



**PEN-International Business Meeting**  
**Friday, 24 June 2005**  
**Park Plaza Hotel**  
**Rochester, New York**  
**0800 – 1300 hours**

- 08:00 – 08:30 Continental breakfast, interpreter and communication set-up
- 08:30 – 08:45 Introductions (DeCaro)
- 08:45 – 09:00 Overview of agenda for business meeting (DeCaro)
- 09:00 – 09:30 Year 4 report and Discussion (DeCaro)
- 09:30 – 10:30 PEN- International partners reports
1. Japan
  2. China
  3. Philippines
  4. Russia
- 10:30 – 10:45 Break
- 10:45 – 11:15 PEN- International affiliates special reports
1. Czech Republic
  2. Thailand
- 11:15 – 11:45 Review of new PEN-International Website (Clymer)
- 11:45 – 12:00 Wrap-up and action plans (DeCaro)
- 12:00 – 13:00 Lunch at hotel (All)