

FAMILY HANDBOOK
ACKNOWLEDGEMENT FORM

*EACH PARENT MUST INITIAL
ON THE BLANK LINE*

I understand that Margaret's House is open from **8:00am to 5:00pm**, and I am expected to arrive for pick-up with enough time to gather my child's belongings, sign my child out, and exit the building by 5:00pm. I understand that parents no longer have swipe access to the building at 5:01, and a late fee will be automatically added to my account.

PARENT/GUARDIAN (1) _____

PARENT/GUARDIAN (2) _____

I understand that Margaret's House is a place of mutual respect. Margaret's House will not tolerate hostile or aggressive behavior. If this occurs, or if your involvement with Margaret's House results in an impediment/disruption to our business practices, we reserve the right to ask you to control your behavior, and/or to remove your children from our care.

PARENT/GUARDIAN (1) _____

PARENT/GUARDIAN (2) _____

I understand that it is my responsibility to go directly to management with questions I may have regarding policies and procedures.

PARENT/GUARDIAN (1) _____

PARENT/GUARDIAN (2) _____

I understand that if my child has not arrived by 9:30am and I have not contacted Margaret's House, my child may be turned away upon arrival as there may not be staffing available to care for them for the remainder of the day.

PARENT/GUARDIAN (1) _____

PARENT/GUARDIAN (2) _____

Enrollment Agreement Choice: _____ **12** month _____ **10** month _____ **Student** (only RIT students qualify)

I certify that I have read, understand, and agree to comply with the Margaret's House Family Handbook.

I understand that in the event of an emergency that requires immediate notification, I will receive a text to the cell phone number below. I understand that planned closures, deadlines, and events will be communicated through center wide emails and it is my responsibility to monitor my email closely for these updates.

Cell Phone Number

Parent/Guardian (1) name, please print

Date

Parent/Guardian (1) signature

Cell Phone Number

Parent/Guardian (2) name, please print

Date

Parent/Guardian (2) signature

CHILD'S NAME

CHILD'S DOB