with RIT Kosovo student clubs
 - Representing RIT Kosovo in conferences, debates, or student projects

Financial Support Scholarship

In addition to merit scholarships, RIT Kosovo offers students the chance to apply for financial aid support. RIT Kosovo is committed to financially supporting students who show satisfactory academic results but come from very constrained financial backgrounds. Students applying for financial aid should have a minimum GPA of 3.0 or higher and submit the following documents:

- Family tax declaration and pension fund declaration
- Bank and loan statements from Kosovo Central Bank
- Other income declaration such as rent but not limited to
- Real estate and other valuable assets declaration
- Write a 750-word statement justifying their application for financial support.
- Three supporting reference letters

Terms and Conditions for Scholarships and Financial Aid

- Recipients of all scholarships and any other financial support must remain full time students and have fewer than three withdrawals during their academic life at RIT Kosovo.
- Scholarships awards will be divided into two semesters equally, and if in the following semester students do not remain full time, the remaining scholarship award will be withdrawn.
- Scholarship and any other financial support award is calculated based on the regular tuition rate.
- Summer semester is not included in the scholarship program.
- Students who are found to have engaged in academic dishonesty, cheating, or plagiarism will forfeit future financial assistance.
- Each student may apply for as many merit scholarships and financial aid as they wish, but they may only receive a maximum of one merit scholarship and one financial aid
- Merit-based scholarships awarded by RIT Kosovo are applicable to tuition for studies at the RIT Kosovo home campus and within RIT global campuses exchange program.
- All other awards that include financial aid components (including donor scholarships) are applicable only to tuition expenses at the RIT Kosovo home campus and are not transferable to RIT global campuses, exchange programs, or other partner institutions.
- If there are no suitable candidates for the scholarships, the scholarship committee reserves the right not to award students who do not meet the required criteria.

Directory

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The background of the entire graphic is a photograph of a campus scene, featuring a large 3D 'RIT' sculpture on a lawn, a paved walkway, and a building in the distance. The image is overlaid with a semi-transparent orange filter. A large, solid orange shape, resembling a folded corner or a large arrow pointing towards the top right, covers the upper left and central portions of the image. A smaller, solid yellow shape, also resembling a folded corner, is located on the left side, partially overlapping the orange shape.

Your Future Awaits

RIT

Kosovo