

NTID Faculty Congress NFC Meeting Minutes

Chair: Mark Rosica

**November 24, 2020
12 – 1:30 pm via Zoom**

**Vice-Chair: Jessica Trussell
Communications Officer: Adriana Kulakowski**

Attending: Jessica Trussell, Mark Rosica, Catherine Clark, Stephen Aldersley, Marcus Holmes, Sandra Bradley, Adriana Kulakowski, Luane Davis Haggerty, Patti Durr, Edward Mineck, and Bonnie Jacob

Absent: Dave Lawrence

Notetaker: Adriana Kulakowski

Agenda Item	Discussion / Status	Action Items
1. Review previous meeting Minutes	<ul style="list-style-type: none"> ● Vote on 11/10/20 Minutes: <ul style="list-style-type: none"> ● Motion: NFC Member ● Second: NFC Member ● Approved: Unanimous 	
2. Announcements	<ol style="list-style-type: none"> 1. Appointment of NFC chair and vice-chair for the Spring semester (2205): Jessica Trussell would be willing to be voted in as chair and Stephen Aldersley would be willing to be nominated as vice-chair. <ol style="list-style-type: none"> a. Motion was made to approve Jessica Trussell as Chair and Stephen Aldersley as Vice-Chair: NFC Member for spring semester 2205. b. Second: NFC Member c. Approved: Unanimous 	
3. Proposed changes to the By Laws regarding Special Election	<p>Three changes have been made to the By Laws regarding “special elections”:</p> <ol style="list-style-type: none"> 1. Page 1, Composition Section, section c: “In consultation with the Department Chair.” 2. Page 2, Terms of Service, section c: “Chair assumes responsibility of collaborating with their department to identify a new replacement representative.” 3. Page 4, Election of Officers, section c, i: Added, “within the time of one month.” <ol style="list-style-type: none"> a. Motion to approve the new wording in the ByLaws: NFC Member b. Second: NFC Member c. Approved: Unanimous 	

4. Regarding Ann Hager's Presentation on Support Services	After reviewing the Support Services report, NFC felt that more quantitative metrics must be included in the report to determine the need for personnel and to fill and/or replace support service positions. Without this information, it will be difficult to justify the position recommended in the Report. NFC will continue to encourage administration to consider providing support for the coordination of support services, as the need is clearly evident. Four NFC members agreed to meet to further review the report and provide NFC with a report to provide guidance on any response or follow up on the document and presentation.	
5. Workload Report: Faculty Title Equity	There are many concerns regarding workload status and where lecturers are positioned in terms of promotion and job security. Lecturers want answers regarding promotion and the possibilities of applying for and receiving tenure status. Another issue that was suggested to be addressed with administration is the importance of having tenure track faculty members in every NTID department; as this is currently not being done.	
6. Future Agenda Item	<ol style="list-style-type: none"> 1. The ByLaws are silent to when changes take effect (time or deadlines). Executive committee should consider as a future agenda item on areas of improvement in the ByLaws. 2. In light of the concern that there might be a reduction of teaching faculty due to low enrollment. NFC should take an advanced position in the possibility of reduction in the number of faculty members. Will this be a trend or not? We need to pay extra attention to the NTID financial exigency situation. 3. Meeting with the administration is scheduled on Monday, November 30th. Executive committee will be meeting with Gerry Buckley, Gary Beam, Katie Schmitz, and Todd Pagano to discuss topics mentioned during our meeting. Feedback will be provided at the next NFC meeting. 	
Meeting adjourned	1:34 pm	

jwt reviewed
BCJ reviewed.
PD reviewed.
SFA reviewed
Haggerty reviewed
Catherine reviewed
Marcus - Reviewed
MJR reviewed
Sandra reviewed