**Table 1a:  Undergraduate Program Schedule: Administrative Support Technology (NTID)- AAS**

       Indicate academic calendar type: \_x\_\_ Semester \_\_\_Quarter      \_\_\_ Trimester              \_\_\_Other (describe)

       Label each term in sequence, consistent with the institution’s academic calendar (e.g., Fall  1, Spring  1, Fall  2)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ASL/Deaf Cultural Studies\* | | |  | | | |  |  | | |  | | | | |
| **Term: Fall 1** | | | Check course classification (s) | | | |  | **Term: Spring 1** | | | (Check course classification (s) | | | | |
| **Course Number & Title** | | CR | LAS | Maj | New | Prerequisite(s) |  | **Course Number & Title** | | CR | LAS | | Maj | New | Prerequisite(s) |
| NCAR-010 Freshman Seminar | | 0 |  |  |  |  |  | Wellness Education | | 0 |  | |  |  |  |
| LAS Elective\* | | 3 | x |  |  |  |  | First Year Writing Intensive | | 3 | x | |  |  |  |
| LAS Perspective 1: Ethical\* | | 3 | x |  |  |  |  | LAS Elective: NMTH 140 or higher | | 3 | x | |  |  |  |
| NAST-140 Essential Document Production | | 3 |  | x |  |  |  | NAST-150 Advanced Document Production | | 3 |  | | x |  | NAST-140 |
| NACC-130 Personal Finance | | 3 |  | x |  |  |  | NBUS-200 Orientation to Business | | 3 |  | | x |  |  |
| NAST-160 Fundamentals of Spreadsheet Applications | | 3 |  | x |  |  |  | NACC-201 Accounting 1 | | 3 |  | | x |  | NAST-160 |
| Term credit total: | | 15 | 6 | 9 |  | |  | Term credit total: | | 15 | 6 | | 9 |  | |
| **Term: Fall 2** | | | Check course classification (s) | | | |  | **Term: Spring 2** | | | (Check course classification (s) | | | | |
| **Course Number & Title** | | CR | LAS | Maj | New | Prerequisite(s) |  | **Course Number & Title** | | CR | LAS | | Maj | New | Prerequisite(s) |
| LAS Perspective 3: Global\* | | 3 | x |  |  |  |  | LAS Perspective 4: Social\* | | 3 | x | |  |  |  |
| NAST-220 Fundamentals of Database Applications | | 3 |  | x |  |  |  | LAS Perspective 6: Scientific Principles | | 3 | x | |  |  |  |
| NAST-215 Integrated Document Production | | 3 |  | x |  | NAST-150 |  | NAST-225 Fundamentals of Graphic Applications | | 3 |  | | x |  | NAST-215 |
| NAST-210 Essentials of Business Communication | | 3 |  | x |  |  |  | NAST-240 Administrative Support Technology Seminar | | 3 |  | | x |  | NAST-210 |
| NBUS-213 Applied Ethics | | 3 |  | x |  |  |  | NBUS-217 Fundamentals of Management | | 3 |  | | x |  | NBUS-200 |
|  | |  |  |  |  |  |  | **NAST-299 SUMMER Co-op: Administrative Support Technology** | |  |  | | x |  |  |
| Term credit total: | | 15 | 3 | 12 |  | |  | Term credit total: | | 15 | 6 | | 9 |  | |
| **Term: Fall 3** | | | Check course classification (s) | | | |  | **Term:** | | | Check course classification (s) | | | | |
| **Course Number & Title** | | CR | LAS | Maj | New | Prerequisite(s) |  | **Course Number & Title** | | CR | LAS | | Maj | New | Prerequisite(s) |
| LAS Perspective 2: Artistic\* | | 3 | x |  |  |  |  |  | |  |  | |  |  |  |
| NBUS-223 Fundamentals of Marketing | | 3 |  | x |  | NBUS-200 |  |  | |  |  | |  |  |  |
| NAST-230 Fundamentals of Desktop Publishing | | 3 |  | x |  | NAST-225 |  |  | |  |  | |  |  |  |
| NBUS-221 Essentials of Human Resource Management | | 3 |  | x |  | NBUS-217 |  |  | |  |  | |  |  |  |
| Free Elective\* | | 3 |  |  |  |  |  |  | |  |  | |  |  |  |
|  | |  |  |  |  |  |  |  | |  |  | |  |  |  |
| Term credit total: | | 15 | 3 | 9 |  | |  | Term credit total: | |  |  | |  |  | |
| **Program Totals:** | **Credits: 75** | | | | **Liberal Arts & Sciences: 24** | | | | **Major: 48** | | | **Elective & Other: 3** | | | |

\*An ASL-Deaf Cultural Studies (AASASLDCS) course is required for graduation. It can be taken in any semester and can be taken at NTID or another college of RIT. In order to fulfill this requirement as part of the 75 credits in the program, it can be a course approved for *both* AASASLDCS *and* an LAS Perspective or LAS Elective or it can be used as a Free Elective.