

In Attendance:

Present: Adrianna Smart, Scot Atkins, Catherine Clark, Annemarie Ross, Troy Olivier, Janine Butler, Erin Auble, Jim Fugate, Brian Trager **Absent:** Patrick Graham, Lisa Johnston

Chair's Report – Brian Trager, VP of NFC (for Patrick Graham)

1. Approval of Agenda for meeting: Approved as written (Troy/Brian)
2. Communication Officer's report/approval of minutes
 - A. 1/21/25 report approved with minor corrections
3. Department Updates: Not discussed
4. Chair's Report-
 - A. There will be a special NFC meeting on February 18th that is open to all faculty. Matt Lynn will present the General Education framework. One big issue is that AOS English classes have not resulted in student's ability to write English. Many students run out of financial aid and then end up not having a degree. Students can take an English exam to move ahead in the course sequence if they have an A or B in their course.
 - B. Discussion on POW templates. At the chair's meeting there is an ongoing discussion to have a more standard template in PDF format, and we need to make sure that all chairs understand the process of appraisals and that negotiations are important in this process. A significant challenge with having a standard template is that each department have differing needs. Please post your template onto the NFC Google Drive when you have the chance.
 - C. Workload Task Force: Andrea is leading the taskforce as it regards to faculty scholarship for the Workload task force. The College of Science has a good model so they are looking at that. Each department at NTID needs to come up with their own guidelines. NTID is unique therefore, the scholarship portion of the Workload document needs to have a very broad definition of scholarship. The challenge is that departments are functioning as "silos" and we need to figure out a way to foster collaboration in scholarship. If we use RIT as a guide for this, we may be limiting ourselves.
 - D. The NTID President Search Committee has been formed and the same firm (Issacson) has been retained to facilitate the process. The committee is moving very quickly. It is not clear whether or not the process will be a closed process or an open process like when Gerry was hired. Some NFC members felt that we need to consider the culture within our community. There is also a discussion on whether or not the candidates are required to have a terminal degree because the position will now be an outward facing position working with external organizations.
 - E. There has been a lot of discussion regarding DEI at NTID. Right now, this is being looked at internally and the DEI efforts at NTID will remain the same as it reinforces the values of NTID in terms of diversity of

our student body.

5. New Business- None

6. Adjournment of Meeting at 12:55 p.m. (Troy, Scot)

Respectfully submitted,

Communications Officer, Scot Atkins

