

NEW YORK STATE EDUCATION DEPARTMENT

Office of Higher Education—Office of College and University Evaluation

89 Washington Avenue, Albany, NY 12234



Request to Change or Adapt a Registered Program	
Item	Response <i>(type in the requested information)</i>
Institution name and address	<p><b>ROCHESTER INSTITUTE OF TECHNOLOGY</b></p> <p><b>1 Lomb Memorial Drive</b></p> <p><b>Rochester, New York 14623</b></p> <p><i>Additional information:</i></p> <ul style="list-style-type: none"> <li>▪ Specify campus where the program is offered, if other than the main campus:</li> </ul>
Identify the program you wish to change	<p><u>Program title:</u> Performing Arts-NTID</p> <p>Awards: Certificate</p> <p>Credits: Change 15 qch to 10 sch</p> <p>HEGIS code: 5610</p> <p><u>Program code:</u> 23524</p>
Contact person for this proposal	<p>Name and title: <b>Christine M. Licata, Senior Associate Provost</b></p> <p>Telephone: 585-475-2953 <span style="float: right;">Fax: 585-475-4460</span></p> <p>E-mail: <a href="mailto:cmlnbt@rit.edu">cmlnbt@rit.edu</a></p>

<b>CEO (or designee) approval</b>	<p>Name and title: <b>Jeremy Haefner, Provost and Sr. Vice President for Academic Affairs</b></p> <p>Signature and date:</p>
<i>Signature affirms the institution's commitment to support the program as revised.</i>	<p>If the program will be registered jointly<sup>1</sup> with another institution, provide the following information:</p>
	<p>Partner institution's name:</p> <p>N/A</p> <p>Name and title of partner institution's CEO:</p> <p>Signature of partner institution's CEO:</p>

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# 1. RIT Program Conversion: Overview of Proposed Changes

Describe how program faculty used the calendar conversion process as an opportunity to revise and improve the program.

## Program Revisions and Improvements

The NTID Performing Arts faculty and artists have used the conversion process to consolidate and expand the courses offered in theatre, and thus the courses available for the Performing Arts Certificate program. The semester conversion gives the opportunity to read more scripts in a diversity of genres, acquire more theatre experiences as participants and informed, critical audience members, provide more hands-on learning time essential to theatre craft, and further address General Education goals for writing and public presentation. Through the conversion process the number of performing arts courses has been reduced by half.

The Certificate in Performing Arts approved by New York State in 2000-2001 specified two tracks where students could opt for courses: the Performance/Script track and the Technical track. Since 2000-2001, 55 students have completed the Certificate; 12 in Technical theatre and 46 in Performance/Script (Three students have done both); and there continues to be consistent interest among Deaf and hearing students at RIT. On a semester schedule, offering a single Certificate gives students more freedom in choosing and scheduling classes. A single track is also made possible by the fact that the proposed semester courses are more comprehensive in nature, and they expose students to more aspects of theatre and more dramatic scripts.

The Certificate in Performing Arts is offered to students matriculated in other majors at RIT/NTID as an enhancement to their portfolio of general academic, career, and technical skills. It is not a stand-alone certification. Of the 55 students who have obtained theatre Certificates, 39 have reported back further involvement in community theatre, children's theatre, Deaf theatre, professional theatre, arts education, and arts advocacy. This continued interest addresses RIT's mission of fostering lifelong learning.

Describe how your converted program responds to the RIT Academic Program Profile (see RIT Academic Program Profile: [https://www.rit.edu/conversion/media/documents/packet/RIT\\_Academic\\_Program\\_Profile\\_05-20-2010.pdf](https://www.rit.edu/conversion/media/documents/packet/RIT_Academic_Program_Profile_05-20-2010.pdf) . How have you aligned the appropriate Essential Program Learning Outcomes from this profile into your program? Please also include these outcomes in your Program Level Assessment Plan required in Section 3 of this form.

## Academic Program Profile

N/A

**NYSED: Please check the appropriate boxes in section A-H and provide other requested information as appropriate.**

### A. Program Goals, Objectives, Focus and/or Design

Have there been changes to the goals, objectives, focus and /or design of the program?

	No changes
X	Slight-moderate changes
	Substantive changes (e.g., substantial change in the focus and design of the program; change of 1/3 or more in program outcomes/objectives and accompanying content of the program).

Explain any proposed changes, the rationale for these changes, the impact of changes on the capacity of current faculty to deliver the revised program, impact, if any, on current admissions standards and the expected impact on enrollment projections. Enrollment Projection changes should be provided by EMCS, as appropriate.

The overall Performing Arts program goals remain unchanged. Those goals are listed below. Depending on which electives students choose, individual certificates will address a subset of the program goals.

1. The performing arts curriculum will prepare students for lifelong personal connections to theatre at every level, from that of an informed audience member to professional involvement as a performer, designer, play creator or technician.
2. The performing arts curriculum will be addressed in the context of a learning community of students and faculty artists, who function on the principle of collaborative ensemble work, whether in the classroom or in work on a production or project.
3. The performing arts curriculum content and production schedule will be designed with attention to the opportunities and challenges of living in a global community and a pluralistic society. The work of Deaf play creators and performers will be included consistently, and the ways in which theatre influences and is influenced by cultures will be studied.
4. The performing arts curriculum will explore themes and principles which have guided theatre productions through history, and which are pertinent to other academic programs and disciplines, such as literature, social sciences, and Deaf Studies.
5. The performing arts curriculum will educate students in a variety of theatre forms, with particular attention to:
  - a. the relationship of self-expression, spirit, creative intent, and authenticity of message to the variety of forms taught.
  - b. the creation of visual theatre and visual representations of communication
  - c. relationships and contrasts in the languages of scripts/productions, with particular attention to creative translation of American Sign Language and English
  - d. the processes of visualizing a script
  - e. the historical evolution of theatrical architecture
  - f. the technical demands of specific theatrical forms
  - g. creative and varied uses of stage movement, dance, and mime
6. The performing arts curriculum will address English and ASL literacy, communication in a broad range of forms and styles, and critical thinking in all of its courses and productions.

Given the desire to add flexibility for students, plus the changes made to courses in response to the semester conversion process, it is now unnecessary to offer two tracks in the certificate program.

The NTID Performing Arts program has had approximately 500 students enrolled annually in courses over the last ten years, mostly on an elective basis; 5-6 students complete the Certificate annually. No additional resources are needed to offer the Certificate program.

**B. Program Options or Concentrations** (i.e., a specific group of related courses that lead to greater understanding in a field or discipline).

	No changes to options or concentrations
	Kept current option(s)/concentrations with some revisions
	Added an option(s)/concentration(s)
	Title of new option(s)/concentration(s)
x	Eliminated option(s)/concentration(s)

Explain these proposed changes and the rationale for these changes:

The Certificate in Performing Arts will reduce coursework from 15 quarter hours to ten semester hours, including one Theatre Practicum (variable credit, one credit required). There will no longer be two tracks, in order to give students more flexibility in pursuing a range of theatre experiences.

**C. Program Title**

x	No change in program title
	New program title proposed
	New program title:
	Old program title:
	Explain the rationale for any proposed change in program title:

**D. Elimination of a requirement for completion** (e.g. requirements to be eliminated might include an internship, clinical, cooperative education or other work-based experience).

	No change in requirements
x	Change made to program completion requirements

Describe any change proposed and the rationale for the change:

One credit of Theatre Practicum (production experience with reading and writing requirements) is required in the proposed Certificate mask, as opposed to three, in order to accommodate the semester schedule. (All 55 students who have obtained Certificates in fact pursued several Practicum experiences; Theatre Practicum is an attractive option for students who participate in theatre at RIT). There is also no prerequisite in the proposed mask.

**E. Change in program award** (e.g. BFA to BS, MBA to MS, etc).

X	No change in program award
	Change in program award

Describe any proposed change and the rationale for the change:

**F. Mode of delivery** (e.g. adding distance education format).

X	No change in mode of delivery
	Change in mode of delivery

Describe the change proposed and the rationale for the change:

**G. Format Change** (a change that alters the program's financial aid eligibility; e.g. from full-time to part-time, or to an abbreviated or accelerated semester format).

N/A	No change in format
N/A	Proposed change in format

Describe the proposed change in format and any change in availability of courses, faculty, resources or support services that this proposed format change requires:

**H. Discontinuing a Program**

x	No discontinuance
	Proposed discontinuance

Indicate the date by which the program will be discontinued and reason for discontinuance action:

**I. Dual-Degree Program**

a) Complete the following table to identify the existing programs:

	Program Title	Degree Award	Program Code
Program 1	N/A		
Program 2	N/A		

b) Proposed dual-degree program (title and award):

N/A

c) Courses that will be counted toward both awards:

N/A

d) Length of time for candidates to complete the proposed program:

N/A

e) Use the Sample Program Schedule in [Table 1](#) to show the sequencing and scheduling of courses in the dual-degree program.

**J. Creating a new program** by merging or consolidating with one or more existing programs and basing the new program entirely on existing courses converted to semester calendar

a) Provide Current Program Name(s) and Program Code(s)

N/A

b) Brief description of proposed program and rationale for converting the existing coursework to a separately registered program.

c) Brief description of the expected impact on existing program(s).

d) Adjustments the institution will make to its current resource allocations to support the newly created program.

e) Statement confirming that the admissions standards, process and evaluation methods are the same as those in the existing program.

## 2. Program Course Mask and Schedule

### Directions:

- a) Using [Table 1](#), display program course sequencing by semester. Use the table to show how a typical student may progress through the program.
  - a. Free electives which may be taken from any college should be designated in table 1 and table 2. A listing of possible elective courses is not needed.
  - b. If a program includes track, concentration, area of interest or general technical/professional electives, please indicate this in table 1 and table 2. In addition please attach a list of the courses (number, name, credit hours) that satisfy this requirement.
  - c. If a program includes electives from a broad discipline area or areas (which are not included as part of the general education requirement) please list the discipline area (eg. Mathematics). A list of specific courses is not required.
- b) Using **Table 2** (which follows below), display program courses by year level in the quarter calendar and display how program courses have been converted to the semester calendar. Please follow the course conversion designation directions on Table 2.

**Table 2**

**Program Course Conversion Table: Quarter Calendar and Semester Calendar Comparison**

Name of Program NTID Performing Arts, Department of Cultural and Creative Studies Degree Certificate

**Directions:** Use the following legend to show course comparison by year in program in quarter calendar and semester formats. Use courses as listed in the current (2010-11) bulletin as basis for this table. Display all required program courses and program-specific elective courses. Display General Education course requirements with generic label (not each course) of "Liberal Arts and Sciences" = X Credits. Clarify how course sequences in the quarter calendar convert to semesters by either bracketing or using some other notation.

**Course Conversion Designations**

**Semester Equivalent (SE)** – Closely corresponds to one quarter course (e.g., a 4 quarter credit hour (qch) course which becomes a 3 semester credit hour (sch) course.) The semester course may develop material in greater depth or length. Identify the number and the title of the quarter course being converted.

**Semester Replacement (SR)** – A semester course (or courses) taking the place of previous a quarter course(s) by rearranging or combining material from a previous quarter course(s) (e.g. a two semester sequence that replaces a three quarter sequence). List the new semester course or sequence and the old quarter course or sequence it is replacing. For all SR designations, if additional space is needed to describe the distribution of content among courses, use space provided in the last column.

**New (N)** - No corresponding quarter course(s).

**Course Deleted (D)** – No corresponding semester course.

Year	QUARTER: Current Program Courses			SEMESTER: Converted Program Courses			Course Conversion Designation	
	Course #	Course Title	QCH	Course #	Course Title	SCH	Course Conversion Designation <b>SE, SR, N, D</b>	Additional comments on content distribution within semester courses
N/A	0881-250	Introduction to Performing Arts (PREREQUISITE)	(3)					
N/A	0881-xxx 0881-xxx 0881-xxx 0881-xxx	1. Performing Arts elective 2. Performing Arts elective 3. Performing Arts elective 4. Performing Arts elective	3 3 3 3	NHSS-xxx NHSS-xxx NHSS-xxx	1.Performing Arts elective 2.Performing Arts elective 3.Performing Arts elective	3 3 3	SR (nine courses) N (two courses) SE (one course)	Please see attached list of Performing Arts courses. Nine courses will be rearranged and combined from 27 former quarter courses. One course is moved from a prerequisite to an elective. Two new courses, Introduction to Stagecraft and Seminar in Performing Arts, are proposed. Thus students may choose three classes from 12 offerings.
N/A	0881-298	Theatre Practicum (REQUIRED)	3	NHSS-248	Theatre Practicum (REQUIRED)	1	SE	Additionally, one credit of Theatre Practicum, a Semester Equivalent course, is required.
		<b>Total</b>	15		<b>Total</b>	10		



**Attachment to Table 2: List of Performing Arts Electives**

**Performing Arts Certificate-Performance/Script Emphasis Electives:**

Course #	Course Title	QCH	Course #	Course Title	SCH	Course Conversion Designation <b>SE, SR, N, D</b>	Additional comments on content distribution within semester courses
0881-250	Introduction to Performing Arts	3	NHSS-120	Introduction to Performing Arts	3	SE	This course was a prerequisite in the quarter system; expansion has allowed its inclusion as an elective in the semester Certificate mask.
0881-166	Sign Mime and Creative Movement	3	NHSS-132	Sign Mime, Creative Movement, and Visual Theatre	3	SR	NHSS-132 includes elements of Sign Mime and Creative Movement 0881-166, Script Analysis 0881-256, Dance Performance 0881-167, Fundamentals of Choreography 0881-267, and Creative Translation for Stage 0881-259
0881-259	Creative Translation for Stage	3				SR	Some elements from 0881-259 were added to NHSS-130 & 231 Acting I & II and to NHSS-132 Sign Mime, Creative Movement, and Visual Theatre semester courses
0881-168	Jazz Dance	3	NHSS-134	Dance I: Jazz and Hip Hop	3	SR	NHSS-134 includes elements from Jazz Dance 0881-168, Fundamentals of Choreography 0881-267, and includes the new Hip Hop genre
0881-267	Fundamentals of	3				SR	Some elements from 0881-267 were added to NHSS-132 Sign Mime,

	Choreography						Creative Movement and Visual Theatre and to NHSS-134 Dance I: Jazz and Hip Hop semester courses
0881-167	Dance Performance	3	NHSS-235	Dance II: Modern Dance and Ballet	3	SR	NHSS-235 includes elements from Dance Performance 0881-167, Ballet 0881-266, and Dance History 0881-218
0881-266	Ballet	3				SR	Elements of 0881-266 were added to NHSS-235 Dance II: Modern Dance and Ballet semester course
0881-202	History of Theatre	3	NHSS-240	Theatre History through Deaf Eyes	3	SR	NHSS-240 includes elements from History of Theatre 0881-202, Deaf Theatre History 0881-204, and Dance History 0881-218
0881-204	Deaf Theatre History	3				SR	Elements of 0881-204 were added to NHSS-240 Theatre History through Deaf Eyes semester course
0881-218	Dance History	3				SR	Elements of 0881-218 were added to NHSS-240 Theatre History through Deaf Eyes and NHSS-235 Dance II: Modern Dance and Ballet semester courses
0881-210	Acting I	3	NHSS-130	Acting I	3	SR	NHSS-130 includes elements from Acting 1 0881-210, Script Analysis 0881-256, Sign Mime and Creative Movement, 0881-166, Stage Combat 0881-217, and Creative Translation for Stage 0881-259

0881-217	Stage Combat	3				SR	Elements of 0881-217 were added to NHSS-130 Acting 1 semester course
0881-256	Script Analysis	3				SR	Elements of 0881-256 were added to NHSS-130 Acting I, NHSS-231 Acting II, NHSS-132, Sign Mime, Creative Movement, and Visual Theatre, NHSS-223 Scenic and Lighting Technology, NHSS-224 Scenic Painting and Props, NHSS-225 Costume, Mask and Stage Make-up semester courses
0881-257	Introduction to Dramatic Literature	3				D	Scripts read in all theatre semester courses
0881-258	Introduction to Play Creating	3				D	
0881-260	Acting II	3	NHSS-231	Acting II	3	SR	NHSS-231 includes elements from 0881-260 Acting II, Audition Technique 0881-261, Arts Management 0881-253, Sign Mime and Creative Movement 0881-166, Creative Translation for Stage 0881-259, and Script Analysis 0881-256
0881-261	Audition Technique	3				SR	Elements of 0881-261 were added to NHSS-231 Acting II semester course
0881-298	Theatre Practicum	3	NHSS-248	Theatre Practicum	1	SE	
			NHSS-	Seminar in Performing Arts	3	N	

			249				
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**Performing Arts Certificate-Technical Emphasis Electives:**

Course #	Course Title	QCH	Course #	Course Title	SCH	Course Conversion Designation <b>SE, SR, N, D</b>	Additional comments on content distribution within semester courses
0881-250	Introduction to Performing Arts	3	NHSS-120	Introduction to Performing Arts	3	SE	This course was a prerequisite in the quarter system; expansion has allowed its inclusion as an elective in the semester Certificate mask.
			NHSS-122	Introduction to Stagecraft	3	N	
0881-222	Scenic Technology I	3	NHSS-223	Scenic and Lighting Technology	3	SR	NHSS-223 includes elements from Scenic Technology I 0881-222, Lighting Technology I 0881-241, and Script Analysis 0881-256
0881-224	Scene Painting	3	NHSS-224	Scenic Painting and Props	3	SR	NHSS-224 includes elements from Scenic Painting 0881-224, Scenic Technology II 0881-223, and Script Analysis 0881-256
0881-223	Scenic Technology II	3				SR	Elements of 0881-223 were added to NHSS-224 Scenic Painting and Props semester course

0881-231	Costume Technology I	3	NHSS-225	Costume, Mask, and Stage Make-Up	3	SR	NHSS-225 includes elements from Costume Technology 1 0881-231, Stage Make-Up 0881-233, and Script Analysis 0881-256
0881-232	Costume Technology II	3				D	
0881-233	Stage Make-Up	3				SR	Elements of 0881-233 were added to NHSS-225 Costume, Mask, and Stage Make-Up semester course
0881-241	Lighting Technology I	3				SR	Elements of 0881-241 were added to NHSS-223 Scenic and Lighting Technology semester course
0881-242	Lighting Technology II	3				D	
0881-253	Arts Management	3				SR	Elements of 0881-253 were added to NHSS-231 Acting II semester course
0881-256	Script Analysis	3				SR	Material redistributed across the curriculum
0881-272	Stage Management	3				D	Content offered through Theatre Practicum NHSS-248
0881-298	Theatre Practicum	3	NHSS-248	Theatre Practicum	1	SE	
			NHSS-249	Seminar in Performing Arts	3	N	

### 3. Program Level Outcomes Assessment Plan –N/A

See Program Outcomes Assessment [Overview and Directions](#) for guidance, required form, and sample plans.

<input type="checkbox"/> N/A	a. Attach updated Program Level Outcomes Assessment Plan which should include how your program meets the RIT Essential Program Outcomes outlined in the RIT <a href="#">Academic Program Profile</a> . b. Program Assessment Plan should follow one of the formats found at: <a href="#">Program Level Outcomes Assessment Plan Blank Form Option 1</a> <a href="#">Program Level Outcomes Assessment Plan Blank Form Option 2</a> <a href="#">Program Level Outcomes Assessment Plan Blank Form Option 3</a>
<input type="checkbox"/> N/A	c. Complete information requested in <a href="#">Table 3</a> for Middle States. (See: <a href="#">Sample Completed Form</a> for guidance and other information.)

### 4. RIT Incremental Resources (faculty, space, library holdings, equipment, other)

It is not expected that significant incremental resources will be required to deliver the same program outcomes in a semester format. If you believe that incremental resources are required, please explain.

There would be no impact on current resources.

### 5. RIT Course Outlines

Course outlines for all required courses offered by the program and any program-specific electives must be deposited in the course outlines-final PDF module using the proper naming conventions. Use the RIT [Course Outline Form](#). These course outlines will be reviewed by the curriculum committees.

For guidance on assignment of appropriate credit hour/contact hour designation, please refer to: [http://www.msche.org/documents/Degree-and-Credit-Guidelines-062209-FINAL\[1\]Dec09.pdf](http://www.msche.org/documents/Degree-and-Credit-Guidelines-062209-FINAL[1]Dec09.pdf)

Congratulations! You are on your way to conversion!



**Table 1a: Undergraduate Program Schedule**

- Indicate academic calendar type:   x  Semester   Quarter   Trimester   Other (describe)
- Label each term in sequence, consistent with the institution’s academic calendar (e.g., Fall 1, Spring 1, Fall 2)
- Copy/expand the table as needed to show additional terms

Term: N/A		Check course classification (s)				Prerequisite(s)	Term:		(Check course classification (s))			
Course Number & Title	CR	LAS	Maj	New	Course Number & Title		CR	LAS	Maj	New	Prerequisite(s)	
Performing Arts Elective NHSS-xxx	3	x										
Performing Arts Elective NHSS-xxx	3	x										
Performing Arts Elective NHSS-xxx	3	x										
Theatre Practicum NHSS-248	1	x										
Term credit total:	10					Term credit total:						
<b>Program Totals:</b>		<b>Credits: 10</b>		<b>Liberal Arts &amp; Sciences:</b>		<b>Major: N/A</b>		<b>Elective &amp; Other: 10</b>				

**Cr:** credits    **LAS:**    **Maj:** major requirement    **New:** new course    **Prerequisite(s):** list prerequisite(s) for the noted courses

Note: The Performing Arts classes may also be used to satisfy general education (liberal arts and sciences) requirements for AOS students.

Electives: Choose three from the following list of Performing Arts courses. The courses may be taken at any semester in the student’s program of study. Additionally, one credit of Theatre Practicum is required:

- |  |   |
|--|---|
| NHSS-120 Introduction to Performing Arts (SE)                | NHSS-224 Scenic Painting and Props (SR)         |
| NHSS-122 Introduction to Stagecraft (N)                      | NHSS-225 Costume, Mask, and Stage Make-Up (SR)  |
| NHSS-130 Acting I (SR)                                       | NHSS-231 Acting II (SR)                         |
| NHSS-132 Sign Mime, Creative Movement, & Visual Theatre (SR) | NHSS-235 Dance II: Modern Dance and Ballet (SR) |
| NHSS-134 Dance I: Jazz and Hip-Hop (SR)                      | NHSS-240 Theatre History Through Deaf Eyes (SR) |
| NHSS-223 Scenic and Lighting Technology (SR)                 | NHSS-248 Theatre Practicum (SE)                 |
|  | NHSS-249 Seminar in Performing Arts (N)         |

# Program Course Mask and Schedule

## Audience

This document is intended for all department chairs and program directors.

## Summary

This document is the table for the program course mask and schedule.

## Change Log

Responsible	Date	Version	Short description
Chris Licata	6/15/2010	1	Document originator
Bonnie Meath-Lang	12/21/2010	1.1	Performing Arts Program
Marianne Gustafson	1/19/11	2.0	Formatting edits approved by Joe Bochner
Marianne Gustafson	3/9/11	3.0	Content edits approved by Joe Bochner