

COLA STUDENT STUDY ABROAD/INTERNATIONAL RESEARCH TRAVEL APPLICATION FORM

Applicant's Name and Email: _____

Home Department: _____

Faculty Sponsor's Name and Email: _____

1. A brief description of the travel, its purpose and its value to the student's educational or professional enrichment.

2. The duration of the period to be spent abroad.

3. A budget itemizing expenses. Maximum grant amount is \$750. If the budget is greater than \$750, a description of how the rest will be paid for must be submitted.

4. Proof of acceptance into a study abroad program or approval of the research project if working with outside sponsors at the time of application. Note the degree of your language preparation, if applicable.
(Cut/paste or attach documentation to the application.)

5. Approval of the student's advisor and department chair.

Advisor: _____ Dept. Chair _____

The proposal and documentation must be submitted electronically to the applicant's advisor who must indicate approval and send this on to the applicant's home department chair. The department chair will indicate approval and send this on to COLA Assistant Dean John Smithgall at jssgla@rit.edu .