

Faculty Evaluation and Development (FEAD) Grant STATEMENT FROM APPLICANT'S CHAIR

Applicant's Name: _____ Date: _____

Department: _____

Applicant's Chair: Please state the relevance of the proposed activity to the applicant's professional development needs **as identified in the individual's Plan of Work, or to an identified departmental need**. Include a statement of the benefit of the proposed professional development activity to the individual faculty member's performance, department, and/or to the university.

While the committee recognizes the value of scholarly dissemination, FEAD requests will not be approved solely because a faculty member's departmental or individual travel allocation has been spent or otherwise committed. FEAD funding is not a replacement for, or extension of, departmental travel funds. Requests to present at conferences, deliver workshops, or participate in similar dissemination activities must demonstrate a clear professional development purpose beyond the presentation itself and detail how it is prescribed by the individual's POW.

***If travel money is requested, I certify (by signing below) that the department travel fund allotment for this faculty member has been exhausted or otherwise committed for this budget year.

Chair's Signature: _____