

NTID Faculty Evaluation and Development (FEAD) Grant APPLICATION

Applicant Name: _____ Date: _____

Department: _____

Status (please check one): ☐ Tenured Faculty ☐ Tenure-Track Faculty
☐ Principal Lecturer ☐ Sr. Lecturer ☐ Lecturer

Co-Applicant(s)/Department(s): _____

Project Description

Please read all NTID FEAD Guidelines before completing this application. Describe the professional development activity you are proposing. Include general objectives of the proposal, specific planned activities and expected outcomes, and project timelines. If the proposal is to run beyond one fiscal year (October-September), divide activities into Phase One and Phase Two.

While the committee recognizes the value of scholarly dissemination, FEAD requests will not be approved solely because a faculty member's departmental or individual travel allocation has been spent or otherwise committed. FEAD funding is not a replacement for, or extension of, departmental travel funds. Requests to present at conferences, deliver workshops, or participate in similar dissemination activities must demonstrate a clear professional development purpose beyond the presentation itself and detail how it is prescribed by the individual's POW.

Activity Timeline (be specific):

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Project Narrative

State how this activity directly relates to your professional development requirements as outlined in your Plan of Work:

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Breakdown of proposed costs:

Travel (*include transportation, lodging, meals, and other related fees*) _____

Conference Registration (attach brochure) _____

Supplies _____

Software _____

Postage _____

Research and Testing _____

Other (explain): _____

Total Estimated Costs _____ **\$** _____

Save All Receipts

Source(s) of funding:

 Department support _____

 Other revenue support _____

Total FEAD Requested _____ **\$** _____

Applicant's Signature _____ **Date:** _____

NTID Dean Internal Use Only

FEAD Application Received _____

NTID Dean Budgetary Review _____

Sent to FEAD Committee _____

FEAD Committee Rec/Feedback to Dean _____

FEAD Award Amount _____

Funding Source:

 NTID FEAD Operating _____

 Provost FIF Fund's _____

Dean Official Notification to Applicant _____

JE/Reimbursement Receipts due by _____

Applicant's Evaluation Report due by _____