

The Ruth M. and Brackett H. Clark Internship Support Application Form

Submit to: jssgla@rit.edu

(Asst. Dean John Smithgall, Director of Student Services, College of Liberal Arts)

To be submitted with application:

- **Verification of internship/co-op (i.e. offer letter, e-mail, etc.)**
- **Budget: anticipated expenses and rationales (please include cost research)**

APPLICANT: _____ Degree Program _____

Current Cumulative GPA: _____

1. Please provide the following information regarding your co-op/internship:

- Name of company/organization _____
- Title of co-op/internship _____
- Dates of co-op/internship: Begin: _____ End: _____
- Please check one: _____ Full-time _____ Part-time
- Is this a paid co-op/internship? _____ Yes _____ No If yes, hourly rate: _____

2. Describe your proposed co-op/internship along with your primary responsibilities in 100 words or fewer.

3. Explain in what way(s) your co-op/internship supports your academic and/or professional plans.

4. Please explain why/how the receipt of a Clark Scholarship is necessary in order for you to pursue this proposed co-op/internship.

5. Please indicate whether you have **applied for** and/or **will be receiving** any other payments for this proposed co-op/internship [source(s) and amount(s)].

6. Is there anything else that you consider important or would like the reviewing committee to know about your co-op/internship?

I certify that the information contained in this this application is true and correct to the best of my knowledge, and that the internship for which I seek support will be credited toward my undergraduate program of study in RIT's College of Liberal Arts. I further agree to submit a short summary (2 - 3 pages) of my experience to the Office of Student Services within three weeks of the beginning of the semester following the internship.

Student Signature

Date

I have read this proposal from _____, a student enrolled in my department's program, and attest that this internship/co-op has value with regard to the student's professional preparation.

Chair of Degree Program Signature

Date