

Online course development and delivery checklist for NTID instructors

NTID's Office of Online Learning is available to support instructors who want to transition an in-person course to an online-asynchronous mode as well as to provide training to prepare instructors to teach D/HH students effectively in this mode.

The following checklist provides a list of expectations for NTID online instructors based on best practices and standards in online education. Instructors are required to complete the following activities in order to receive compensation for their efforts.

Checklist:

I. Orientation to online course preparation and pedagogy

- Complete at least one online course or workshop related to teaching online.

[Suggested courses and workshops](#) (Google Doc – use your g.rit.edu account)

List the course/workshop you completed. Term: [Click or tap here text](#).

- Participate in NTID GOLD program. Term: [Click or tap text](#).
- Participate in 1:1 course design sessions with NTID Online Learning staff
 - Participate in technology workshops, if needed (Slack, Panopto, Ally, etc.)

II. Online course design and development

- PASS the NTID Online Course Quality Checklist (NOCQC) **BEFORE** piloting your online course
- Pilot and evaluate your online course: Term: [Click or tap here text](#).

Compensation (Completed by Linda Bryant, Director-NTID Online Office)

Stipends are paid to course instructor during the term the course is piloted online.

- \$3,500 – For current in-person course transitioned to online mode
- \$4,000 – For new online courses
- \$500 – For passing NOCQC (Applies to established online courses only)

Instructor: [Click or tap here to enter text](#).

Course: [Click or tap here to enter text](#).

Pilot Term: [Click or tap](#).